

Minutes

Public Facilities Committee

March 16, 2020, 3:30 pm

Gerace Office Building, Mayville, N.Y.

Members Present: Hemmer, Gould, Davis, Nazzaro

Member Absent: Scudder

Others: Tampio, Ames, Cummings, Walsh, Dennison, Carrow, Abdella, Bentley

Chairman Hemmer called the meeting to order at 4:00 p.m.

Approval of Minutes (2/18/20)

MOVED by Legislator Nazzaro, SECONDED by Legislator Davis to approve the minutes.

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Authorize Public Hearing on Hangar A Lease Agreement at the Chautauqua County Jamestown Airport

Mr. Abdella: As you all are familiar, in order to approve leases for airport use it's required that we have a public hearing prior to that approval. It ends up being a twostep process where one month we do the first step of approving the public hearing and then the second month is when we would bring the actual lease resolution through committees and then adoption. In this case, we're only asking that you go ahead and set the public hearing for April 22nd and then during the April committee cycle and at the full legislature meeting in April we'll do a full presentation on the substance of this lease and other related things.

Chairman Hemmer: The public hearing won't be until April?

Mr. Abdella: That's right.

Chairman Hemmer: Alright.

Mr. Abdella: So we have to do the two steps of first having a legislature set the public hearing and you do that at the meeting that's a month before the actual meeting. This will set a public hearing for April 22nd, which is the date of your April meeting.

Chairman Hemmer: O.K., any questions on the proposed resolution? Comments? All in favor of the proposed resolution? Opposed?

Unanimously Carried

Proposed Resolution - Amend 2020 Budget Appropriations – South & Center Chautauqua Lake Sewer Districts (S&CCLSD)

Mr. Walsh: Good afternoon. This amendment is to adopt a new billing module, which is New World, that will take us into the 21st century. This will allow billing online and of course the New World module is already used in finance, so it will be a (*inaudible*) of the two modules and not only at the South & Center, but the North Chautauqua Lake Sewer District and Portland-Pomfret, so several sewer districts are going and purchasing this and this is the South & Center share of the module.

Chairman Hemmer: O.K.

Legislator Nazzaro: It will all be on the same system.

Mr. Walsh: It's going to be a wonderful thing, yes. We get numerous phone calls about paying online and we aren't quite there yet and this will do it.

Legislator Gould: Are all the other sewer districts paying as you are?

Mr. Walsh: Well they took the costs of the entire- the licensing fees and everything and divided it and we're the larger sewer district, so we are going to pay more of the costs. So, proportionately I think we are paying 70% because we're 70% of the sewer districts.

Cross-talk

Mr. Walsh: Because of the (*inaudible*) the hours to utilize to import our data-

Legislator Gould: I expected that's the way it was.

Mr. Walsh: It will cost us more.

Legislator Gould: I thought it'd be a good idea to make sure.

Mr. Walsh: That is correct.

Chairman Hemmer: Good question. Any other questions or concerns on this resolution?

Legislator Nazzaro: It's a good thing.

Chairman Hemmer: All in favor of the proposed resolution? Opposed?

Unanimously Carried

Proposed Resolution – North Chautauqua Lake Sewer District Authorization and Appropriation of Local Match for Inflow and Infiltration (I&I) Study

Mr. Cummings: Good afternoon. This is something that is required of us from the funding agency EFC- Environmental Facilities Corporation. They are asking us to have a certified resolution from our legislature that we will provide the matching funds for our \$30,000 grant. We've got provide 20% match, which is \$6,000, which we do have in our budget. We budgeted for this year, but the funding agency is asking for a certified resolution from our legislature to approve it, so that's what this is for.

Chairman Hemmer: Sounds good.

Mr. Cummings: It has been budgeted in the district's budget for this year's operating budget. We have the funds.

Chairman Hemmer: Any questions? It should be good for the district to get the information.

Mr. Cummings: Yes. We're using it to try and study our collection system as much as possible because we have so many leaks and so much infiltration that we need to start reducing those flows to help cut our cost down. This is a multiyear process that we're going to be doing over the next several years.

Chairman Hemmer: Alright. All in favor of the proposed resolution please say aye? Opposed?

Unanimously Carried

Proposed Resolution – North Chautauqua Lake Sewer District and Portland, Pomfret, and Dunkirk Sewer District Inflow and Infiltration (I&I) Study SEQR Determination

Mr. Cummings: This goes with the first one that we just did. We have to have a SEQR according to EFC for this funding that we're going to be getting from them. The North District did receive the \$30,000 grant this year and the PPD District did apply, but they did not get the \$30,000 grant this year, but they are going to continue to apply every year and they're also going to try to use some of their operating budget money to do some of the study work if they can. That's the plan, so our County Attorney asked us to put this together so we have this for the funding agency information. Both sewer boards have approved this and are on board with having this done.

Chairman Hemmer: Sounds good. Any questions on this one? All those in favor?
Opposed?

Unanimously Carried

Proposed Resolution - Amend 2020 Budget Appropriations for Customer Billing Software –
North Chautauqua Lake Sewer District (NCLSD) and Portland,
Pomfret, Dunkirk Sewer District (PPDSD)

Mr. Cummings: This is the same thing that Tom Walsh was just talking about for the two districts that I oversee. It's the same thing. What we did is we moved some money around within our budget to cover this cost because this was not something that was budgeted for in this year's budget; it came after the budget process was done. Kathleen helped me work with where we could move some funds around to stay within our operating budget, so this is what this resolution is for. Jay's question about the percentage- that's exactly how it broke down. The amount that you would use that module is how it was broken down. The North County Water & Sewer Industrial District has a very small part of this for their billing but they only have 15 customers so they just have a small percentage.

Chairman Hemmer: Very nice. This should be a good improvement.

Mr. Cummings: Very much so. Tom is right- we get these calls every month that people want to pay online and pay with a credit card and all they can do right now is check or cash.

Legislator Nazzaro: What is it called again?

Mrs. Dennison: It's part of the New World system which is the same system that we use for accounting, contracts, budget, human resources, and law enforcement. The results from the billing system will automatically record (*inaudible*) and to be honest I haven't been directly involved in looking at the system. I just know about it from a general basis, but the other advantage is that right now that billing is done on the AS400 system and that system is pretty much obsolete.

Mr. Cummings: There's no support.

Mrs. Dennison: It's coming to end of life-

Mr. Cummings: The software is not supported by any company at this point and I know the IT employee that mainly runs that is going to be retiring half way through this year and I don't think the IT department is going to replace him, so we got this module.

Chairman Hemmer: That's great.

Mr. Cummings: The only thing that's not in here is each district will have a yearly cost that they'll have to budget for yearly maintenance, which we don't pay with the AS400, but that's just part of the new system.

Chairman Hemmer: Any questions on this resolution? All in favor please say aye.
Opposed?

Unanimously Carried

Chairman Hemmer: Is there anything to bring up under other for today's meeting?

Legislator Gould: I'll make a motion we adjourn.

Legislator Davis: Second.

Chairman Hemmer: All those in favor?

Unanimously Carried (4:14 p.m.)

Respectfully submitted and transcribed,
Olivia Ames, Deputy Clerk