

MINUTES
SOUTH & CENTER CHAUTAUQUA LAKE SEWER DISTRICTS
ADMINISTRATIVE BOARD MEETING
APRIL 11, 2023

PRESENT

Karen Rine – Chair
Pierre Chagnon
Thomas Erlandson
Andrea McLean
William Ortman
Thomas Walsh
Bryan Wilson

PRESENT VIA VIDEO CONFERENCE

William Chandler
Kristen Wright
Paul McGarvey – GHD

EXCUSED

Robert Yates

Chair Karen Rine called the meeting to order @ 12 noon.

Paul McGarvey of GHD began with a Phase 1 update related to the Sewer Extension. Grinder testing is continuing and the Contractor has been working also on site restoration in the Longview area. An Electrician has been working on the final couple of power drops that are located on 394, in preparation of inspection by National Grid. Work continues at the BOCES Pump Station in advance of the underground conduit work set to commence there. Some effort has been underway at the Hadley Bay Pump Station with pipe work and pressure testing. Additionally, National Grid is currently installing the electrical pole for the power service at the Hadley Bay location, too.

Coming up in the next couple of weeks, Mr. McGarvey stated that the Contractor plans to continue electrical work at the BOCES and Hadley Bay Pump Stations. He further made mention that the Contractor has informed him that the expansion joint has been shipped. Completion of the bridge crossing at the Marina will be done once the expansion joint arrives. Further, the Goose Creek crossing should be finished up this week with the installation of the air release valve at that site. It is expected that both of these crossings will be complete by the end of next week.

Mr. McGarvey reported that they are continuing to work on a resolution concerning the powering issue of the duplex stations. He feels they are close to a determination at which time he will discuss with the Board.

Concerning Phase 2, Mr. McGarvey indicated efforts surrounding base maps consist of taking all the survey information and putting it into the AutoCad Software. With this information, they are able to arrive at the initial layout of the Phase 2 system. Furthermore, the preliminary sizing of the proposed pump station and the plans for the individual duplex booster pump stations (that will be necessary to collect flow from the grinders) have been done. All this information, too, is being incorporated into the basis of design report that will include the various hydraulic calculations and modeling.

Mr. McGarvey related that they are on schedule to deliver the basis of design report to the Districts by the end of April. They are continuing their efforts related to the property-owner data base as well. The plan is for property owner mailings to go out mid-April, advising those affected about the project and of the Informational Meeting scheduled for May 6, 2023. A Power Point is currently being prepared for presentation at that meeting on May 6, 2023.

Attorney Kristen Wright spoke briefly about some questions that were received back from the Office of the State Comptroller (pertaining to the Phase 2 Sewer Extension Project). She stated that they brought up 3 questions which were adeptly and promptly answered by Project Manager, Bryan Wilson. Further, they were asking for follow up on some affidavits (related to the published newspaper ads in the Jamestown Post Journal). Specifically, the Comptroller's Office was requesting originally signed affidavits and with much ado, the newspaper finally agreed to provide those to us. Ms. Wright said we have not yet received them, but she was in touch with the Post Journal today and was assured they were definitely going to get those to us. In summation, she stated that she was optimistic the Comptroller's Office will finish their legal review soon and we are doing our best to get this moving quickly.

The next update will be at the regularly scheduled Board Meeting of May 2, 2023 @ noon.

Pierre Chagnon moved to approve the Board Meeting Minutes of December 6, 2022 as written and distributed. Andrea McLean seconded the motion and the motion carried unanimously.

Pierre Chagnon moved to approve the Board Meeting Minutes of January 12, 2023 as written and distributed. Andrea McLean seconded the motion and the motion carried unanimously.

William Ortman moved to approve the Board Meeting Minutes of February 9, 2023 as written and distributed. Thomas Erlandson seconded the motion and the motion carried unanimously.

Thomas Erlandson moved to approve the Board Meeting Minutes of March 7, 2023 as written and distributed. Andrea McLean seconded the motion and the motion carried unanimously.

Director Walsh next touched on the upcoming Phase 1 rate structure meeting set for this Saturday, April 15, 2023. This meeting is for the new Phase 1 customers coming on to the system only and, will feature a Power Point Presentation. Mr. Walsh and the Board Members discussed their approach for the public

meeting and felt it was best to focus on the intended content of the meeting (rates) and try to not get too far off topic. The plan is to announce on the Facebook Page advising people that *this* meeting is about the rate structure for Phase 1, and that actual connection questions can be handled at another time. Kristen Wright encouraged Director Walsh to let the public know that the actual cost will be *less than* what was originally projected.

With no further business to conduct for the good of the Districts, **Ms. McLean moved to adjourn the meeting @ 12:35 pm. William Ortman seconded the motion and the motion carried unanimously.**

Respectfully submitted,

Lou Ann Peterson
Recording Secretary

c: Thomas Walsh, Director SCCLSD
Patrick Slagle, Chautauqua County and Districts' Attorney
Board
File