

Agenda

Public Facilities Committee

April 16, 2018, 4:00 p.m., Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (3/19/18)
- C. Privilege of the Floor
 - 1. Proposed Resolution- Adjust CARTS 2018 Budget to Reflect Additional Grant Funding
 - 2. Proposed Resolution- Close Capital Projects and Amend 2018 Budget—Landfill
 - 3. Proposed Resolution- Amend 2018 Budget Appropriations and Revenues – North Chautauqua Lake Sewer District, North County Industrial Water & Sewer Districts #1
 - 4. Proposed Resolution- Continuation of Interim Funding for North Chautauqua County Water District
 - 5. Proposed Resolution- Approval of Inter-Municipal Agreement between the North Chautauqua County Water District and the Village of Brocton
 - 6. Proposed Resolution- Amend 2017 Budget for Year End Reconciliations – Capital Projects
 - 7. Proposed Resolution- Close Capital Projects
 - 8. Proposed Resolution- Amend 2018 Budget Appropriations and Revenues Due to Changes in Occupancy and the Sale of the South County Office Building
 - 9. Other-

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GPS 3-19-18
KDG 3/29/18
SMA 3/29/18
KMD 3/29/18
KLC 4/4/18
GMB 4/4/18

TITLE: Adjust CARTS 2018 Budget to Reflect Additional Grant Funding

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello

WHEREAS, New York State, under NYS Section 18-b Transportation Operation Assistance SFY 2017-2018 “Clean Up” Dedicated Tax Payment, has appropriated additional funds for Chautauqua County in the amount of \$481,501.18; and

WHEREAS, it is appropriate to accept these grant funds to provide rural transportation services in the County; and

WHEREAS, revenue of \$384,673 for NYS Section 18-b Transportation Operation Assistance SFY 2017-2018 “Clean-up” Dedicated Tax Payment was included in the 2018 operating budget; and

WHEREAS, expenditures associated with the execution of these grants are included in the 2018 operating budget; and

WHEREAS, the budget should be amended to conform to these adjustments; now therefore be it

RESOLVED, That the County Executive be and hereby is authorized to execute all necessary documentation on behalf of Chautauqua County with New York State in connection with this funding; and be it further

RESOLVED, That appropriated fund balance be decreased as follows:

DECREASE THE USE OF FUND BALANCE:

A.-----917.0000 Unassigned Fund Balance—Unassigned Fund Balance \$96,828

; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following change to the 2018 Budget:

INCREASE REVENUE ACCOUNT:

A.5630.5625.R358.90000 NYS Aid – Transportation \$96,828

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GPS 3-19-18
KMW 3.19.18
SMA 3/19/18
KMD 3/20/18
KLC 4/5/18
GMB 4/10/18

TITLE: Close Capital Projects and Amend 2018 Budget—Landfill

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the Chautauqua County Legislature has allocated certain monies for capital projects; and

WHEREAS, capital projects E.I.S. Master Plan (1992), Repave Parking Lot (2002), and Upgrade Transfer Stations (2004) have been completed and can be closed; and

WHEREAS, the estimated cost of two projects has changed; and

WHEREAS, the accounting treatment of gas well maintenance has been reevaluated, so the associated expenditures should be classified as operating rather than capital expenditures, and the 2018 anticipated expenditures are \$380,893; now therefore be it

RESOLVED, that the Director of Finance close capital projects

EL.8160.007	E.I.S. Master Plan (1992)
EL.8160.009	Landfill Gas Recovery (1993)
EL.8160.016	Repave Parking Lot (2002)
EL.8160.019	Upgrade Transfer Stations (2004)

for any further expenditures, and reconcile accounts, post adjustments, and begin capitalization as necessary; and be it further

RESOLVED, That, upon completion of audit and reconciliation of these closed capital projects, any surplus or deficit be adjusted to the appropriate fund; and be it further

RESOLVED, That Landfill--Environment Fund Balance is adjusted as follows:

INCREASE THE USE OF FUND BALANCE:

EL.-----889.METHFund Balance – Misc Res: Gas Well Maintenance \$ 380,893

; and be it further

RESOLVED, That the Director of Finance is authorized make the following changes to the 2018 Budget:

INCREASE APPROPRIATION ACCOUNT:

EL.8160.1000.4 Contractual—Environment-Landfill \$ 380,893

DECREASE APPROPRIATION ACCOUNTS:

EL.8160.025.4	Contractual—Environment- Phase IV Construction (2007)	\$16,513,445
EL.8160.24685.4	Contractual—Environment-Phase 2 Capping (2010)	\$ 198,924

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

SDC 3.28.18
BRP 3.28.18
KMW 3.29.18
SMA 3/29/18
KMD 4/3/18
KLC 4/4/18
GMB 4/5/18

TITLE: Amend 2018 Budget Appropriations and Revenues – North Chautauqua Lake Sewer District, North County Industrial Water & Sewer Districts #1

