

## Agenda

### Public Facilities Committee

**June 14, 2021, 4:00 p.m., Legislative Chamber and Virtually by Zoom**

**Livestreamed on Chautauqua County Facebook Page**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (5/17/21)
- C. Privilege of the Floor
  1. Proposed Resolution - Designating the North Chautauqua County Water District as the Administrative Head of the North County Industrial Water District No. 1
  2. Proposed Resolution - Establishing Administrative Heads and Advisory Boards for County Sewer Districts
  3. Proposed Resolution - Increase Capital Account for the Rehabilitation of Taxiway B South (Construction) at the Chautauqua County Dunkirk Airport
  4. Proposed Resolution - Increase Capital Account for the Rehabilitation of Hangar C at the Chautauqua County Jamestown Airport
  5. Proposed Resolution – Reallocating Salary Grade for Bus Driver II
  6. Proposed Resolution – Adjust D5112-Capital Improvement Accounts
  7. Proposed Resolution – Request Funding for Repairs to Heating and Cooling Systems at MMB and GOB
  8. Other

\* The public may attend in person or view the meeting on the County Facebook page. COVID-19 guidelines will be in effect.

\*\* Public comments may be submitted to the Clerk of the Legislature prior to the meeting to be read during the privilege of the floor.

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

SMA 5/25/21 PMW 5/27/21
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**TITLE:** Designating the North Chautauqua County Water District as the Administrative Head of the North County Industrial Water District No. 1

**BY:** Public Facilities Committee:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr. and Legislative Chairman Pierre Chagnon

WHEREAS, Pursuant to County Law section 261 and Resolution 245-78, a district board was established as the administrative body of the North County Industrial Water District No. 1 (NCIWD); and

WHEREAS, with no water treatment works in the NCIWD and no future district extensions or large new infrastructure installations anticipated within the district, the work required of the administrative body of the district is limited; and

WHEREAS, the North Chautauqua County Water District (NCCWD) Board administers all other County water district operations, in part via contract with the same contractor as is used by the NCIWD; and

WHEREAS, water district operations will be streamlined, district activities better coordinated, and duplication of effort eliminated, by having one board serve both districts; now therefore be it

RESOLVED, That effective July 1, 2021 the NCCWD Board shall be the administrative body of the NCIWD, and, with respect to the NCIWD, have all the powers conferred on, and be subject to all the duties imposed on, heads of administrative units under New York State County Law Article 5-a, including without limitation the power to execute contracts and effect real estate transactions, including contracts and transactions with the NCCWD and other municipalities; and be it further

RESOLVED, That the Operation and Maintenance Services Agreement between the NCIWD and the North Chautauqua Lake Sewer District (20-28-01) which ends December 31, 2024, and the Water Purchase and Field Services Agreement between the NCIWD and CBI Water Works (20-28-02) which ends December 31, 2023, are not affected by this Resolution, and remain in effect subject to their terms and conditions; and be it further

RESOLVED, That Resolution 40-16 is amended to appoint as a NCCWD Board member, in place of "Chairman, North County Industrial Water District No. 1, ex officio"

Brian Purol  
3681 New Road  
Dunkirk, New York 14048  
Term to Expire 12/31/21

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

SMA 5/25/21 PMW 5/27/21
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**TITLE:** Establishing Administrative Heads and Advisory Boards for County Sewer Districts

**BY:** Public Facilities Committee:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr. and Legislative Chairman Pierre Chagnon

WHEREAS, Pursuant to County Law section 261 and Resolutions 38-76, 345-77, 246-78, and 26-84, district boards were established as administrative bodies of the North Chautauqua Lake Sewer District (NCLSD), Portland Pomfret Dunkirk Sewer District (PPDSD), North County Industrial Sewer District No. 1 (NCISD), and South and Center Chautauqua Lake Sewer Districts (SCLSD and CCLSD); and

WHEREAS, board members play an important role in communicating with district customers and make valuable contributions concerning user charges, maintenance, operation, and improvement; and

WHEREAS, County staff perform day-to-day district administration and should bear responsibility for district expenditures, purchasing compliance, and related matters reflecting fiduciary responsibilities of the districts; and

WHEREAS, restructuring district administration will further the districts' ability to act nimbly, reduce work engendered in supporting multiple administrative bodies, foster district commonality, advance opportunities for economies of scale, and support consistency with County operations and procedures; now therefore be it

RESOLVED, That effective July 1, 2021, the Director of the North Chautauqua Lake Sewer District, *ex officio*, shall be the administrative head of the NCLSD, PPDSD and NCISD, and the Director of the South and Center Chautauqua Lake Sewer Districts, *ex officio*, shall be the Administrative Head of those districts, each such administrative head having all the powers conferred on, and being subject to all the duties imposed on, heads of administrative units under New York State County Law Article 5-a; and be it further

RESOLVED, That the NCLSD, PPDSD and NCISD individually, and the SCLSD and CCLSD jointly, be served by advisory boards initially consisting of those currently serving as members of each district's administrative board, with each individual advisory board consisting of not fewer than three (3) or more than seven (7) members, and with each joint advisory board consisting of seven (7) members; and be it further

