

Minutes

Audit & Control Committee

December 9, 2021, 8:35 a.m., Legislative Chamber

Livestreamed on Facebook

Gerace Office Building, Mayville, NY

Members Present: Nazzaro, Gould, Harmon, Niebel

Others: Tampio, Ames, Zink, Chagnon, Dennison, Abdella, Peters, Guttman, M. Westphal, Wendel, Aldrich, Carrow, Meleen, Riley, Wurster, Lis, Contiguglia, Trish McCleanon, Swan, Quattrone, Crow, Button, Panteli

Complete video of meeting can be viewed on the County's Facebook Page

Chairman Nazzaro called the meeting to order at 8:35 a.m.

Approval of Minutes (11/10/21)

MOVED by Legislator Niebel, SECONDED by Legislator Harmon.

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Amend Landfill and Transfer Station User Fees– Presented by Panteli,
Interim Director of Facilities

Unanimously Carried

Proposed Resolution - Amend 2021 Budget for MEP Grant Award – Presented by Westphal,
Representative from CARTS Department

Unanimously Carried

Proposed Resolution - Amend Resolution 151-21: Authorize Agreement for the Purchase and Removal of County Owned Timber from the Thomas Erlandson Park in the Town of Carroll

Unanimously Carried

Proposed Resolution - Amend Resolution 152-21 Authorizing Agreement with NY State DOT for Performance of Federal-Aid Project PIN 5762.56 – Presented by Dennison, Budget Director

Unanimously Carried

Proposed Resolution - Authorize Extension of Lease Agreement with G. H. Graf Building, LLC for Office Space in Dunkirk, New York – Presented by Abdella, County Attorney

Unanimously Carried

Proposed Resolution - Renew and Amend Resolution 213-21 to Amend 2021 & 2022 Budgets to Implement the County Internet Bandwidth Upgrades Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Dennison, Budget Director

Unanimously Carried

Proposed Resolution - Adjust Accounts for the Real Property Tax Office – Presented by Meleen, Real Property Tax Director

Unanimously Carried

Proposed Resolution - Setting Salary for Coordinator of Aging Services II – Presented by Riley, Director of Human Resources

Unanimously Carried

Proposed Resolution – Financial Management Policy for the County of Chautauqua – Presented by Crow, Finance Director

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Purchasing Policy – Presented by Crow, Finance Director

Unanimously Carried

Proposed Resolution – FY2021 State Homeland Security Program (SHSP) – Presented by Guttman, Director of Emergency Services and Peters, Emergency Services Account Clerk

Unanimously Carried

Proposed Resolution – Amend 2022 Budget to Implement the Emergency Services Message Boards Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Guttman, Director of Emergency Services and Peters, Emergency Services Account Clerk

Unanimously Carried

Proposed Resolution – Amend 2022 Budget to Implement the Emergency Services Office Upgrades Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Guttman, Director of Emergency Services and Peters, Emergency Services Account Clerk

Unanimously Carried

Proposed Resolution – Amend 2022 Budget to Implement the Office of Emergency Services (OES) Emergency Medical Service (EMS) Gear Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Guttman, Director of Emergency Services and Peters, Emergency Services Account Clerk

Unanimously Carried

Proposed Resolution – Amend 2022 Budget to Implement the Office of Emergency Services Dive Boat Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Guttman, Director of Emergency Services and Peters, Emergency Services Account Clerk

Unanimously Carried

Proposed Resolution – Amend 2022 Budget to Implement the Emergency Services Paving Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Guttman, Director of Emergency Services and Peters, Emergency Services Account Clerk

MOVED by Legislator Gould, SECONDED by Legislator Niebel to amend.