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello

WHEREAS, the North County Industrial Water District #1 (NCIWD#1) and the North County Industrial Sewer District #1 (NCISD#1) are in need of clerical work, third party services and goods, and field work; and

WHEREAS, the North Chautauqua Lake Sewer District (NCLSD) has entered into an agreement with NCIWD#1 and NCISD#1 to provide and arrange for the needed services; and

WHEREAS, the revenues and expenditures associated with this agreement are not included in the 2018 budget; and

WHEREAS, the NCIWD#1 has an unrestricted fund balance of approximately \$223,017, and the NCISD#1 has an unrestricted fund balance of approximately \$21,895; now therefore be it

RESOLVED, That EW Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

EW.-----924.0001 Fund Balance—Net Assets Water-Unrestricted (Deficit)	\$14,531
EW.-----924.0002 Fund Balance—Net Assets Sewer-Unrestricted (Deficit)	<u>\$14,941</u>
Total	\$29,472

; and be it further

RESOLVED, That ESN Fund Balance is appropriated as follows:

DECREASE THE USE OF FUND BALANCE:

ESN.-----924.0000 Fund Balance—Net Assets-Unrestricted (Deficit)	\$29,472
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2018 budget:

INCREASE APPROPRIATION ACCOUNTS:

EW.8120.----.4 Contractual—Sanitary Sewers	\$14,941
EW.8310.----.4 Contractual—No Co Ind Water District #1	<u>\$14,531</u>
Total	\$29,472

INCREASE REVENUE ACCOUNTS:

ESN.8110.8112.R237.4000 Shared Services—Chrgs: Sewer-Oth Gov't	\$13,639
ESN.8120.8122.R237.4000 Shared Services—Chrgs: Sewer-Oth Gov't	\$14,993
ESP.8120.8124.R237.4000 Shared Services—Chrgs: Sewer-Oth Gov't	<u>\$ 840</u>
Total	\$29,472

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

SMA 4/6/18 KMD 4/6/18 KLC 4/6/18 GMB 4/10/18

TITLE: Continuation of Interim Funding for North Chautauqua County Water District

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello and Legislator Terry Niebel:

WHEREAS, pursuant to Resolutions 39-16, 81-16, and 231-17, the Chautauqua County Legislature established the North Chautauqua County Water District (the "District"), to comprise an area in Chautauqua County consisting of parts of the towns of Portland, Pomfret, Sheridan and Hanover and all of the town of Dunkirk, and authorized bonding in a maximum amount of \$11,750,000 for the cost of the initial capital improvements for the District; and

WHEREAS, pursuant to Resolution 22-18, the County Legislature authorized the advance on an "as needed" basis of up to \$1million to the District to be repaid to the County on or before December 31, 2018 at an interest rate to be determined by the Director of Finance equivalent to the County's lost investment earnings rate during the term of the advances; and

WHEREAS, it is necessary for the District to extend the interim funding from the County through 2019 until the long-term bonding is completed; therefore be it

RESOLVED, That the County Executive is authorized and empowered to continue to advance on an "as needed" basis up to \$3 million to the District to be repaid to the County on or before December 31, 2019, at an interest rate to be determined by the Director of Finance equivalent to the County's lost investment earning rate during the term of the advances.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

SMA 4/5/18
KMD 4/6/18
KLC 4/6/18
GMB 4/10/18

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Approval of Inter-Municipal Agreement between the North Chautauqua County Water District and the Village of Brocton

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello and Legislator Terry Niebel:

WHEREAS, pursuant to Resolutions 39-16, 81-16, and 231-17, the Chautauqua County Legislature established the North Chautauqua County Water District (the "District"), to comprise an area in Chautauqua County consisting of parts of the towns of Portland, Pomfret, Sheridan and Hanover and all of the town of Dunkirk, and authorized bonding in a maximum amount of \$11,750,000 for the cost of the initial capital improvements for the District; and

WHEREAS, the Village of Brocton (the "Village"), which will be one of the six (6) municipal purchasers of water from the District, was offered a loan in the amount of \$2,040,000 from the New York State Environmental Facilities Corporation (NYSEFC) to pay for a portion of the proposed capital improvements for the District, to include the construction of a new supply main from the existing water treatment plant to the Village of approximately 8,700 linear feet to appropriately provide for current and future demands (the "Capital Improvements");

WHEREAS, in order for the Village and the District to take advantage of the aforementioned NYSEFC financing, it is necessary for the Village to own the Capital Improvements during the term of the NYSEFC loan, and enter into an inter-municipal agreement ("IMA") with the District for the use, operation, maintenance, and payment of the debt service on the loan; therefore be it