RESOLVED, That the initial terms of such advisory board appointments be for the time remaining in board members' current administrative board appointments, with future appointments made by the Legislature for staggered six (6) year terms, and with vacated positions filled for the remainder of the vacated term; and be if further

RESOLVED, That the Directors meet with advisory board members at least quarterly, supplemented by additional meetings as warranted by district needs and activities.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>BPB 5/27/21</b>
<b>KMD 06/01/21</b>
<b>ABC 06/01/21</b>
<b>SMA 06/01/21</b>
<b>KLC 6/1/21</b>
<b>PMW 6/1/21</b>

**TITLE:** Increase Capital Account for the Rehabilitation of Taxiway B South (Construction) at the Chautauqua County Dunkirk Airport

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County received a grant from the Federal Aviation Administration to pay 90% of the allowable costs incurred for the rehabilitation of Dunkirk Airport Taxiway B South Airport Improvement Program (AIP) project, FAA AIP Project No. 3-36-0022-055-2017 (“Project”); and

WHEREAS, the New York State Department of Transportation is offering a matching grant to the federal grant for 50% of the non-federal share of eligible costs; and

WHEREAS, Chautauqua County approved the project and committed funds for the local share of project costs under Resolution 207-17; and

WHEREAS, the final cost of the project exceeded appropriated amounts by \$85,531; and

WHEREAS, the FAA has authorized payment to the contractor for additional/changed work totaling \$88,292; now therefore be it

RESOLVED, That A Fund Balance be appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.878.000	Fund Balance, Reserved Fund Balance – Reserve for Capital	\$4,277
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; and be it further

RESOLVED, That the Director of Finance is direct to make the following changes to the Capital Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers – Transfer to Capital	\$4,277
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INCREASE CAPITAL APPROPRIATION ACCOUNT:

H.5610.25817.4	Contractual – Rehab Taxiway B South – Dunk (2016)	\$85,531
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INCREASE CAPITAL REVENUE ACCOUNTS:

H.5610.25817.R503.1000	Interfund Transfer – Interfund Transfer	\$4,277
H.5610.25817.R359.7001	NYS Aid – Airport Capital Grants	\$4,276
H.5610.25817.R459.2000	Federal Aid – Airport Federal Capital Grants	\$76,978
	Total:	\$85,531

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

<b>BPB - 5/28/21</b> <b>KMD 06/01/21</b> <b>ABC 06/01/21</b> <b>SMA 06/01/21</b> <b>KLC 6/3/21</b> <b>PMW 6/3/21</b>
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**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Increase Capital Account for the Rehabilitation of Hangar C at the Chautauqua County Jamestown Airport

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County received a grant from the New York State Department of Transportation (NYSDOT) to pay \$902,240 or 84% of the allowable costs incurred for the Chautauqua County/Jamestown Airport – Rehabilitate Hangar C (NYSDOT/Aviation Grant Program), Project No. 5903.56 (herein referred to as the “Project”); and

WHEREAS, Chautauqua County approved local share funding to pay \$171,960 or 16% of the anticipated Project costs under Resolution 177-19; and

WHEREAS, the actual cost of construction of the Project, inclusive of design services and other project costs is currently projected at final cost of \$1,194,200, thus exceeding the authorized project budget by \$120,000; and

WHEREAS, the NYSDOT grant for the Project expressly stipulates that “Project Costs in excess of State funds available for the work shall be the responsibility of Sponsor (County)”;  
now therefore be it

RESOLVED, That A Fund Balance be appropriated as follows:

**INCREASE THE USE OF FUND BALANCE:**  
A.-----878.0000 Fund Balance, Reserved Fund Balance – Reserve for Capital \$120,000  
; and be it further

RESOLVED, That the Director of Finance is directed to make the following changes to the Capital Budget:

**INCREASE APPROPRIATION ACCOUNT:**  
A.9950.-----9 Interfund Transfers – Transfer to Capital \$120,000

**INCREASE CAPITAL APPROPRIATION ACCOUNT:**  
H.5610.25164.4 Contractual – Chautauqua County Airport, Hangar C - JHW (2019) \$120,000

**INCREASE/DECREASE CAPITAL REVENUE ACCOUNTS:**  
H.5610.25164.R503.1000 Interfund Transfer – Interfund Transfer \$120,000

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**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive** **Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>JR-5/24/21</b>
<b>KMD 05/25/21</b>
<b>ABC 05/26/21</b>
<b>SMA 05/26/21</b>
<b>KLC 5/26/21</b>
<b>PMW 5/27/21</b>

**TITLE:** Reallocating Salary Grade for Bus Driver II

**BY:** Public Facilities, Administrative Services, and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Public Facilities requested a review of the Bus Driver II salary grades; and

WHEREAS, the Director of Public Facilities provided research data for employee turnover, recruitment data and wage rates for comparable positions in the local labor market; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Bus Driver II positions as compared to similar County positions; and

WHEREAS, the positions of Bus Driver II are covered by the terms of the CSEA 6300 Agreement when staffed at 50% or more of full-time, and unrepresented when staffed at less than 50% of full-time and all positions are allocated to grade 1 of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that both the unrepresented and CSEA 6300 represented positions of Bus Driver II be increased three grades on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade changes; and

WHEREAS, currently the title of Bus Driver II is at CSEA 6300 salary grade 1; therefore be it

RESOLVED, That the title of Bus Driver II at 50% or more of full-time be set at salary grade 4 of the 2021 CSEA 6300 Salary Schedule; and be it further

RESOLVED, That the title of Bus Driver II at less than 50% of full-time be set at salary grade 4 of the 2021 CSEA 6300 Salary Schedule, limited to salary steps 1, 2 and 3 of that grade.

