

# CHAUTAUQUA COUNTY ETHICS BOARD MEETING MINUTES

DATE: November 2, 2021

LOCATION: Legislative Chambers, Gerace Office Building, 3 North Erie Street,  
Mayville, New York 14757

TIME: 9:09 a.m. – 12:10 p.m.

MEMBERS PRESENT: John Hamels  
Diane Hannum  
John Marengo  
David Rowe  
Mary Kay Szwejbka

OTHERS PRESENT: Respondent for Case No. 2021-09  
Respondent for Case No. 2021-10  
Respondent for Case No. 2021-03A  
Amanda Gallagher from the County Executive's Office  
Kristen Wright from the County Law Department

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## CALL TO ORDER & PUBLIC NOTIFICATION:

Mary Kay called the meeting to order at 9:09 a.m.

Amanda confirmed proper public notification was completed as the notice of today's meeting was sent out to the local media and posted on the county website on October 22, 2021. The meeting agenda and materials were posted on the county website on October 22, 2021. She also confirmed that the meeting appeared in the Observer's "Community Notebook" section on October 23, 2021 and in the Post-Journal's "Briefly" section on October 25, 2021. Mary Kay and Diane also confirmed they saw the meeting notice in the Pennysaver.

Amanda left the meeting at 9:09 a.m.

Amanda and Respondents for Case Numbers 2021-09 and 2021-10 entered the meeting at 9:12 a.m.

## REVIEW CORRESPONDENCE:

The Board reviewed Case Numbers 2021-09 and 2021-10.

John H. motioned to withdraw Case Numbers 2021-09 and 2021-10, which was seconded by Diane. All in Favor.

Respondents for Case Numbers 2021-09 and 2021-10 left the meeting at 9:28 a.m.

APPROVAL OF MINUTES:

John H. motioned to approve the minutes from the August 25, 2021 meeting, which was seconded by Mary Kay. All in favor with Diane and John M. not voting as they were not present at the August meeting.

Diane motioned to approve the minutes from the September 15, 2021 meeting, which was seconded by John M. All in favor with Dave not voting as he was not present at the September meeting.

REVIEW CORRESPONDENCE:

The Board reviewed and approved Agreements to Settle that were received for Case Numbers 2021-01, 2021-05, 2021-07, 2021-12, and 2021-13.

Amanda reported that Case No. 2021-08 has been resolved as the individual has resigned.

Amanda left the meeting at 9:40 a.m.

Amanda returned to the meeting at 9:42 a.m.

The Board reviewed and held a hearing for Case No. 2021-04.

John M. motioned to enter into executive session at 11:06 a.m. to discuss matters leading to the discipline, suspension, dismissal or removal of a particular person, which was seconded by Mary Kay. All in favor.

Diane motioned to leave executive session at 11:18 a.m., which was seconded by Dave. All in favor.

John M. motioned that the Board finds that respondent failed to comply with Section 8(1) of Chautauqua County Local Law 1-20, as amended by Local Law 3-21, and recommended a fine of \$100 be imposed, which was seconded by Diane. All in favor.

Amanda left the meeting at 11:22 a.m.

Amanda and Respondent for Case No. 2021-03A arrived at the meeting at 11:23 a.m.

The Board reviewed Case No. 2021-03A and the matter will be settled.

Respondent for Case No. 2021-03A left the meeting at 11:48 a.m.

The Board also discussed a new board member from the Chautauqua Lake Protection and Rehabilitation Agency who did not complete the Code of Ethics Training yet. A letter will be sent to the individual.

NEXT MEETING:

The next meeting is scheduled for November 17, 2021 at 3 p.m. in Room 149 of the Gerace Office Building, 3 N. Erie St. in Mayville, N.Y.

MEETING ADJOURNED:

Dave motioned to adjourn the meeting at 12:10 p.m., which was seconded by John H. All present were also in favor.

Minutes prepared by Amanda Gallagher and respectfully submitted to John Marengo.