

Agenda

Human Services Committee

February 16, 2022, 5:00 p.m., Legislative Chambers

Livestreamed on Facebook

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (1/19/22)
- C. Privilege of the Floor
 1. Local Law Intro 1-22 – A Local Law Amending Local Law 7-90 Providing a Management Salary Plan for County Officers and Employees (re: Deputy Director of Community Mental Hygiene Services)
 2. Local Law Intro 2-22 – A Local Law Amending Local Law 7-90 Providing for a Management Salary Plan for County Officers and Employees (re: Director of Environmental Health)
 3. Proposed Resolution – Authorize Lease Agreement with City of Jamestown for Office Space for the Department of Mental Hygiene
 4. Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Chautauqua County Department of Mental Hygiene
 5. Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Veterans Service Agency
 6. Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Health and Human Services
 7. Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding
 8. Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for New York State Department of Health COVID 19 Vaccine Response Award

9. Proposed Resolution – Accept HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022 – Healthy Homes Production Grant
10. Other

JR 2/1/22
SMA 2/2/22
KMD 2/2/22
KLC 2/2/22
PMW 2/3/22

LOCAL LAW
INTRODUCTORY NO. 1-22
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 7-90 PROVIDING FOR A
MANAGEMENT SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES
(re: DEPUTY DIRECTOR OF COMMUNITY MENTAL HYGIENE SERVICES)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York,
as follows:

Section 1. Purpose.

The purpose of this Local Law is to amend the Management Salary Plan set forth in Local Law 7-90, and as amended, to set the salary for the Deputy Director of Community Mental Hygiene Services.

Section 2. Salary Levels.

The title of Deputy Director of Community Mental Hygiene Services shall be placed in Range 8 (\$63,879 - \$98,038) of the 2022 Management Salary Plan.

Section 3. Effective Date.

This Local Law shall become effective upon filing with the Secretary of State.

Sponsor: Legislator Scudder

JR 2/4/22
SMA 2/7/22
KMD 02/07/22
PMW 02/07/22
by SMA

LOCAL LAW
INTRODUCTORY NO. 2-22
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 7-90 PROVIDING FOR A MANAGEMENT
SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES
(re: DIRECTOR OF ENVIRONMENTAL HEALTH)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York, as follows:

Section 1. Purpose.

The purpose of this Local Law is to amend the Management Salary Plan set forth in Local Law 7-90, and as amended, to set the salary range for the new title of Director of Environmental Health. The title above for which a salary range is proposed shall replace the current title of Associate Public Health Engineer at the same salary range as currently adopted in the Management Salary Plan. This amendment is necessary due to the need to staff this key administrative and policy-influencing position in accordance with the current standards as described in New York Codes, Rules and Regulations, Title 10, Sections 11.90 and 11.91 .

Section 2. Salary Levels.

Director of Environmental Health shall be placed in Range 8 (\$63,879 to \$98,038) of the 2022 Management Salary Plan, and the title of Associate Public Health Engineer eliminated from the Management Salary Plan.

Section 3. Effective Date.

This Local Law shall become effective upon filing with the Secretary of State.

Sponsor: Legislator Scudder

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

PMW 2/1/22

TITLE: Authorize Lease Agreement with City of Jamestown for Office Space for the Department of Mental Hygiene

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua desires to renew the lease of approximately 9,299 square feet of office space on the fifth floor of the City of Jamestown Municipal Building, 200 East Third St, Jamestown, New York for use by the Chautauqua County Department of Mental Hygiene; and

WHEREAS, rent for the one year extension term will remain at the \$14.60 per square foot rate in effect during 2021, and 2022 rent is included in the 2022 adopted budget; therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute a lease agreement with the City of Jamestown upon the following terms and conditions:

- 1) Premises. Approximately 9,299 square feet of office space on the fifth floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York.
- 2) Term. January 1, 2022 through December 31, 2022.
- 3) Rent. January 1, 2022 through December 31, 2022 – approximately \$14.60 per square foot per year, to be paid at a rate of Eleven Thousand Three Hundred Thirteen Dollars and 67/100 (\$11,313.67) per month.
- 4) Utilities. Landlord shall be responsible for all utilities, including heat, except County shall be responsible for phone and Internet service.
- 5) Other. As negotiated by the County Executive.