RESOLVED, That the Chairman of the District is hereby authorized to enter into an IMA with the Village relating to the Capital Improvements to be financed by the loan from NYSEFC, on substantially the following terms and conditions:

1. Use, Operation, and Maintenance. During the term of the IMA, the District shall have exclusive use of the Capital Improvements for District purposes, and be solely responsible for the operation and maintenance of the Capital Improvements.
2. Term. The term of the IMA shall extend to the end of the term of the loan between NYSEFC and the Village, being thirty (30) years after the date the Village closes on the long-term financing with NYSEFC.
3. Payment. The District will make an annual payment to the Village equal to the amount of the Village's NYSEFC debt service payment obligation.
4. State Reimbursement. In the event the Village receives partial reimbursement for the Capital Improvements from the New York State Department of Corrections and Community Supervision (DOCCS), the reimbursement funds shall be transferred to the District.
5. Transfer of Capital Improvements Upon Termination of IMA. After the last loan payment is made by the Village to NYSEFC, the ownership of the Capital Improvements will be transferred by the Village to the District.
6. Other. As negotiated by the Chairman of the District, subject to approval as to legal form by the County Attorney.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KMD 3/29/18
KMW 3.29.18
SMA 3/29/18
KLC 4/4/18
GMB 4/4/18

TITLE: Amend 2017 Budget for Year End Reconciliations – Capital Projects

BY: Public Facilities, Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, some capital project expenses exceeded initial budgetary estimates; and

WHEREAS, some capital project revenues exceeded initial budgetary estimates, as well as some revenues were less than initial budgetary estimates; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2017 budget:

INCREASE APPROPRIATION ACCOUNTS:

H.1620.25820.4	Contractual - Buildings & Grounds-Closed-SCOB Cooling Tower (2015)	\$15,960
H.5130.25811.4	Contractual - Road Machinery-Closed-Mobile Data Coll Sys (2010)	\$12,752
H.6420.673.4	Contractual - Promotion of Industry-Closed-Edgewood Warehouse (2007)	<u>\$1,758</u>
	Total	\$30,470

INCREASE REVENUE ACCOUNTS:

H.1620.25820.R277.0004	Miscellaneous-Other Uncl: Refund Rebate	\$15,960
H.5130.25811.R277.0004	Miscellaneous-Other Uncl: Refund Rebate	\$12,752
H.6420.531.R379.7000	New York State Aid-Economic Assist Capital Grant	\$400,000
H.6420.673.R277.0010	Miscellaneous-Other Uncl: City/Dunkirk	<u>\$26,561</u>
....	Total	\$455,273

DECREASE REVENUE ACCOUNTS:

H.6420.531.R503.1000	Interfund Transfers-Interfund Transfer	\$400,000
H.6420.673.R309.7000	Interfund Transfers-Environmental Restoration	\$9,559
H.6420.673.R503.1000	Interfund Transfers-Interfund Transfer	<u>\$15,244</u>
....	Total	\$424,803

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

KMD 3/28/18
KMW 3.29.18
SMA 3/29/18
KMD 3/29/18
KLC 4/4/18
GMB 4/4/18

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Close Capital Projects

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello

WHEREAS, the following capital projects have been completed and can be closed:

H.1620.25854	SCOB HVAC Upgrades (2017)
H.1620.25945	SCOB Parking Struct Repr (2015)
H.2490.00912	Renovation of Food Service (2014)
H.5610.239	Mowing Equipment (2008)
H.5610.241	Vehicle Parking Area (2009)
H.5610.244	Runway 6-24 Reconstruct (2009)
EL.8160.024	Vertical Expansion-PH 1&2 (2006)
ESS.8130.701	Nutrient Removal
ESS.8130.705	SCADA System (2009)

; now therefore be it

RESOLVED, That the Director of Finance close the capital projects listed above, and reconcile, post adjustments and begin capitalization as necessary; and be it further

RESOLVED, That, upon completion of audit and reconciliation of the closed capital projects, any surplus or deficit be adjusted to the appropriate Fund or Reserve for Capital.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KMD 4/3/18
KLC 4/4/18
SMA 4/4/18
GMB 4/10/18

TITLE: Amend 2018 Budget Appropriations and Revenues Due to Changes in Occupancy and the Sale of the South County Office Building

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, pursuant to Resolution 227-17 the South County Office Building (SCOB) was sold on October 31, 2017, and the county offices within the SCOB changed from owner-occupied to leased premises, effective November 1, 2017; and

WHEREAS, pursuant to Resolution 307-17 the Chautauqua County Office of Mental Hygiene entered into an agreement to relocate from owner-occupied premises to leased space at 2 Academy, Mayville, effective April 1, 2018; and

