

Agenda

Audit & Control Committee

September 19, 2019, 8:35 a.m., Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (08/22/19)
- C. Privilege of the Floor
 - 1. Proposed Resolution - Continuation of Interim Funding for North Chautauqua County Water District
 - 2. Proposed Resolution – Authorize Acceptance of Aid to Prosecution Funds 2019-2020
 - 3. Proposed Resolution - Authorize Agreement with Pine Valley Central School District for School Resource Officer
 - 4. Proposed Resolution – Authorize Acceptance of New York State Reimbursement for the Raise the Age Initiative
 - 5. Proposed Resolution – State Homeland Security Program for Fiscal Year 2019
 - 6. Proposed Resolution – Amend Chautauqua County Department of Health & Human Services 2019 Budget for Increased Raise the Age Voluntary Agency Costs
 - 7. Proposed Resolution – Amend Chautauqua County Department of Health & Human Services 2019 Budget for County Coroners’ Autopsy Costs
 - 8. Proposed Resolution - Authorizing Additional SEQRA Review of Waterways Panel 2020 2% Occupancy Tax Recommendations
 - 9. Proposed Resolution - Authorize Clerk of the Legislature to Publish Notice – Re: Public Hearing on 2020 Tentative Budget & Sewer District Assessment Rolls & Maximum Salary of Members of the Chautauqua County Legislature and its Chairman
 - 10. Proposed Resolution - Amend 2019 Budget for Operating Efficiency Study

11. Discussion – Ag-Related Occupancy Tax Grants – Dave McCoy & Rob Halbohm
12. Discussion – Compliance Update – Debbie Zahn
13. Other

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TN 9/10/19
SMA 9/10/19
KMD 9/10/19
KLC 9/11/19
GMB 9/11/19

TITLE: Continuation of Interim Funding for North Chautauqua County Water District

BY: Audit & Control Committee:

AT THE REQUEST OF: County Executive George M. Borrello and Legislator Terry Niebel:

WHEREAS, pursuant to Resolutions 39-16, 81-16, and 231-17, the Chautauqua County Legislature established the North Chautauqua County Water District (the "District"), to comprise an area in Chautauqua County consisting of parts of the towns of Portland, Pomfret, Sheridan and Hanover and all of the town of Dunkirk, and authorized bonding in a maximum amount of \$11,750,000 for the cost of the initial capital improvements for the District; and

WHEREAS, pursuant to Resolution 22-18, the County Legislature authorized the advance on an "as needed" basis of up to \$1million to the District to be repaid to the County on or before December 31, 2018 at an interest rate to be determined by the Director of Finance equivalent to the County's lost investment earnings rate during the term of the advances; and

WHEREAS, pursuant to Resolution 111-18, the County Legislature authorized a continuation of Interim Funding of up to \$3 million to the District to be repaid to the County on or before December 2019 at an interest rate to be determined by the Director of Finance equivalent to the County's lost investment earnings rate during the term of the advances; and

WHEREAS, it is necessary for the District to extend the interim funding from the County through 2020 until the long-term bonding is completed; therefore be it

RESOLVED, That the County Executive is authorized and empowered to continue to advance on an "as needed" basis up to \$4 million to the District to be repaid to the County on or before December 31, 2020, at an interest rate to be determined by the Director of Finance equivalent to the County's lost investment earning rate during the term of the advances.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

PES 09/09/2019
ABC 9/9/19
SMA 9/9/19
KMD 9/9/19
KLC 9/10/19
GMB 9/11/19

TITLE: Authorize Acceptance of Aid to Prosecution Funds 2019-2020

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the District Attorney's Office has been awarded a grant in the amount of \$54,460.00 from the New York State Division of Criminal Justice Services pursuant to its Aid to Prosecution Program for the period from October 1, 2019 through September 30, 2020; and

WHEREAS, such funds are to be utilized to enhance priority felony prosecutions within that office; and

WHEREAS, the 2019 Adopted Budget includes appropriations and funding for this grant; now therefore be it

