

Minutes

Planning & Economic Development Committee

December 9, 2020, 6:00 pm

Virtual Meeting via Zoom

Gerace Office Building, Mayville, NY

Members Present: Odell, Starks, Muldowney, Ward

Member Absent: Harmon

Others: Tampio, Ames, N. Aldrich, McCoy, Dennison, Courtney Curatolo, Giese, Chagnon

Chairman Odell called the meeting to order at 6:01 p.m.

Approval of Minutes (11/10/20)

MOVED by Legislator Starks, SECONDED by Legislator Ward.

Unanimously Carried

Privilege of the Floor

Clerk Tampio: We have not received any emailed comments for privilege of the floor.

Chairman Odell: I received one personally and I would be happy to read it. It's from a young man, a very young man from Ripley and again, regarding solar as we'd expect. Mr. Muldowney has joined us for the record. This is a very brief note but we'll read it. His name is Ret Thompson. He says, I personally don't like the additional of solar in Ripley as there are too many people who live there and if something happens with the batteries people could die. The fireman and women can't put out the fires on the batteries without getting electrocuted and the gasses released are poisonous. If they leak for any reason, the local areas will be unsafe for any form of drinking water for humans and animals plus the French Creek which is in the area that will be affected if anything happens (*inaudible*) species of fish and amphibians will die. It will have a major effect on the ecosystem as well.

I read that just because we had a young person interested in making a voice, so we'll give him that. But just for the record and we discussed this amongst leadership and we have a confirmation from the Deputy County Executive for Economic Development and IDA Chief Executive Office, Mark Geise who's with us tonight but there is no actionable items PILOT agreements on solar at least for the foreseeable 8 to 12 months which will allow the Legislature to do its diligence and continue to research as we continue to work on that issue. So thank you very much. Nothing else under privilege of the floor.

Legislator Ward: Well, one more. I did receive some things about the solar project but since it was not on the agenda and I'm presuming that everyone else got it, we can hold off on all that stuff.

Chairman Odell: Exactly and I think, as we discussed that further with leadership, we'll probably be focusing on having some further workshops. I think we had a productive discussion on that last month but we'll continue, probably the workshop format as we continue to gather data and get everyone up to speed and make sound decisions. Mr. Geise and Mr. Aldrich and the rest of the team is at our disposal so we have great resources to work with. Thank you.

Proposed Resolution – Approval of SEQRA Documentation for Dutch Hollow Phase II
Streambank Stabilization Project

Mr. McCoy: Just to give you a little background on this resolution. We were awarded about \$1.4 million dollars in grants from the DEC about 4 ½ years ago for these projects. We have a little bit of money left over and we started to use it on Dutch Hollow and the DEC has concurred with our approach to use about a quarter of a million on this project. But it was outside of the envelope of the original SEQRA documentation. Simply put, this fills in the gaps. It's an action that's an unlisted action, negative declaration which would be issued. There are some minor impacts with respect to construction however they are far outweighed by the beneficial impacts to (*inaudible*) Chautauqua Lake.

Chairman Odell: It's great that the excess money that wasn't expended because we are so efficient in the initial projects, wasn't just pulled somewhere else in the State. We had a backup plan to utilize the rest of the funding for local enhancement. So, nice job Dave.

Mr. McCoy: Right, its money we would have lost (*inaudible*) bring to Chautauqua County if the alliance didn't decide to do this.

Chairman Odell: I see the negative declaration, short assessment forms, everything is in order, so that's great. Any discussion?

Unanimously Carried

Proposed Resolution - Confirm Updated By-Laws for the Lake Erie Management Commission

Mr. McCoy: The LEMC is a unique organization and we're doing a lot of positive things up in the north County. We want to do two things with this resolution. One, we want to be able to adjust our meeting frequency to every other month and yet still reserve the ability to meet more often if we want to and we want to expand our membership to (*inaudible*) voting members. There are a lot of people who are interested in participating the LEMC. I think the additional representation will be very good to help the LEMC.

Chairman Odell: I had spoken to one of the commission members, Kevin's counterpart on the commission is Bob Bankoski. I did speak with him earlier today and I just happened to

ask that question. I said, usually with a lot of the commissions and agencies, they are looking to decrease the size of boards and stuff and I asked, is this really an increase? He says yea, we've had a number of folks actively participating on the side-lines and they thought it would be a good time to include them in a voting capacity. So, good, it's a good problem to have. People willing to get involved and frequency will work with your mission, right? Frequency meetings?

