

Agenda

Audit & Control Committee

December 10, 2020, 8:35 a.m.

Virtual Meeting via Zoom

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (11/12/20)
- C. Privilege of the Floor
 1. Local Law Intro. 3-20 – Amending Local Law 7-90 Providing for a Management Salary Plan for County Officers and Employees
 2. Proposed Resolution – Amend 2020 Budget Appropriations – South & Center Chautauqua Lake Sewer District
 3. Proposed Resolution – Amend 2020 Budget Appropriations – North Chautauqua Lake Sewer District
 4. Proposed Resolution - Amend Resolution 120-20—Authorizing Hangar “A” Lease Agreement with Luscombe Aircraft Corporation at the Chautauqua County Jamestown Airport to Enable Accelerated Recovery of Capital Improvement Expenses
 5. Proposed Resolution – Acceptance of CARTS 5311-2019-2020 Consolidated Grant
 6. Proposed Resolution - Approve Purchase of Land and Building for CARTS Hub in the City of Jamestown
 7. Proposed Resolution – Authorize Collection of Fines, Civil Penalties, Rent, Rates, Taxes, Fees, Charges and Other Amounts via the Internet
 8. Proposed Resolution - Quit Claim Deeds
 9. Proposed Resolution - Amend 2020 Budget for Office of the Sheriff
 10. Proposed Resolution – Authorize Agreement with Town of Charlotte for Enhanced Police Protection Services FY21

11. Proposed Resolution – Authorize Agreement with Chautauqua Lake Central School District for Enhanced Police Protection Services FY21
12. Proposed Resolution – Amend Emergency Services Appropriation Accounts for 2020 Budget
13. Proposed Resolution – Amend Emergency Services Budget for Vehicle Purchase Allocations and Sale of Surplus Vehicles
14. Renew & Amend Res. No. 218-20 – Authorize Lease Agreement for the Office for Aging Services at The Chautauqua Center in Jamestown, New York
15. Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for the Business Assistance Program
16. Proposed Resolution – Authorize Agreement with Small Business Development Center at Jamestown Community College
17. Proposed Resolution – Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center
18. Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Industrial Development and Promotion
19. Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Attraction and Development of Tourism Related Businesses
20. Discussion – 2022 Occupancy Tax Programs – Dave McCoy & Mark Geise
21. Discussion - Review of 2019 Audit Recommendations – Finance Director Crow
22. Other

LOCAL LAW
INTRODUCTORY NO. 3-20
CHAUTAUQUA COUNTY

AMENDING LOCAL LAW 7-90 PROVIDING FOR A MANAGEMENT SALARY PLAN
FOR COUNTY OFFICERS AND EMPLOYEES

BE IT ENACTED, by the Chautauqua County Legislature of the County of Chautauqua,
New York, as follows:

Section 1. 2021 Adjustment of Salary Ranges.

Effective January 1, 2021, the management salary ranges established pursuant to Local Law 7-90, as amended, shall be further adjusted to reflect an increase of 1.5%, except for positions with designated flat salaries. The maximum level of the salary range shall be a cap on the amount which may be paid for a full year of service.

Section 2. Effective Date.

This local law shall become effective upon filing with the Secretary of State.

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TW 11/13/20
KMD 11/16/20
KMW 11.16.20
SMA 11/17/20
KLC 11/17/20
PMW 11/23/20

TITLE: Amend 2020 Budget Appropriations–South & Center Chautauqua Lake Sewer Districts

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some South & Center Chautauqua Lake Sewer District expenses have exceeded initial budgetary estimates, as well as some appropriations have a surplus; therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

ESS.8110.----.8 EMPLOYEE BENEFITS - ADMINISTRATION	\$30,000
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DECREASE APPROPRIATION ACCOUNT:

ESS.8130.----.4 CONTRACTUAL – SEWAGE TREATMENT	\$30,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