RESOLVED, That the County of Chautauqua accepts the Aid to Prosecution Program grant ("ATP") from the New York State Division of Criminal Justice Services (DCJS) in the amount of \$54,460.00 for the term of October 1, 2019 to September 30, 2020 and any amendments thereto; and be it further

RESOLVED, That the County Executive is hereby authorized to execute any necessary agreements with the State of New York to accept said grant and obtain these funds.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

JBQ 9/5/19
TMT 9/5/2019
SMA 9/10/19
KMD 9/10/19
KLC 9/10/19
GMB 9/11/19

TITLE: Authorize Agreement with Pine Valley Central School District for School Resource Officer

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the Pine Valley Central School District has requested the Chautauqua County Office of the Sheriff provide a School Resource Officer during the term of September 1, 2019 through August 31, 2020; and

WHEREAS, the Chautauqua County Office of the Sheriff has negotiated a tentative agreement with Pine Valley Central School District to provide a certified School Resource Officer for the 2019-2020 school year at a total cost of \$77,556; and

WHEREAS, this is a new contract and is not included in the 2019 Budget but will be included in the 2020 Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement with Pine Valley Central School District for the purpose of providing a School Resource Officer for the 2019-2020 school year as set forth above; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2019 budget:

INCREASE APPROPRIATION ACCOUNTS:

A.3110.----.1	Personal Services – Sheriff	\$19,338
A.3110.----.8	Employee Benefits – Sheriff	<u>\$ 6,515</u>
	Total	\$25,853

INCREASE REVENUE ACCOUNT:

A.3110.----.R226.0000	Shared Services – Chrgs: Oth Gov-Pub Safety	\$25,853
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TAN 8/30/19
TMT 9/3/19
SMA 9/10/19
KMD 9/10/19
KLC 9/10/19
GMB 9/11/19

TITLE: Authorize Acceptance of New York State Reimbursement for the Raise the Age Initiative

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the State of New York is implementing Raise the Age Legislation and will provide reimbursement funding for counties for costs related to implementation; and

WHEREAS, costs to be covered with no local share include additional probation staffing and community services required by probation departments to effectively meet the goals of the Raise the Age legislation; and

WHEREAS, revenues and expenditures associated with this grant were not included in the 2019 operating budget and are included in the 2020 budget; now therefore be it

RESOLVED, That the County of Chautauqua accepts this funding and authorizes the County Executive to execute the Raise the Age grant contract with the New York State Division of Criminal Justice Services (DCJS) in the amount of \$272,691.00 for the term of April 1, 2018 to March 31, 2020; and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following 2019 budgetary changes:

INCREASE APPROPRIATION ACCOUNTS:

A.3140.----.1	Personal Services – Probation	\$ 64,729
A.3140.----.8	Employee Benefits – Probation	\$ 34,856
A.3140.----.4	Contractual – Probation	<u>\$ 12,878</u>
		\$112,463

INCREASE REVENUE ACCOUNT:

A.3140 R331.0RTA	New York State Aid – Probation-Raise the Age	\$122,463
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

JCG 8/28/19
TMT 08/29/19
KMD 9/5/19
KLC 9/9/19
GMB 9/11/19

TITLE: State Homeland Security Program for Fiscal Year 2019

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, Chautauqua County was awarded funds of \$149,956 under the State Homeland Security Program (SHSP) to Emergency Services; and

WHEREAS, the grant is intended to provide funds to sustain and enhance regional preparedness in the Chautauqua County area through projects and initiatives that comply with the Federal grant guidelines and supports the implementation of the State Homeland Security Strategy; and

WHEREAS, the grant period runs from September 1, 2019 through August 31, 2022, and as may be extended; and

WHEREAS, upon acceptance of application and execution of contract, funds will be allocated to the proper accounts in subsequent resolutions once the County is ready to expend them; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