Mr. McCoy: Yes.

Chairman Odell: Anything to elaborate on that Kevin? I know that you and Bob were appointed by then County Executive Borrello several years ago.

Legislator Muldowney: Hats off again to Dave for his leadership on the commission. Like you said, there are a lot of cooperation between State agencies and it looks like local townships (*inaudible*) kind of run through Dave so hats off to you Dave, you've done another good job.

Chairman Odell: The only thing I noted in the by-laws and this wasn't a change, it's just the way it is. I know that we do have two members of the Legislature, Bob Bankoski and Kevin Muldowney on the commission but for the by-laws, it doesn't necessarily call out that a Legislator needs to be appointed. So, I didn't know if that was oversight or something that was missed but just noted.

Mr. McCoy: We'll approach the Legislature for appointments in January.

Chairman Odell: Any questions from the committee?

Unanimously Carried

Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for the Business Assistance Program

Mr. Geise: I'm going to provide kind of the play by play and I invite Nate and Mark to provide the color commentary. It's kind of complicated. The IDA does a lot of stuff and certainly there are crossover so when I talk about each one of these next four resolutions, again there is a lot of crossover but what we're going to talk about today is the Business Assistance program, Industrial Development and Promotion, Attraction of Promotion of Tourism related businesses and a lease and a new lease. Courtney Curatolo from the Jamestown Small Business Development Center will also be talking about her resolution. So I'll start with this one, the Business Assistance program. Before I do that, the other thing I wanted to say is, when you add up what the County is giving us, it's less than \$200,000, all said and done. It's about 8% of the County IDA's budget. I just want to say that because that money that you give us is critical but it's also heavily leveraged. So we get a lot of funds from our loan program, from fees, and dues, and that kind of thing, so I wanted to mention that as well.

So in this particular Business Assistance program, it's \$48,803. It's a reduction of about 17 ½% from last year and out of that \$48,803, a little over \$18,000 goes to the SBDC so the County gets about \$30,000 in some change from this. What we do with that is, first of all, we

have three business development managers. We have Christine Morbito up in the north County, we have Carol Rasmussen who's been with the IDA several decades and we also have Linda Burns, who kind of works Countywide helping both of them. So they are in constant contact with businesses constantly every single year they reach out to every single business, non-retail and commercial businesses, to find out what they are doing, how they are doing, if they have any challenges, what we might be able to help them with. So, that's a very important thing that we do. We have several tools, if you will, in our toolbox for helping businesses. We have the Altech loan fund which originated with about \$10 million dollars and is now up to about \$14 million dollars that has been lent out. We have the CARES Act money now which I will talk about in a little bit but we were awarded over \$10 million dollars from CARES Act funds to be lent out and we've got more than half of that already lent out. Of course, we have our incentives which are sales tax exemptions, mortgage tax exemptions and PILOTS. So we have a lot of tools in our toolbox. Our IDA, by the way, is about one of over a hundred in the State that basically have those same tools minus the loan programs. So we're pretty fortunate to have that. Some of the other things that we did this year, the Partnership for Economic Growth, there is five working groups one of which is a business development work group. We've spent a lot of time and effort in putting this organization together which is under the umbrella by the way of the IDA through CREDC which is the 501c3 arm of the IDA and within that we have identified two priority projects that fall within that work group and about 15 projects overall to chase after in 2021. A couple of other things we've done is, through the COVID we did a lot of things. We pivoted very heavily, we created an emergency working capital loan program. We took \$250,000 of our remaining balance in the Altech loan fund and we created a brand new fund where we lent out \$10,000 to 25 different companies for working capital. We created that program and the money lent out within 3 weeks which is pretty much unheard of but we helped out a lot of businesses that way. We also created a PPE, personal protective equipment grant where the IDA pledge \$12,500 and we got other pledges from the Jamestown Rotary Club and NCCF and Gebbie Foundation pledged the other \$12,500. We granted that out to more than 25 different businesses to help them to purchase the personal protection equipment, plexiglas, face masks, we teamed up with JCC on that action and they went out and provided technical assistance to these businesses to help them, to comply with the State mandates for protecting not only their workers but customers. We worked on reopening templates, we worked jointly with CCVB and the Chamber and others and we created templates for companies to help companies to reopen safely. Again, I mention that we worked hard and Nate spent a lot of time on this and Rich Dixon and myself, applying for this \$10 million dollar CARES Act loan fund. So we're thrilled that we have that and we're lending that out. It's more flexible than the Altech loan fund. Lower interest rate, less collateral requirements, etc. The other thing that we did is, we put almost every single loan customer that we had, either to interest only payments or total forbearance of their payments. So we helped out a lot of businesses in doing that. We also work with the COVID Finance committee and we kind of unrelated to this but, we amended over 30 contracts that we reduced 17 ½% for the community contracts and a little over 30% for the occupancy tax contracts but that took a lot of work too. So that's just kind of a taste of some of the things that I'm sure that there is a lot more than Mark maybe or Nate want to talk about. That's some of the things that we've done that I would define as business assistance.