SDC 11-16-20
KMD 11/16/20
KMW 11.16.20
SMA 11/17/20
KLC 11/18/20
PMW 11/23/20

TITLE: Amend 2020 Budget Appropriations--North Chautauqua Lake Sewer District

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some North Chautauqua Lake Sewer Districts expenses have exceeded initial budgetary estimates, as well as some appropriations have a surplus; therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

ESN.8110.8112.8	EMPLOYEE BENEFITS - ADMINISTRATION, ADMINISTRATION	\$7,600
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DECREASE APPROPRIATION ACCOUNT:

ESN.8130.8132.4	CONTRACTUAL – SEWAGE TREATMENT, SEWAGE TREATMENT	\$7,600
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

BPB – 11/17/20
KMD 11/18/20
ABC 11/18/20
SMA 11/18/20
KLC 11/19/20
PMW 11/23/20

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend Resolution 120-20 Authorizing Hangar A Lease Agreement with Luscombe Aircraft Corporation at the Chautauqua County Jamestown Airport to Enable Accelerated Recovery of Capital Improvement Expenses

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 120-20, the County authorized a lease agreement with Luscombe Aircraft Corporation (“Luscombe”) to operate an aircraft manufacturing and refurbishment enterprise at the Jamestown Airport Hangar A; and

WHEREAS, under the terms of the lease agreement, Luscombe is obligated to pay County a monthly fixed rental fee of \$1,850; subject to a monthly rent credit of up to \$500 per month for capital improvements, with the maximum cumulative credit amount not to exceed \$48,000; and

WHEREAS, Luscombe seeks to construct site utility infrastructure that will provide public water, sewer, and natural gas utilities to a point of presence in Hangar A with said improvements having an estimated cost of \$25,000; and

WHEREAS, it is in the County’s best interests as the real property owner to incentivize Luscombe to make said capital improvements to the property; and

WHEREAS, Luscombe received CARES Act loans through the Chautauqua County Industrial Development Agency (CCIDA) to partially fund site utility infrastructure costs as well as other capital improvements necessary to make the hangar fit for the intended purpose of an occupied aircraft assembly workspace; and

WHEREAS, loan guarantees secured by Luscombe through the CCIDA or other sources are insufficient to fully capitalize site utility and building improvements needed to configure the leased facility for its intended purpose; therefore, Luscombe is seeking accelerated recovery of capital costs through rent credits from the County; and

WHEREAS, the Airport Commission has considered and recommends amending Luscombe’s lease of Hangar A to provide for accelerated reimbursement of approved capital improvements; therefore be it

RESOLVED, That the County Executive is authorized and empowered to amend the current Hangar A lease agreement with Luscombe Aircraft Corporation for the purpose of allowing Luscombe Aircraft Corporation to receive rent reduction credits of up to \$1,000 per month for capital improvements, subject to the maximum cumulative credit amount not to exceed \$48,000.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB – 12/1/20
KMD 12/01/20
TMT 12/1/20
SMA 12/1/20
KLC 12/1/20
PMW 12/1/20

TITLE: Acceptance of CARTS 5311 2019-2020 Consolidated Grant

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel Jr.:

WHEREAS, The County of Chautauqua has been awarded grant funds by the New York State Department of Transportation, pursuant to Section 5311, Title 49, United States Code for the following projects:

- | | |
|---|--------------|
| 1. Mobility Management | \$189,678.00 |
| 2. Purchase 10 Replacement (Lot G) Buses | \$826,900.00 |
| 3. Scheduling Software additions and upgrades | \$400,998.00 |
| 4. Replacement tablets and hardware | \$15,000.00 |

; and

WHEREAS, funding for the Mobility Manager is shared at a rate of 80% Federal, 10% State and 10% local dollars, and revenues and expenditures for this program were included in the 2020 and 2021 Adopted Budgets; and

WHEREAS, funding for 10 replacement (LOT G) Buses is shared at the rate of 80% Federal, 10% State and 10% local dollars, and revenues and expenditures for this project were included in the 2020 Capital Budget; and