**2021 CSEA 6300 SALARY SCHEDULE**

<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>
1	14.44	14.97	15.50	16.08	16.47	16.94	17.39	17.77	18.08
4	15.59	16.13	16.66	17.39	17.77	18.35	18.87	19.30	19.65

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>BPB - 5/24/21 KMD 05/25/21 SMA 05/25/21 KLC 6/1/21 PMW 6/1/21</b>
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**TITLE:** Adjust D5112-Capital Improvement Accounts

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County's transportation system, which includes roads and bridges, is essential to everyone and it contributes to economic development, job creation and quality of life; and

WHEREAS, proper maintenance and funding are essential to keeping our roads and bridges in good repair; and

WHEREAS, the Chautauqua County capital budget includes \$3,724,255 in CHIPS funding for capital improvement; and

WHEREAS, New York State has adjusted the 2021-2022 CHIPS appropriations for Chautauqua County to \$5,311,920 including Cumulative Rollover Balance from 2020-2021; and

WHEREAS, the Chautauqua County capital budget includes \$850,098 in PAVE-NY funding for capital improvement; and

WHEREAS, New York State has adjusted the 2020-2021 PAVE-NY appropriations for Chautauqua County to \$1,445,448 including Cumulative Rollover Balance from 2020-2021; and

WHEREAS, New York State has recognized the need for additional funds due to extreme winter weather and has appropriated additional funds under the EWR program in the amount of \$951,454 including Cumulative Rollover Balance from 2020-2021; and

WHEREAS, the County's budget should be amended to conform to these adjustments to funding; now therefore be it

RESOLVED, That the County Executive be and hereby is authorized to execute all necessary documents on behalf of Chautauqua County with New York State, in connection with the funding; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following budgetary changes to the 2021 Adopted Budget:

INCREASE REVENUE ACCOUNT:

D.5112.391.R350.1000 New York State Aid—NYS Aid CHIPS	\$1,587,665
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INCREASE REVENUE ACCOUNT:

D.5112.391.R350.PAVE New York State Aid—NYS Aid PAVE NY	\$ 595,350
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INCREASE REVENUE ACCOUNT:

D.5112.391.R350. EWR New York State Aid—NYS Aid-Extreme Weather Recovery	\$951,454
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INCREASE APPROPRIATION ACCOUNT:

D.5112.391.4 Contractual--Capital Improvements, Highway Improvements	\$3,134,469
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

BPB – 5/27/21
KMD 06/01/21
KMW 06.01.21
SMA 06/01/21
KLC 6/3/21
PMW 6/3/21

**TITLE:** Request Funding for Repairs to Heating and Cooling Systems at MMB and GOB

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the controller for the AAON Unit Roof Top Heating and Cooling Plant at the Mayville Municipal Building has failed; and

WHEREAS, the controller cannot be repaired and will need to be replaced; and

WHEREAS, the County Department of Public Facilities has submitted a capital project request to replace the unit controller and has received a quote from the County's HVAC contractor that currently services the unit, with an estimated cost of \$25,000; and

WHEREAS, a number of issues developed with the heating system at the Gerace Office Building during the past heating season that will require repair; and

WHEREAS, the repairs will involve the repair of two heat system pumps, replacement of several valves, and repair to defective piping; and

WHEREAS, the County Department of Public Facilities has submitted a capital project request to complete these repairs and has received a quote from the County's HVAC contractor that currently services the system, with an estimated cost of \$20,140; and

WHEREAS, the Chautauqua County Planning Board at its May 4, 2021 meeting voted to recommend that these projects move forward in 2021; therefore be it

RESOLVED, That the Legislature of the County of Chautauqua hereby approves the above described projects; and it is further

RESOLVED, That A Fund Balance is appropriated at follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.878.0000	Fund Balance, Reserved Fund Balance—	
	Reserve for Capital	\$45,140

;and it is further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers—Transfer to Capital	\$45,140
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ESTABLISH AND INCREASE CAPITAL APPROPRIATION ACCOUNTS:

H.1620.25215.4	Contractual – AAON Unit Controller	\$25,000
H.1620.25216.4	Contractual – GOB Heating System Repairs	<u>\$20,140</u>
	Total	\$45,140

ESTABLISH AND INCREASE CAPITAL REVENUE ACCOUNTS:

H.1620.25215.R503.1000	Interfund Transfers---Interfund Transfer	\$25,000
H.1620.25216.R503.1000	Interfund Transfers---Interfund Transfer	<u>\$20,140</u>
	Total	\$45,140

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**