Legislator Muldowney: For \$10,000, are those grants or are those loans?

Mr. Geise: That working capital loan program, those were \$10,000 low interest loans.

Legislator Muldowney: When do they start paying those back?

Mr. Geise: We gave them flexibility. Some started them back right away and others asked if they could start paying in 3 or 6 months from now. Some asked if they could pay just interest only so we've been super flexible on that, whatever they wanted.

Legislator Muldowney: Good to hear.

Chairman Odell: Mark, as requested, I can add a little color commentary to that because you typically undersell yourself on that. The emergency loan fund, I know companies that did take advantage of that Kevin and it was so greatly received but, again, you don't get what you don't ask for. You had this idea where in the early stage of COVID in panic mode. Especially, (*inaudible*) sector and Mark asked the question to the State, can we do this? They couldn't see a reason why not, you did it, and others learned from it and we used Chautauqua County's IDA as a model for their own. Also, (*inaudible*) reopening templates. That was huge and critical the work that you did with the Chamber and others. Again, (*inaudible*) template and (*inaudible*) for what ended up being used throughout the State, so good job.

Mr. Geise: Real quick, I would be remiss if I also didn't talk about our relationship with the Jamestown Community College Small Business Development Center, Courtney and her group. We get a lot of request from businesses that say that they have a nickel and a prayer that are legit folks and we always send them over to Courtney and they work with them and they develop their plans and we've had a lot of successful stories and she'll talk about that more when she comes up here but, I really appreciate that relationship we have with Courtney and her group and they are great. I wanted to mention that as well.

Chairman Odell: Back to the resolution. In this one, you can see the dollars here and we're talking about tonight. And as Mark said, 17 ½% reduction. Last year's allocation was \$59,000 and \$55,000 this year, there are cuts across the board. People are doing more with less and making it happen. We appreciate that so (*inaudible*) allocation down 17 1/5% to \$48,803 is what's been budgeted to be moved tonight. Any questions from the committee?

Unanimously Carried

Proposed Resolution – Authorize Agreement with Small Business Development Center at
Jamestown Community College

Ms. Curatolo: It's nice to see everybody. I just want to give a very brief update on what we've been doing this year. Since January 1st, we have worked with 561 businesses in Chautauqua County. We've helped to save over 2,000 jobs, we've helped to create 50 new jobs, we've helped to create 42 new businesses even during COVID. The financial impact since January 1st is over \$15 million dollars which \$11 million dollars is related to the Paycheck Protection program and on December 15th, we are partnering with US Small Business Administration to offer a webinar on (*inaudible*) so if you know of any businesses that applied

for PPP (*inaudible*) funding and need help with the forgiveness application please send them our way. I'm very excited because in September the US Small Business Administration on our (*inaudible*) Atlantic Region Small Business Development Center, Center of the Year award for our innovation with our Small Business Development Center business academy which offers (*inaudible*) courses on line on finance, social media, marketing, zoning, (*inaudible*) planning, (*inaudible*) and intellectual (*inaudible*). We recently published two new (*inaudible*) on that academy on website development and implementing ecommerce onto a business's website and since we published those in September, we've had over 300 people take our course from over 25 States across the country from Hawaii to Newport. So this academy that we are building has really grown. We're the only SBDC in the country with an academy like this so it's really been beneficial to our clients.