WHEREAS, funding for the purchase of additional scheduling software and upgrades to our current system is shared at the rate of 80% Federal, 10% State and 10% local dollars, and revenues and expenditures for this program were included in the 2021 Adopted Budget; and

WHEREAS, funding for the replacement tablets and hardware is shared at the rate of 80% Federal, 10% State and 10% local dollars, and revenues and expenditures for this program were included in the 2021 Adopted Budget; therefore be it

RESOLVED, That the County Executive is authorized to sign all necessary documents and agreements with the State of New York to receive funding for all projects.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB 11/30/20
KMD 11/30/20
SMA 11/30/20
KLC 11/30/20
PMW 11/30/20

TITLE: Approve Purchase of Land and Building for CARTS Hub
in the City of Jamestown

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua Area Regional Transit System (CARTS) has fixed and rural public transportation routes that originate from a centralized location in the City of Jamestown located at 215 East Third Street across from the Jamestown Municipal Building; and

WHEREAS, this Jamestown hub location for CARTS has been operating under an existing license agreement since 2018 that allows CARTS to utilize a portion of the property for public transportation use; and

WHEREAS, an opportunity is available for CARTS to purchase the existing Jamestown hub location for the long-term benefit of the customers of CARTS, and to allow further development of the site to include off-street bus parking, a permanent enclosed waiting area, and potential revenue-producing concession space; and

WHEREAS, CARTS has obtained approval from the New York State Department of Transportation (NYSDOT) to use 100% New York State grant funding for the purchase and associated acquisition costs for this property; and

WHEREAS, the County has negotiated a proposed agreement with the Jamestown Urban Renewal Agency (JURA) whereby JURA will be responsible for any environmental remediation costs associated with the CARTS hub project; and

WHEREAS, the County has agreed to partner with the City of Jamestown and JURA to rehabilitate the existing building structure and façade utilizing additional 100% NYS DOT grant funding; such that incubator startup businesses can be permitted on the property that will provide revenues for CARTS while providing related services for CARTS customers; now therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute all documents necessary to acquire 215 East Third Street (SBL # 387.41-1-31) from GPatti Third LLC for the purchase price of \$152,000; and be it further

RESOLVED, That the County Executive is authorized and empowered to accept the NYSDOT grant offer of \$160,000 and execute all documents necessary to reimburse the County for the property sales price and associated property acquisition costs; and be it further

RESOLVED, That the County Executive is authorized and empowered to enter into all necessary agreements with JURA and the City of Jamestown to accomplish any necessary environmental mediation and rehabilitation of the building and surrounding property; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2020 Adopted Budget:

ESTABLISH AND INCREASE APPROPRIATION ACCOUNT:

A.5630.5625.2	Equipment—Bus Operations, CARTS	\$160,000
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INCREASE REVENUE ACCOUNT:

A.5630.5625.R358.9000	New York State Aid—Transportation	\$160,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KLC 10/1/20
KMW 10.01.20
KMD 10/1/20
SMA 11/11/20
KLC 11/12/20
PMW 11/23/20

TITLE: Authorize Collection of Fines, Civil Penalties, Rent, Rates, Taxes, Fees, Charges and Other Amounts via the Internet

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County Resolution 179-17 authorized the acceptance of payment via credit card for amounts owed to the County, in accordance with New York State General Municipal Law Section 5; and

WHEREAS, New York State General Municipal Law Section 5-b authorizes the collection of fines, civil penalties, rent, rates, taxes, fees, charges and other amounts via the internet; and

WHEREAS, use of the internet for such payments provides a convenience for both the County and for those who owe money to the County; now therefore be it

RESOLVED, That the Legislature determines that it is in the public interest for the County to accept such payments via the internet; and be it further