WHEREAS, these changes affect the inter-departmental revenues and expenditures for occupation of county-owned space, and these changes were not included in the 2018 Adopted Budget; and

WHEREAS, these changes require use of A Fund Balance in 2018 because many of the savings associated with the sale of the SCOB are derived from reductions in future capital expenditures; now therefore be it

RESOLVED, That A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.917.0000	Unassigned Fund Balance	\$170,821
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2018 budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1010.----.4	Contractual - Legislative Board	\$1,155
A.1040.----.4	Contractual - Clerk, Legislature	\$462
A.1162.1135.4	Contractual - Unified Court Costs-Supreme Court	\$5,788
A.1162.1145.4	Contractual - Unified Court Costs-Surrogate Court	\$2,395
A.1162.1160.4	Contractual - Unified Court Costs-Court Library	\$497
A.1165.----.4	Contractual - District Attorney	\$1,347
A.1230.----.4	Contractual - County Executive	\$507
A.1310.----.4	Contractual - Department of Finance	\$3,700
A.1410.1411.4	Contractual - County Clerk-Motor Vehicles	\$697
A.1410.----.4	Contractual - County Clerk	\$2,732
A.1420.----.4	Contractual - County Attorney	\$691
A.1430.----.4	Contractual - Human Resources	\$850
A.1450.----.4	Contractual - Board of Elections	\$1,745
A.1460.----.4	Contractual - Records Management	\$1,977
A.1620.7010.4	Contractual - Buildings & Grounds	\$422,569
A.1650.----.4	Contractual - Communications System	\$62
A.1670.----.4	Contractual - Print Shop	\$339
A.1680.----.4	Contractual - Information Technology	\$4,788
A.1710.----.4	Contractual - Insurance Administration	\$298
A.3010.----.4	Contractual - Emergency Services	\$98
A.3020.DISP.4	Contractual - Public Safety Communications-Consolidated Dispatching	\$98

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

A.3110.3114.4	Contractual - Sheriff-Pistol Permit	\$196
A.3110.----.4	Contractual - Sheriff	\$196
A.3140.----.4	Contractual - Probation	\$22,846
A.3150.----.4	Contractual - Jail	\$5,000
A.4010.----.4	Contractual - Public Health Admin	\$24,100
A.4010.NURS.4	Contractual - Public Health Admin-Nursing	\$28,536
A.4310.----.4	Contractual - Mental Hygiene Admin	\$5,982
A.4320.----.4	Contractual - Mental Hygiene Programs	\$2,026
A.6010.----.4	Contractual - Social Services Admin	\$180,626
A.6141.----.4	Contractual - Home Energy Assist Prog	\$172
A.6772.----.4	Contractual - Office for the Aging	\$1,194
A.7510.----.4	Contractual - Historian	<u>\$119</u>
	- Total	\$723,788

DECREASE APPROPRIATION ACCOUNTS:

A.1162.1140.4	Contractual - Unified Court Costs-Family Court	\$10,214
A.1170.----.4	Contractual - Public Defender	\$3,543
A.1330.----.4	Contractual - Real Property Tax	\$1,879
CS.1710.----.4	Contractual - Insurance Administration	\$12,060
A.1620.----.1	Personal Services - Buildings & Grounds	\$62,379
A.1620.----.8	Employee Benefits - Buildings & Grounds	<u>\$45,543</u>
	- Total	\$135,618

INCREASE REVENUE ACCOUNTS:

A.1620.5020.R241.OHRC	Use of Money & Property-Rental: HRC Building	\$14,027
A.1620.5030.R241.OCRT	Use of Money & Property-Rental: Court House	\$7,393
A.1620.5060.R241.OGOB	Use of Money & Property-Rental: Gerace Office Bld	\$16,162
A.1620.6050.R241.OPLZ	Use of Money & Property-Rental: D&F Plaza	\$4
A.1620.6080.R241.ONCB	Use of Money & Property-Rental: NCOB	\$34
A.1620.6090.R241.OJDV	Use of Money & Property-Rental: Jmst DMV Building	\$5
A.1620.7010.R241.OSCB	Use of Money & Property-Rental: SCOB	\$262,626
A.1620.----.R221.0OTH	Shared Services-Shared Services Other	\$12
A.4010.PHSA.R340.1000	New York State Aid-Public Health Grant	\$18,949
A.6010..R361.0000	New York State Aid-Social Services Admin	\$22,651
A.6010..R461.0000	Federal Aid-Social Services Admin	<u>\$97,195</u>
	-Total	\$439,058

DECREASE REVENUE ACCOUNTS:

A.1620.5070.R241.OMMB	Use of Money & Property-Rental: MVL Municipal Bld	\$9,649
CS.1710.----.R270.9000	Miscellaneous-Participant Assesments	<u>\$12,060</u>
	-Total	\$21,709

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date