Chairman Odell: Great Courtney. That's one of the reason I wanted to have you tonight. I wanted to congratulate you somewhat personally on the great accomplishment. The press release was out a couple of months ago and hats off to you, you do a great job over there. I'm just reviewing the last quarterly report and despite COVID, it's amazing the number of clients you had. This is the July 1st to September 30th client stats. It shows 480 clientele consultations, 93 new, despite that and as Mark said, we have to have a place for these people to be vetted out. You look to the IDA first, hey, I got a great idea, a nickel and a dream, well, no, let's put it down to where it belong to get fostered and incubated to a degree at the SBDC and help the people vetted out and we make a business plan. It's just the right thing. Are there alternatives and let the process play out. I was really surprised to see the types of businesses that you were counseling. What the top ones were, accommodation and food service, I think that food service one we're seeing, we like to eat around obviously and a lot of small businesses are doing well and still thriving by COVID but then retail and manufacturing coming in technically third. So, that's encouraging because that's kind of the barometer out there. You see, of course, manufacturing is in the top three, that's a good barometer and of course, agriculture too so, these are great stats and appreciate the quarterly reports and you are doing a great job Courtney.

Ms. Curatolo: Thank you, we have a great team.

Chairman Odell: So, with this one again, we're looking at our allocation for technical assistance funding for the Small Business Development Center in the amount of \$28,589 on behalf of the County and I think a very wise investment. Any questions or comments?

Legislator Ward: Great presentation, thank you.

Unanimously Carried

Proposed Resolution – Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center

Mr. Geise: So if you recall we undertook a revision to the Administrative Code in late October. Really the objective of that was to simplify, unify, and make more flexible kind of the department but the key thing there is unify. We had three offices. We had obviously the BWB Center for part of our staff, we had the incubator for part of the staff, and then the Welch

building up in Westfield for staff. For a number of reasons, I think it proved not to be maybe in the best interest of the County to have three offices. There was issues with the cable there and there was – meanwhile we had the space at the BWB Center that was sitting vacant which was built for the Planning Department originally. So in discussions with the County Executive and others, we decided to move forward and really unify the department and unify, physically unify us so that we're all going to be working out of the BWB Center in Jamestown and the Technology Incubator in Dunkirk. There is no additional cost to do that. It's under the same, so this is not additional to what we were paying last year. It's the same so there is no increase in costs. It's all about unity of effort and I'm really, really looking forward to all of us working together, physically being next to each other, being able to create projects and use all of our skill sets and reading off the same sheet of music. So that's really what this does. It's really kind of common sense to me but, that's what this does.

Chairman Odell: Looking at the detail, I'm surprised, how long have we been at the BWB? Three or four years?

Mr. Geise: I think longer than that. Maybe five.

Unknown Speaker: Four and a half.

Mr. Geise: I was in Rochester, yea, 4 ½, five years.

Chairman Odell: The rent is to remain the same, at \$6.58 a square.

Mr. Geise: Well, that doesn't cover - it's a lot more expensive than that there, believe me but that helps.

Chairman Odell: Yea, I know, (*inaudible*) recovering but to pull them all in-house, the space was there at the BWB, (*inaudible*) in the south County to represent (*inaudible*) County to represent valiant effort to try a remote location in Westfield. I don't think it was utilized as much as we thought it would a few years ago when that was put into effect but nothing ventured, nothing gained. So if I'm not mistaken this really becomes budget neutral, what we're saving out of Westfield is being shifted to BWB but (*inaudible*) any issues with that Mark at all?

Mr. Geise: No, in fact, it's less of a commute for three out of the four staff. For the fourth staff, it's the same.

Chairman Odell: Another benefit, good.

Mrs. Dennison: Mr. Chairman if I could just comment. The budgets in 2021 for the Planning office between the budget in the Planning Department and the Watershed Department is \$12,000. This proposal is \$12,500, so I just want to state for the record that it is slightly more than what is included in the 2021 budget.

Mr. Geise: I don't know why that happened, but, we'll figure that out.

Mrs. Dennison: Like I say, I just state it for the record there.

Chairman Odell: Appreciate that Kathleen. I like it, the teams moved over there, the Planning team?

Mr. Geise: They are in the process. The last couple of days, Nate has done a great job coordinating all that. So we've got most of the desks and everything moved into the BWB and Nate, when are they moving into the Incubator?