RESOLVED, That the acceptance by the Director of Finance of penalties, rents, rates, taxes, fees, charges, revenue, financial obligations or other amounts, including penalties, special assessments or interest via a municipal internet website or the website of a third-party vendor that has contracted with the County to receive such payments on its behalf, is hereby authorized; and be it further

RESOLVED, That such transactions be conducted in a manner consistent with General Municipal Law Section 5-b and State Technology Law Article 3; and be it further

RESOLVED, That under the oversight of the Director of Finance, department heads and their designees may require a service fee to be paid by the internet payer not exceeding the costs incurred by the County in connection with the internet transaction, including any fee owed by the County to a third-party vendor that has contracted with the County to receive such payments on its behalf; and be it further

RESOLVED, That submission via the internet may not be required as the sole method for the collection of fines, civil penalties, rent, rates, taxes, fees, charges and other amounts.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

SMA 11/24/20
KLC 11/30/20
KMD 11/30/20
PMW 11/30/20

TITLE: Quit Claim Deeds

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Administrative Services Committee of the County Legislature has received and hereby recommends acceptance, pursuant to Section 1166 of the Real Property Tax Law, the following offers for the County's Tax Liens as detailed on the attached Schedule 1 under tax sale certificates noted on original papers on file in the office of the Director of Finance; and

WHEREAS, that unless otherwise noted, the County Tax Enforcement Officer has confirmed that the offers received are in compliance with the County's policy regarding tax foreclosure as set forth in Resolution No. 110-17; now therefore be it

RESOLVED, That the Executive and Chairman of this Legislature be hereby authorized to execute Quitclaim Deeds conveying to the offers herein mentioned, the interest of Chautauqua County in said properties under said tax sale certificates; and be it further

RESOLVED, That the Director of Finance of Chautauqua County be hereby authorized to cancel any outstanding taxes, fees, interest and other charges. In adopting this resolution, the Legislature intends to adopt each transaction separately, in the usual form of Resolution, and the failure of any particular transaction to be completed shall in no manner affect the validity of any of the others.

Offer Number	Municipality	S/B/L	Purchaser	Foreclosed Owner	Offer Amount	Taxes Owning
PA-76-2018	City of Jamestown	060800-371.13-4-13	Jeffrey Sutton	James E. Ristau Sr.	\$500.00	\$5,126.36
PA-177-2018	Busti/Village of Lakewood	062201-368.19-2-22	Gerald N. Paddock	Jerry & Diane Horner	\$600.00	\$19,115.67
				Total	\$1,100.00	\$24,242.03

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 11/9/20
KMD 11/09/20
TMT 11/10/2020
SMA 11/11/20
KLC 11/12/20
PMW 11/23/20

TITLE: Amend 2020 Budget for Office of the Sheriff

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Office of the Sheriff expenses have exceeded initial budgetary estimates; and

WHEREAS, the Office of the Sheriff will receive revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.3110.GRNT.1	Personal Services – Sheriff – Sheriff Grants	\$19,400
A.3110.GRNT.4	Contractual - Sheriff - Sheriff Grants	\$28,520
A.3110.GRNT.8	Employee Benefits – Sheriff – Sheriff Grants	\$4,696
	Total	<u>\$52,616</u>

INCREASE REVENUE ACCOUNTS:

A.3110.GRNT.R338.9000	New York State Aid – Other Public Safety	\$11,000
A.3110.GRNT.R438.9000	Federal Aid – Other Public Safety Aid	\$19,663
A.3110.GRNT.R438.90SG	Federal Aid – Operation Stone Garden	\$19,953
A.3110.GRNT.R432.0000	Federal Aid – Crime Control	\$2,000
	Total	<u>\$52,616</u>

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 11/19/20
TMT 11/19/20
SMA 11/19/20
KLC 11/19/20
PMW 11/23/20

TITLE: Authorize Agreement with Town of Charlotte for Enhanced Police Protection Services FY21

