### Agenda

#### Administrative Services Committee

### Monday, January 13, 2020, 5:00 p.m., Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (12/9//19)
- C. Privilege of the Floor
- 1. Proposed Resolution Confirm Re-Appointments Chautauqua County Ethics Board
- 2. <u>Proposed Resolution Quit Claim Deed</u>
- 3. <u>Proposed Resolution Setting Salary for Wastewater Maintenance Mechanic III</u>
- 4. Other

| CHAUTAUQUA COUNTY RESOLUTION NO | SMA 12/30/19 |
|---------------------------------|--------------|
|---------------------------------|--------------|

TITLE: Confirm Re-Appointments - Chautauqua County Ethics Board

**BY:** Administrative Services Committee:

**AT THE REQUEST OF:** Acting County Executive Stephen M. Abdella:

WHEREAS, Stephen M. Abdella, Acting County Executive, has submitted the following re-appointments for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following re-appointments to the Chautauqua County Ethics Board.

David Rowe 3740 Westman Road Bemus Point, NY 14712 Term Expires: 1/31/23

Rose Sebouhian 6 Ventura Circle Fredonia, NY 14063 Term Expires: 1/31/23

| APPROVED                |                   |
|-------------------------|-------------------|
| VETOES (VETO M          | MESSAGE ATTACHED) |
| <b>County Executive</b> | Date              |

# CHAUTAUQUA COUNTY RESOLUTION NO.\_\_\_\_\_

JEC 12/31/19 SMA 12/31/19 KMD 1/2/2020 SMA (ACE) 1/2/2020

**TITLE:** Quit Claim Deed

**BY:** Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: Acting County Executive Stephen M. Abdella:

WHEREAS, the Administrative Services Committee of the County Legislature has received and hereby recommends acceptance, pursuant to Section 1166 of the Real Property Tax Law, the following offers for the County's Tax Liens as detailed on the attached Schedule 1 under tax sale certificates noted on original papers on file in the office of the Director of Finance; and

WHEREAS, that unless otherwise noted, the County Tax Enforcement Officer has confirmed that the offers received are in compliance with the County's policy regarding tax foreclosure as set forth in Resolution No. 110-17; now therefore be it

RESOLVED, That the Executive and Chairman of this Legislature be hereby authorized to execute Quitclaim Deeds conveying to the offers herein mentioned, the interest of Chautauqua County in said properties under said tax sale certificates; and be it further

RESOLVED, That the Director of Finance of Chautauqua County be hereby authorized to cancel any outstanding taxes, fees, interest and other charges. In adopting this resolution, the Legislature intends to adopt each transaction separately, in the usual form of Resolution, and the failure of any particular transaction to be completed shall in no manner affect the validity of any of the others.

| Offer  |              |                    |              | Foreclosed | Offer    | Taxes      |
|--------|--------------|--------------------|--------------|------------|----------|------------|
| Number | Municipality | S/B/L              | Purchaser    | Owner      | Amount   | Owing      |
| PA-78- | City of      |                    |              | Jody A     |          |            |
| 2017   | Jamestown    | 060800-387.08-4-51 | William Soto | Peterson   | \$300.00 | \$3,973.84 |
|        |              |                    |              |            |          |            |
|        |              |                    |              |            |          |            |
|        |              |                    |              | Total      | \$300.00 | \$3,973.84 |

| APPROVEDVETOES (VETO MESSA | AGE ATTACHED) |
|----------------------------|---------------|
| County Executive           | Date          |

## CHAUTAUQUA COUNTY RESOLUTION NO. \_\_\_\_\_

JLW 12-23-2019 SMA 12-30-19 KMD 1/2/20 SMA (ACE) 1/2/2020

TITLE: Setting Salary for Wastewater Maintenance Mechanic III

**BY:** Public Facilities, Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** Acting County Executive Stephen M. Abdella:

WHEREAS, the Director of South and Center Chautauqua Lake Sewer Districts has requested that salary be set for a new title of Wastewater Maintenance Mechanic III that will be assigned to be a skilled mechanical and electrical trade position and working supervisor at the South and Center Chautauqua Lake Sewer Districts; and

WHEREAS, this new title will assist the South and Center Chautauqua Lake Sewer Districts in both supervising and participating in the work of one or more maintenance and repair crews; and

WHEREAS, the Human Resources Department has classified the position as Wastewater Maintenance Mechanic III and supports the request that the salary be set at Grade 16; therefore be it

RESOLVED, That the title of Wastewater Maintenance Mechanic III be added to the Chautauqua County CSEA Unit 6300 Salary Plan at Grade 16.

Grade 16 2020: (21.96 - \$28.04) 40 hours per week (\$45,677 - \$58,323) per year

| APPROVED<br>VETOES (VETO | ) MESSAGE ATTACHED) |
|--------------------------|---------------------|
|                          |                     |
| County Executive         | Date                |