Mr. Aldrich: We hope to complete the process on Friday.

Chairman Odell: Very good. Thank you, any questions or concerns?

Legislator Muldowney: A question about the Incubator. There will be more space there, is that what you're saying?

Mr. Geise: Yea, so right now at the Incubator, we've got basically two big rooms. Christine is in one of them and then the other one Monica is in. We're going to get a third, so it's actually costing the IDA more. It's another like \$6,000 to get another room and what we're going to do is we're going to have two more people in that other room and another person, Don's in with Monica so we'll be getting another room.

Legislator Muldowney: O.k., and that person, the replacement hasn't been filled yet has it?

Mr. Geise: Not officially. Soon, I'll be talking about that at the next meeting.

Chairman Odell: Any other questions?

Unanimously Carried

Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Industrial Development and Promotion

Mr. Geise: As said before there is a lot of overlap but, I'll try to speak to specifically the promotion. We have a lot of memberships and sponsorships. People like Invest Buffalo Niagara which I'm a member of the board. We pay dues to them and they send us (*inaudible*) on companies. The (*inaudible*) book, we have a monthly fee where we list all the available sites throughout the County, we sponsor the Chamber, we do articles in the Buffalo Business First where members of Empire State Development and we sponsor a lot of things there. Then our marketing (*inaudible*) as you recall, we used to have a full time marketing person and now we did away with that and have three consultants. Sue Kellogg, Stephanie Brudo(?), and Gretchen Lindell(?), who are putting stuff out on social media creating all of our ads and getting the word out with all of these different programs and initiatives that we have going on. Some of the other things, we did the economic development strategy, we contributed to that pretty significantly. Part of the partnership for economic growth, we contributed to the NRG (*inaudible*) strategic

plan that is underway right now, trying to get the NRG plant back into use. The Chadakoin River strategic business plan, we did Empire State grants, and we also have an initiative underway, we call it the Proactive Business Retention strategy where our Business Development Managers are – you know, we hear by word of mouth, we hear things and we see things and as we talk to people we can sense things that maybe things aren't going well and we're really trying to redouble our efforts in making sure we're contacting those people and we're really digging into what is going on because really, a job retained is as important as a job created, really. Right now we're working with Truck Lite as an example and others. But we do a lot of promotion (*inaudible*) so people know that we're here. This year with the IDA and we've done it more than this, but some of the projects that you'll probably remember that we approved through the IDA, Mark's been involved, (*inaudible*) in the old Acurite building, Petri from Silver Creek, St. George did an expansion, ECR did an expansion so those are some of the projects that we're involved in. Mark or Nate, do you want to say anything more?

Mr. Aldrich: We could go on and on and I think we'll be coming back to the committee probably in February with a report on all the contracts we manage so we can certainly provide more year end results and a look ahead at 2021 at the time too.

Chairman Odell: Another big one under that category was Wells, Dunkirk Ice Cream. We saved that from going to New Jersey. It's an \$87 million dollar expansion here in 2020 staying in Chautauqua County so that was a great job by the team. And again, here to the dollar side on the resolution, last year's allocation was \$101,952, this year we're just shy of 18% or 17 ½ actually down to \$84,110. So admirable if we're going to do more with less so appreciate that. I know you're going to do it. Any questions from the committee?

Unanimously Carried

Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Attraction and Development of Tourism Related Businesses

Mr. Geise: When you think about what our core sectors here, they are all important but I think the three major sectors that we know do well here and we should be really targeting our manufacturing sector, advance manufacturing, of course, of food processing and agriculture (*inaudible*). It was back when Bill Daly was here they created a new (*inaudible*) tax exempt policy just for tourism related businesses. So that is one of the tools in our toolbox so we've really been chasing after these tourism related businesses. I'll give you an example. Certainly Cockaigne, Holiday Harbor, Chadwick Bay, Harbour Hotel, (*inaudible*) Boat and Motor, Hide Away Bay, we just announced and we worked hard on that, they are going to have a (*inaudible*) kind of thing, cabins, and we also, even the ones that we haven't closed a deal yet, the White Inn. We spent a lot of time and effort creating marketing pieces and sending those out to as many businesses that we can that might find that an attractive venue. So, again, tourism is important sector in our economy and we spend a lot of time and effort chasing after those.