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Town of Charlotte has requested the Chautauqua County Office of the Sheriff provide enhanced police services within the geographic boundaries of the Township during the remainder of the 2020 calendar year; and

WHEREAS, the Chautauqua County Sheriff has negotiated a tentative agreement with the Town of Charlotte for the period of January 1, 2021 through December 31, 2021 for an estimated cost not to exceed \$9,000.00 based on an hourly rate of at least \$43.08 and a holiday hourly rate of at least \$54.52; and

WHEREAS, this revenue is included in the 2021 Budget so no budget amendments are needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement with the Town of Charlotte for enhanced police services as set forth above with revenues to be credited to account A.3110.R226.0000.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 11/19/20
TMT 11/19/20
SMA 11/19/20
KLC 11/19/20
PMW 11/23/20

TITLE: Authorize Agreement with Chautauqua Lake Central School District for Enhanced Police Protection Services FY21

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua Lake Central School District has requested that the Chautauqua County Office of the Sheriff provide Deputy Sheriffs at sporting and social events at its schools; and

WHEREAS, the County Sheriff has negotiated a tentative agreement with Chautauqua Lake Central School District for the period from January 1, 2021 through December 31, 2021, for an estimated cost not to exceed \$3,000.00, based on an hourly rate of at least \$43.08; and

WHEREAS, this revenue is included in the 2021 Budget so no budget amendments are needed; now therefore be it

RESOLVED, That the County Executive is authorized to execute an agreement with Chautauqua Lake Central School District for enhanced police protection services as set forth above with revenues to be credited to account A.3110.R226.0000.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

JCG 11/6/20
KMD 11/12/20
TMT 11/12/20
SMA 11/12/20
KLC 11/13/20
PMW 11/23/20

TITLE: Amend Emergency Services Appropriation Accounts for 2020 Budget

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Emergency Medical Services Fly Car & Ambulance sub-department expenses have exceeded initial budgetary estimates for employee benefits, and appropriations in the contractual accounts are expected to have a surplus; therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2020 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3989.EMS.8	Employee Benefits-Emergency Medical Service, Fly Car & Ambulance Services	\$34,000
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DECREASE APPROPRIATION ACCOUNT:

A.3989.EMS.4	Contractual- Emergency Medical Service, Fly Car & Ambulance Services	\$34,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

JCG 11/9/20
KMD 11/12/20
TMT 11/12/20
SMA 11/12/20
KLC 11/13/20
PMW 11/23/20

TITLE: Amend Emergency Services Budget for Vehicle Purchase Allocations and Sale of Surplus Vehicles

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, The Office of Emergency Management Services (EMS) uses motor vehicles to provide fly car and other services; and

WHEREAS, such vehicles have remaining value after they are no longer useful for EMS purposes; and

WHEREAS, The Office of Emergency Management Services has complied with the surplus property policy regarding the sale of vehicles no longer needed for County purposes; and

WHEREAS, the 2020 Adopted Budget for EMS does not include vehicle purchase allocation expenditures because the department planned to sell its surplus property in 2019 and accelerate the vehicle purchase allocations into 2019; and

WHEREAS, the sale of surplus property was executed in 2020 and provided revenue to offset the unanticipated vehicle purchase allocation expenditures; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2020 Adopted budget:

INCREASE APPROPRIATION ACCOUNTS:

A.3989.EMS.4	Contractual-Emergency Medical Service, Fly Car & Ambulance Services	\$ 65,700
A.3010.----.4	Contractual-Emergency Services	\$ <u>34,300</u>
	Total	\$100,000

INCREASE REVENUE ACCOUNTS:

A.3989.EMS.R266.5000	Sale of Property/Compensa— Sale of Equipment	\$ 65,700
A.3010.----.R266.5000	Sale of Property/Compensa--Sale of Equipment	\$ <u>34,300</u>
	Total	\$100,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