_____ Approved
_____ Vetoes (Veto message attached)

_____ County Executive _____ Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2021 Budget for Year End Reconciliations –
Chautauqua County Department of Mental Hygiene

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some of Chautauqua County Department of Mental Hygiene’s departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.4320.----.2 Equipment - Mental Hygiene Programs \$122,246

DECREASE APPROPRIATION ACCOUNT:

A.4320.----.4 Contractual - Mental Hygiene Programs \$122,246

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend 2021 Budget for Year End Reconciliations –
Veterans Service Agency

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Veterans Service Agency departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, the county has received sales tax revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.6510.----.4	Contractual - Veterans Service Agency	\$1,198
A.6510.----.8	Employee Benefits - Veterans Service Agency	<u>\$14,942</u>
	Total	\$16,140

DECREASE APPROPRIATION ACCOUNT:

A.6510.----.1	Personal Services - Veterans Service Agency	\$5,856
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INCREASE REVENUE ACCOUNT:

A.1310.9999.R111.0000	Non Property Tax Items-Sales Tax	\$10,284
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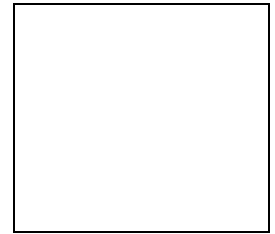
APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**



TITLE: Amend 2021 Budget for Year End Reconciliations –
Health and Human Services

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Health and Human Services departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, Health and Human Services has received revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1185.----.1	Personal Services - MED EXAMINERS & CORONERS	\$4,734
A.1185.----.4	Contractual - MED EXAMINERS & CORONERS	\$24,803
A.1185.----.8	Employee Benefits - MED EXAMINERS & CORONERS	\$5,932
A.2960.ADMN.8	Employee Benefits - EDUC: HANDICAPPED CHILDREN, ADMINISTRATION	\$3,989
A.4010.----.1	Personal Services - PUBLIC HEALTH ADMIN	\$20,740
A.4010.NURS.4	Contractual - PUBLIC HEALTH ADMIN, NURSING	\$107,670
A.4017.JAIL.1	Personal Services - CLINICS, JAIL	\$23,863
A.4017.JAIL.4	Contractual - CLINICS, JAIL	\$43,467
A.4017.JAIL.8	Employee Benefits - CLINICS, JAIL	\$35,544
A.4059.----.1	Personal Services - EARLY INTERVENTION PROGRAM	\$10,613
A.4090.----.1	Personal Services - ENVIRONMENTAL HEALTH	\$8,161
A.4090.----.2	Equipment - ENVIRONMENTAL HEALTH	\$1,997
A.6010.----.8	Employee Benefits - SOCIAL SERVICES ADMIN	\$25,565
A.6055.----.4	Contractual - DAY CARE	\$54,492
A.6070.----.4	Contractual - SERVICES FOR RECIPIENTS	\$36,620
A.6119.----.4	Contractual - CHILD CARE (FOSTER/INST)	\$841,776
A.6141.----.4	Contractual - HOME ENERGY ASSIST PROG	\$58,916
A.7310.----.4	Contractual - YOUTH PROGRAMS	\$1,816
	Total	\$1,310,698

DECREASE APPROPRIATION ACCOUNTS:

A.4010.----.4	Contractual - PUBLIC HEALTH ADMIN	\$170,816
A.4010.----.8	Employee Benefits - PUBLIC HEALTH ADMIN	\$16,714
A.4010.NURS.1	Personal Services - PUBLIC HEALTH ADMIN, NURSING	\$45,964
A.4010.NURS.8	Employee Benefits - PUBLIC HEALTH ADMIN, NURSING	\$28,751
A.4090.----.4	Contractual - ENVIRONMENTAL HEALTH	\$8,161
A.4189.LEAD.1	Personal Services - OTHER PUBLIC HEALTH PROGS, LEAD TESTING	\$1,997
A.6010.----.1	Personal Services - SOCIAL SERVICES ADMIN	\$13,986

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

A.6129.----.4	Contractual - STATE TRAINING SCHOOL		<u>\$511,375</u>
		Total	\$797,764

INCREASE REVENUE ACCOUNTS:

A.1185.----.R345.0000	New York State Aid-OTHER PUBLIC HEALTH Departmental Income-INCENTIVE		\$5,124
A.6010.----.R181.1000	EARNINGS		\$25,565
A.6070.----.R467.0000	Federal Aid-SERVICES FOR RECIPIENTS Departmental Income-Repay: Family		\$36,620
A.6109.----.R180.9000	Assistance		\$6,589
A.6141.----.R464.1000	Federal Aid-HEAP		\$437,220
A.7310.----.R382.0000	New York State Aid-YOUTH PROGRAMS		<u>\$1,816</u>
		Total	\$512,934

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

TITLE: Amend Chautauqua County Health & Human Services 2022 Adopted Budget for National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.

WHEREAS, Chautauqua County was awarded National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding in the amount of \$11,000.00 for the period of November 1, 2021 through July 31, 2022, and said award was accepted by the Chautauqua County Legislature pursuant to Resolution 308-21, which was adopted on December 16, 2021; and

WHEREAS, 2022 revenue for the NACCHO Wastewater Surveillance Mentorship Pilot Program is now projected to be higher than the budgeted amount; and

WHEREAS, 2022 expenditures for the NACCHO Wastewater Surveillance Mentorship Pilot Program are now projected to be in excess of the budgeted amount; now therefore be it

RESOLVED, That A Fund Balance is appropriated as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.917.0000 Unassigned Fund Balance—Unassigned Fund Balance \$ 2,643

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE REVENUE ACCOUNT:

A.4090.---- R168.9WAT Oth PH Inc: Water Testing \$ 11,000

INCREASE APPROPRIATION ACCOUNT:

A.4090.----.4 Contractual— Environmental Health \$ 8,357

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

TITLE: Amend Chautauqua County Health & Human Services 2022 Adopted Budget for New York State Department of Health COVID 19 Vaccine Response Award

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County was awarded a New York State Department of Health (NYSDOH) COVID 19 Vaccine Response Award in the amount of \$142,088.42 for the period of January 1, 2021 through June 30, 2024, and said award was accepted by the Chautauqua County Legislature pursuant to Resolution 196-21, which was adopted on September 22, 2021; and

WHEREAS, the NYSDOH COVID 19 Vaccine Response Award amount was increased to a total of \$368,413.10 after the adoption of Resolution 196-21; and

WHEREAS, 2022 revenue for the NYSDOH COVID 19 Vaccine Response Award is now projected to be higher than the budgeted amount; and

WHEREAS, 2022 expenditures for the NYSDOH COVID 19 Vaccine Response Award are now projected to be in excess of the budgeted amount; now therefore be it

RESOLVED, That A Fund Balance is appropriated as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.917.0000 Unassigned Fund Balance—Unassigned Fund Balance \$ 32,398

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE REVENUE ACCOUNT:

A.4010.---- R430.5020 Federal Aid — CDC –COVID 19 Grant \$105,261

DECREASE REVENUE ACCOUNT:

A.4010.---- R340.1000 State Aid — Public Health Grant \$ 19,597

INCREASE APPROPRIATION ACCOUNT:

A.4010.----.4 Contractual— Public Health Admin \$53,266

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

TITLE: Accept HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022 – Healthy Homes Production Grant

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County has been awarded U.S. Department of Housing and Urban Development (HUD) grant funding in the amount of \$2,000,000 for the Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022 – Healthy Homes Production Grant for the three and a half year period anticipated to run from March 1, 2022 to August 30, 2025; and

WHEREAS, the purpose of the grant program is to address unsafe and unhealthy housing in the City of Jamestown, New York, and to build capacity to continue this work beyond the funding cycle; and

WHEREAS, this program serves as a resource to further remediation efforts in the high-risk homes identified through the existing Primary Prevention Programs and the HUD Lead Hazard Control Program; and

WHEREAS, this program will operate in tandem with our existing lead programs as well as the CDBG and HOMES programs at the City of Jamestown Department of Development and is expected to roll out by mid-2022; now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into agreements for, and execute all necessary grant-related documents for, the above-named grant program for so long as the County continues to be funded by this program; and be it further

RESOLVED, That the County Executive is hereby authorized to execute any additional documentation, amendments, or addenda necessary to effectuate County’s receipt of such funds.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date