Chairman Odell: Thank you Mark and to the dollars on the resolution, I just want to make sure this is correct because this one is a much more significant decrease. Looking back into last

year's allocation of \$75,000, not \$56,000 which would be a reduction of 26%. Kathleen, am I reading that right?

Mrs. Dennison: I checked all the resolutions to make sure that they are accurate versus what is in the 2021 budget, but I will go and double check versus last year.

Chairman Odell: Yea, it shows \$75,000 so I just want to make sure that we're at \$56,000 on this. Mark, maybe you could expound on Cockaigne? I know that we had a - they weren't able to get going last year, they weren't able to get the inspections done for the lifts, how's it looking for this year?

Mr. Geise: They are supposed to open on Saturday. There was a front page article in the Observer and it was all over Facebook and we believe that's the case. You know, the last time we had talked to them, they have approvals on their inspections but they didn't have the stamp on the front of the covers of them so it was this close to being ready to go and then they had some final inspection. Apparently they've gotten all of those and they are going to be ready to go on Saturday. That's the word.

Mr. Aldrich: If Kathleen doesn't have that answer at her fingertips, I believe the answer is, compared to the 2020 adopted budget it's a 30% reduction with the 2020 amended budget, this was adjusted down 22 ½% (*inaudible*) less in terms of revenues and we did (*inaudible*) down for 2021(*inaudible*)..

Mrs. Dennison: Yes, I concur with Nate. The 2020 adopted budget was \$80,000, the 2020 amended budget was \$63,200.

Chairman Odell: O.k. Any other questions from the Committee?

Legislator Starks: I just want to say thank you to Mark for continuing to work on the White Inn, leaving that vacant is very sad every time I go by but thank you for continuing.

Mr. Geise: You're welcome. I won't go into great detail here but we had a developer in town, he came back, we kind of had a steering group, we met with him, we were so excited on what they were going to do and we crossed our fingers and he took it back to their group and I called him a couple of days later and he's like, we've decided as an organization to cease any of our expansion plans for at least a year because the hospitality is getting hit so hard. I mean, we were so pumped. They were going to do an expansion, they were going to put money into it and what can you do.

Legislator Starks: Thank you for not forgetting about the White Inn.

Mr. Geise: I won't forget about it. I wanted to mention one other thing Mark. I don't know if we do this later or not but a real quick discussion on the contracts. What we are talking with legal about now and Kathleen is actually with these community contracts is standardizing and providing everyone (*inaudible*) 5% up front of the contract amount and withholding 25% until the 4th quarter. So that we can see where we're at with sales receipts and sales tax receipts

and adjust hat 4th quarter. So the contract would read something like, up to “x” amount and so that we can look at it. They might get some of that 4th quarter payment, or none of it or all of it depending on where we are at with our sale tax receipts. What we don’t want to do is give all the money (*inaudible*) they are all different, like some people get up front and then we would have to like claw it back at the end of the year which would not be good for anybody. So that’s kind of where we are going with these contracts. Again, community contracts are being reduced 17 ½% and the occupancy tax projects awardees are being reduced 32%, I believe.

Chairman Odell: That methodology has some merit. It’s like keeping a retainage. (*Inaudible*) come out for the receipts, this is where our actual items were, this is what we’ve done, here is our receipt and put in for the remainder.

Mr. Aldrich: We want to make sure it’s predictable but flexible. Not only is it a challenge to get 30 different agencies under contract each year but this year we had to amend probably about 80% of those. That gives (*inaudible*) predictability in what the year would look like but also lends some flexibility with that.

Chairman Odell: Some only (*inaudible*) once and some others had double amendments so it make it (*inaudible*). Anything that we can do to increase efficiencies is good so we’ll look forward to continuing to hear more on that. Any other questions on this resolution?

Unanimously Carried

Discussion – 2022 Occupancy Tax Programs – Dave McCoy & Mark Geise

Other

Chairman Odell: Anything under “other” tonight? Seeing none, I appreciate everyone’s time tonight. Have a great evening.

MOVED by Legislator Ward, SECONDED by Legislator Starks to adjourn.

Unanimously Carried (6:57 p.m.)

Respectfully submitted and transcribed,
Kathy Tampio, Clerk/Olivia Ames, Deputy Clerk/Lori J. Foster, Sr. Stenographer