RENEW AND AMEND
CHAUTAUQUA COUNTY
RESOLUTION NO. 218-20

KMD 11/18/20
TMT 11/18/20
MAS 11/18/20
SMA 11/18/20
KLC 11/19/20
SMA as ACE
11/24/20

TITLE: Authorize Lease Agreement for the Office for Aging Services at The Chautauqua Center in Jamestown, New York

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: Acting County Executive Stephen M. Abdella:

~~WHEREAS, the Chautauqua County Office for Aging Services (“OFAS”) and Chautauqua County Veteran Services Agency (“VSA”) have shared office space for many years; and~~

WHEREAS, OFAS and VSA’s relocation to The Chautauqua Center in downtown Jamestown, a 2,500 square foot state of the art space located in the medical corridor, will provide better access and privacy to a growing senior population; and

WHEREAS, this location will also provide opportunities for OFAS to collaborate with healthcare, mental health, and other community services within the building to better serve older adults in Chautauqua County; and

WHEREAS, this location will also provide OFAS with more opportunities to host education, health, and wellness programs for seniors on the premises; and

WHEREAS, the County is desirous of entering into a 15-year lease agreement with The Chautauqua Center to finance the build-out cost for this brand new space; therefore be it

RESOLVED, That the Acting County Executive is hereby authorized to execute a lease agreement for office space with The Chautauqua Center on substantially the following terms and conditions:

1. Premises. 2,500 square feet of the second floor located at 107 Institute Street, Jamestown, New York.
2. Rent. \$13.40 per square foot at a monthly rate of \$2,791.67 per month for the first year, with an annual increase of not greater than 1%.
3. Build-Out. \$1.15 per square foot at a monthly rate of \$239.59 per month for fifteen (15) years.
4. Term. Fifteen (15) years commencing in early 2021 upon completion of build-out.
5. Utilities. County’s occupied space is individually metered and County shall pay for water, electrical, and gas services.
6. Other. As negotiated by the Acting County Executive.

and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted budget:

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

INCREASE APPROPRIATION ACCOUNT:

<u>A.6772.----.4</u>	<u>Contractual - Office for Aging Services</u>	<u>\$3,639</u>
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DECREASE APPROPRIATION ACCOUNTS:

<u>A.6510.----.4</u>	<u>Contractual - Veterans Service Agency</u>	<u>\$3,639</u>
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<u>A.6772.----.1</u>	<u>Personal Services - Office for Aging Services</u>	<u>\$96,750</u>
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<u>A.6772.----.8</u>	<u>Employee Benefits - Office for Aging Services</u>	<u>\$7,545</u>
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	<u>Total</u>	<u>\$107,934</u>
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DECREASE REVENUE ACCOUNT:

<u>A.6772.----.R477.2000</u>	<u>Federal Aid-OFA Programs</u>	<u>\$104,295</u>
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

MRG 11-16-20
KMD 11/18/20
ABC 11/18/20
SMA 11/19/20
KLC 11/19/20
PMW 11/23/20

TITLE: Authorize Agreement with the County of Chautauqua Industrial Development Agency for the Business Assistance Program

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Industrial Development Agency has the expertise and knowledge to conduct a Business Assistance Program and has operated such program to, among other things, develop business sites and properties as well as identify and catalog critical business information and establish, enhance, and share a business profile database; and

WHEREAS, the County of Chautauqua desires to assist the Chautauqua County Industrial Development Agency in this endeavor to encourage the development of new businesses in the area as well as the expansion of existing local businesses and industries; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for such purpose in its 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into an agreement with the County of Chautauqua Industrial Development Agency to provide funding for the Business Assistance Program in the amount of \$48,803 for the period from January 1, 2021 through December 31, 2021.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

MRG 11-16-20
KMD 11/18/20
SMA 11/19/20
KLC 11/19/20
PMW 11/23/20

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Agreement with Small Business Development Center at Jamestown Community College