Unanimously Carried to Amend (Changes to accounts shown below)

ESTABLISH & INCREASE APPROPRIATION ACCOUNTS:

H.3010.14012.4	Contractual— <i>EMS</i> Paving (2022)	\$250,000
H.1620.25249.4		
A.9950.----.9	Interfund Transfers—Transfer to Capital	<u>\$250,000</u>
	Total	\$500,000

ESTABLISH & INCREASE REVENUE ACCOUNTS:

H.3010.14012.R408.9ARP	Federal Aid—Oth Fed Aid: ARPA	\$250,000
H.1620.25249.R408.9ARP		
A.9950.----.R408.9ARP	Interfund Transfers—Oth Fed Aid: ARPA	<u>\$250,000</u>
	Total	\$500,000

Unanimously Carried as Amended

Proposed Resolution – Amend 2022 Budget to Implement the Office of Emergency Services (OES) Communications Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Guttman, Director of Emergency Services and Peters, Emergency Services Account Clerk

Unanimously Carried

Proposed Resolution – Authorize Acceptance of 2022 Crimes Against Revenue Program (“CARP”) Funds – Presented by Contiguglia

Unanimously Carried

Proposed Resolution – Amend 2022 Budget to Implement the District Attorney Office Expansion Project in the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Contiguglia, Assistant to District Attorney

Unanimously Carried

Proposed Resolution – Amend 2022 Budget Appropriations to Include Office of Mental Health (OMH) Workforce Block Grant Allocation – Presented by McCleanon, Representative of Mental Hygiene

Unanimously Carried

Proposed Resolution – To Amend 2022 Budget to Implement the Environmental Permit Fee Waiver Program Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Lis, DHHS

Unanimously Carried

Proposed Resolution – Amend 2022 Budget to Implement the Strong Starts Chautauqua Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Lis, DHHS

Unanimously Carried

Proposed Resolution – Amend 2021 Budget to Implement the Strong Starts Chautauqua Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – Presented by Lis, DHHS

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Health & Human Services 2021 Budget For Rollover of Community Development Block Grant - Septic and Wells Program – Presented by Lis, DHHS

Unanimously Carried

Proposed Resolution – To Accept National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding – Presented by Lis, DHHS

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Health & Human Services 2021 Adopted Budget for Contractual Costs – Nursing – Presented by Lis, DHHS

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Health & Human Services 2021 Adopted Budget for Contractual Costs – Environmental Health – Presented by Lis, DHHS

Unanimously Carried

Proposed Resolution – Amend 2021 Budget – Clean Energy Community Grant (2019) -Presented by Wurster, Planning Coordinator and Aldrich, Economic Planning Coordinator

Unanimously Carried

Proposed Resolution – Authorize Agreement with Small Business Development Center at Jamestown Community College – Presented by Wurster, Planning Coordinator and Aldrich, Economic Planning Coordinator

Unanimously Carried

Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Business Development, Promotion, and Assistance – Presented by Wurster, Planning Coordinator and Aldrich, Economic Planning Coordinator

Unanimously Carried

Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Attraction and Development of Tourism Related Businesses – Presented by Wurster, Planning Coordinator and Aldrich, Economic Planning Coordinator

Unanimously Carried

Proposed Resolution – Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center – Presented by Wurster, Planning Coordinator and Aldrich, Economic Planning Coordinator

Unanimously Carried

Proposed Resolution – Authorize Agreements with Various Entities for Enhanced Police Protection Services FY22 – Presented by Swan, Fiscal Supervisor for Sheriff's Department and Sheriff Quattrone

Unanimously Carried

Proposed Resolution – Amend 2021 & 2022 Budgets for Capital Projects – Presented by Swan, Fiscal Supervisor for Sheriff's Department and Sheriff Quattrone

Unanimously Carried

Proposed Resolution – Authorize Agreements with Various Towns for Court Security Services FY22 – Presented by Swan, Fiscal Supervisor for Sheriffs Department and Sheriff Quattrone

Unanimously Carried

Local Law Intro 4-21 – Amending Local Law 7-90 Providing for a Management Salary Plan for County Officers and Employees (Re: Undersheriff, Captain, Warden, and Corrections Lieutenant) – Presented by Swan, Fiscal Supervisor for Sheriffs Department and Sheriff Quattrone

Committee formally requests HR Director Riley to include elected officials in upcoming salary review RFP.

Discussion – EMS Fly Car - Guttman Director of Emergency Services and Peters, Emergency Services Account Clerk

Discussion –Major Budget Variances- Dennison, Budget Director

MOVED by Legislator Gould, SECONDED by Legislator Harmon to adjourn.

Unanimously Carried (11:27 a.m.)

Respectfully submitted and transcribed,
Kathy Tampio, Clerk of the Legislatures and Kristi R. Zink, Senior Stenographer