CLS 09/03/19
ABC 09/03/19
KMD 9/3/19
KLC 9/9/19
GMB 9/9/19

TITLE: Amend Chautauqua County Department of Health & Human Services
2019 Budget for Increased County Coroners' Autopsy Costs

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, 2019 contractual expenditures for the County Coroners are now projected to be in excess of the budgeted amount; and

WHEREAS, 2019 contractual expenditures for Safety Net are now projected to be lower than the budgeted amount; and

WHEREAS, Safety Net costs are funded at 28% by the State of New York and at 1% by the Federal Government; now therefore be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2019 Budget:

INCREASE APPROPRIATION ACCOUNT:

A.1185.----.4	Contractual-Med Examiners & Coroners	\$130,000
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DECREASE APPROPRIATION ACCOUNT:

A.6140.----.4	Contractual-Safety Net	\$183,100
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DECREASE REVENUE ACCOUNTS:

A.6140.R364.0000	NYS Aid – Safety Net	\$ 51,268
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A.6140.R464.0000	Federal Aid – Safety Net	<u>\$ 1,832</u>
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Total	\$ 53,100
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

PMW 9/13/19

TITLE: Authorize Clerk of the Legislature to Publish Notices – Re: Public Hearings on 2020 Tentative Budget & Sewer District Assessment Rolls & Maximum Salary of Members of the Chautauqua County Legislature and its Chairman

BY: Audit & Control Committee:

AT THE REQUEST OF: Chairman Paul M. Wendel:

WHEREAS, Pursuant to Sections 359 and 271 of the County Law public hearings must be held on the Tentative Budget and the sewer district assessment rolls, with statement of maximum salary of members of County Legislature included in notice; and

WHEREAS, Such notice shall state the time, place and purpose of the public hearing on the Tentative Budget and that copies of the budget will be available for distribution and inspection and specify therein the maximum salary that may be fixed and payable to members of the Legislature and Chairman thereof during the ensuing year; and

WHEREAS, Public hearings on the sewer district assessment rolls will be held simultaneously with the hearing on the Tentative County Budget and the assessment rolls will be completed and open to inspection during business hours before the public hearing on them; therefore be it

RESOLVED, That the Clerk of the Legislature be and hereby is authorized and empowered to advise in such publications that a public hearing will be held on the 2020 Tentative Budget and on the North Chautauqua Lake Sewer District and the Portland-Pomfret-Dunkirk Sewer District Assessment Rolls on Wednesday, October 23, 2019 at 6:30 P.M. in the Legislative Chambers, Gerace Office Building, Mayville, New York; and be it further

RESOLVED, That the Clerk of the Legislature be and hereby is authorized and empowered to advise in notice of public hearing on Tentative Budget that the 2020 salary of each Legislator shall be no more than \$9,000, that the Chairman of the Legislature shall be paid no more than \$8,000 in addition to his Legislator's salary and that the following positions be additionally compensated no more than the amounts indicated nor for more than one of the positions listed, over and above the basic Legislator's salary.

Majority Leader	\$1000.00
Minority Leader	\$1000.00
(1) Assistant Majority Leader	\$ 500.00
(1) Assistant Minority Leader	\$ 500.00
Each Committee Chairman	\$1000.00
Ranking Members	\$ 250.00

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GMB 9-12-19
SMA 9-12-19
KMD 9/12/19
KLC 9/13/19
GMB 9/13/19

TITLE: Amend 2019 Budget for Operating Efficiency Study

BY: Audit & Control Committee:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the County Executive and members of the County Legislature desire to address the 2020 tentative budget as it faces many challenges in recurring expenses; and

WHEREAS, it was determined that a study was needed to investigate the operating efficiencies of County Government; and

WHEREAS, use of the A Fund Balance is needed to cover the expenditure because it was not included in the 2019 budget; now therefore be it

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.917.0000 Unassigned Fund Balance—Unassigned Fund Balance \$11,500

;and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2019 budget:

INCREASE APPROPRIATION ACCOUNT:

A.1230.----.4 Contractual—County Executive \$11,500

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date