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County Department of Planning & Development is striving to increase the viability of businesses within the County by providing a technical assistance program for start-up businesses in the County, which will track and assist businesses in their early stages of development; and

WHEREAS, Jamestown Community College has an established Small Business Development Center at its Jamestown Campus, in cooperation with the State University of New York, that provides a technical assistance program; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for such services in its 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with the Small Business Development Center for technical assistance in the amount of \$28,589.00 for the term commencing as of January 1, 2021 through December 31, 2021.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

MRG 11-16-20
KMD 11/18/20
ABC 11/18/20
SMA 11/19/20
KLC 11/19/20
PMW 11/23/20

TITLE: Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Department of Planning & Development (“CCDPD”) and the Chautauqua County Industrial Development Agency (“CCIDA”) have shared office space for many years; and

WHEREAS, the County entered into a lease agreement with CCIDA for such office space at the BWB Center; and

WHEREAS, CCDPD seeks to consolidate its office space and eliminate its Westfield office to facilitate enhanced collaboration and efficiency among CCDPD and CCIDA staff; and

WHEREAS, County is desirous of extending the lease agreement for an additional year upon the following terms and conditions; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for this lease in its 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an extension of a lease agreement with the Chautauqua County Industrial Development Agency for office space in the BWB Center on substantially the following terms and conditions:

1. Premises: 1,900 square feet on the first floor of the BWB Center, 201 West Third Street, Jamestown, New York.
2. Rent: At \$6.58 a square foot, an annual sum not to exceed \$12,500.00 to be paid monthly at a rate of \$1,041.66 per month beginning in January 2021.
3. Utilities: Landlord to pay utilities.
4. Term: Twelve (12) months commencing on January 1, 2021 and terminating on December 31, 2021, subject to termination by prior notice.
5. Other: As negotiated by County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

MRG 11-16-20
KMD 11/18/20
ABC 11/19/20
SMA 11/19/20
KLC 11/19/20
PMW 11/23/20

TITLE: Authorize Agreement with the County of Chautauqua Industrial Development Agency for Industrial Development and Promotion

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua Industrial Development Agency was formed pursuant to Section 895-h of the New York State General Municipal Law to promote, develop, encourage, and assist in economic development throughout Chautauqua County; and

WHEREAS, pursuant to Article 6 and Section 6.00 of the Chautauqua County Administrative Code, the County of Chautauqua Department of Planning & Development is responsible for originating programs and activities to improve the economy of Chautauqua County by stimulating job retention, job creation and growth, and capital improvements, as well as seeking funds to be used for development and working with private interests and public agencies of all types; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for such purpose in its 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into an agreement with the County of Chautauqua Industrial Development Agency for industrial development and promotion in the amount of \$84,110.00 for the period from January 1, 2021 through December 31, 2021.

APPROVED

_____ VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

MRG 11-16-20
KMD 11/18/20
SMA 11/19/20
KLC 11/19/20
PMW 11/23/20

TITLE: Authorize Agreement with County of Chautauqua Industrial Development Agency for Attraction and Development of Tourism Related Businesses

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is known for its rural charm, agriculture, and natural amenities, and has a vibrant tourism economy; and

WHEREAS, the County unanimously adopted its County Comprehensive Plan (*Chautauqua 20/20*) in 2011 that advocates for the preservation and promotion of its natural resources; and

WHEREAS, the County has formed the Partnership for Economic Growth, that has a strong tourism-development component; and

WHEREAS, the County of Chautauqua Industrial Development Agency (“CCIDA”) and the Chautauqua County Department of Planning & Development (“CCDPD”) are working to create secondary tourism attractions and attract tourism-related businesses to take advantage of the County’s wealth of natural assets; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for such services in its 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with the County of Chautauqua Industrial Development Agency to provide services which will help grow existing tourism-related businesses and attract new tourism-related businesses to the County, in the amount of \$56,000.00, for the period from January 1, 2021 through December 31, 2021.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date