

## Agenda

Audit & Control Committee

**March 17, 2022, 8:35 a.m., Legislative Chambers**

**Livestreamed on Facebook**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (2/17/22)
- C. Privilege of the Floor
  
1. Tabled Resolution - Amend Chautauqua County Health & Human Services 2022 Adopted Budget for National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding
2. Proposed Resolution – Authorize Local Utility Work Agreements
3. Proposed Resolution – Portland Pomfret Dunkirk Sewer District I&I Study Grant
4. Proposed Resolution – North Chautauqua Lake Sewer District I&I Study Grant
5. Proposed Resolution – Authorizing the County to Enter into an Agreement for Vending Equipment and Services
6. Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Office of the Sheriff
7. Proposed Resolution – Authorize Agreement Renewal with WNY Public Broadcasting Association for Lease of Space on County’s Tower in the Town of Ellery
8. Proposed Resolution – FY2019 State Homeland Security Program (SHSP)
9. Proposed Resolution – Authorize Acceptance of Indigent Legal Services Grant for the Period January 1, 2021 to December 31, 2023
10. Proposed Resolution – Authorize Acceptance of Indigent Legal Services Grant for the Period January 1, 2022 to December 31, 2024

11. Proposed Resolution – Amend 2022 Budget Appropriations to Include Office of Mental Health (OMH) Mobile Crisis Centers Grant Allocation
12. Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Equipment Purchases under Drinking Water Enhancement Grant Program
13. Proposed Resolution – To Accept New York State Department of Health (NYSDOH) Public Health Corps Fellowship Program Funding
14. Proposed Resolution – Amend 2022 Occupancy Tax Budget to Implement the Soil & Water Conservation District Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan
15. Proposed Resolution – Authorizing Public Hearing Regarding a Potential Application for 2022 CDBG-CV Funding
16. Proposed Resolution – Authorizing the Adoption of a Fair Housing Plan in Connection with Community Development Block Grant (CDBG) Funding
17. Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Additional Adjustments
18. Proposed Resolution – Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets from 2021 to 2022
19. Other -

**CHAUTAUQUA COUNTY  
RESOLUTION NO.**

**TITLE:** Amend Chautauqua County Health & Human Services 2022 Adopted Budget for National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding

**BY:** Human Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.

WHEREAS, Chautauqua County was awarded National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding in the amount of \$11,000.00 for the period of November 1, 2021 through July 31, 2022, and said award was accepted by the Chautauqua County Legislature pursuant to Resolution 308-21, which was adopted on December 16, 2021; and

WHEREAS, 2022 revenue for the NACCHO Wastewater Surveillance Mentorship Pilot Program is now projected to be higher than the budgeted amount; and

WHEREAS, 2022 expenditures for the NACCHO Wastewater Surveillance Mentorship Pilot Program are now projected to be in excess of the budgeted amount; now therefore be it

RESOLVED, That A Fund Balance is appropriated as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.917.0000 Unassigned Fund Balance—Unassigned Fund Balance \$ 2,643

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE REVENUE ACCOUNT:

A.4090.---- R168.9WAT Oth PH Inc: Water Testing \$ 11,000

INCREASE APPROPRIATION ACCOUNT:

A.4090.----.4 Contractual— Environmental Health \$ 8,357

APPROVED

VETOES (VETO MESSAGE ATTACHED)

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**



**TITLE:** Portland Pomfret Dunkirk Sewer District I&I Study Grant

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Portland Pomfret Dunkirk Sewer District (PPDSD) has observed increasing flows throughout its collection system, in the absence of major area development; and

WHEREAS, such increase is an indication that there is inflow and infiltration (I&I) in the system, which results in a substantial increase in sewage treatment costs; and

WHEREAS, the PPDSD successfully applied for a \$30,000 New York State Environmental Facilities Corporation (EFC) "Engineering Planning Grant" for an engineering study as a first step in addressing the I&I (Planning Grant #107484); and

WHEREAS, the estimated total project cost is \$36,000.00; and

WHEREAS, the grant, to be issued to the County of Chautauqua, has a twenty percent (20%) local match; and

WHEREAS, the PPDSD Board approved acceptance of the grant funds, and allocated matching funds, via inclusion of the grant in the administrative and revenue portions of its 2022 budget; now, therefore, be it

RESOLVED, That the County Executive of the County of Chautauqua is designated as the authorized County representative for this EFC grant, and is authorized to execute an EFC Grant Agreement and any and all other contracts, documents and instruments necessary to bring about the project and to fulfill Chautauqua County's obligations under the Grant Agreement; and be it further

RESOLVED, That the Chautauqua County Legislature authorizes and appropriates a twenty percent (20%), six thousand dollar (\$6,000) local match, as required by the Engineering Planning Grant Program, for the PPDSD Infiltration and Inflow Study, plus such additional amounts in excess of the grant and matching funds as may be needed to complete the study, from funds designated for such purpose in the PPDSD's budget; and be it further

RESOLVED, That the Director of the PPDSD may increase this local match, within budget appropriations and/or through in-kind services, without further approval from the Chautauqua County Legislature.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**



**TITLE:** North Chautauqua Lake Sewer District I&I Study Grant

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the North Chautauqua Lake Sewer District (NCLSD) has observed increasing flows throughout its collection system, in the absence of major area development; and

WHEREAS, such increase is an indication that there is inflow and infiltration (I&I) in the system, which results in a substantial increase in sewage treatment costs; and

WHEREAS, the NCLSD successfully applied for a \$30,000 New York State Environmental Facilities Corporation (EFC) "Engineering Planning Grant" for an engineering study as a first step in addressing the I&I (Planning Grant #108902); and

WHEREAS, the estimated total project cost is \$36,000.00; and

WHEREAS, the grant, to be issued to the County of Chautauqua, has a twenty percent (20%) local match; and

WHEREAS, the NCLSD Board approved acceptance of the grant funds, and allocated matching funds, via inclusion of the grant in the administrative and revenue portions of its 2022 Adopted Budget; now, therefore, be it

RESOLVED, That the County Executive of the County of Chautauqua is designated as the authorized County representative for this EFC grant, and is authorized to execute an EFC Grant Agreement and any and all other contracts, documents and instruments necessary to bring about the project and to fulfill Chautauqua County's obligations under the Grant Agreement; and be it further

RESOLVED, That the Chautauqua County Legislature authorizes and appropriates a twenty percent (20%), six thousand dollar (\$6,000) local match, as required by the Engineering Planning Grant Program, for the NCLSD Infiltration and Inflow Study, plus such additional amounts in excess of the grant and matching funds as may be needed to complete the study, from funds designated for such purpose in the NCLSD's budget; and be it further

RESOLVED, That the Director of the NCLSD may increase this local match, within budget appropriations and/or through in-kind services, without further approval from the Chautauqua County Legislature.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**



**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2021 Budget for Year End Reconciliations –  
Office of the Sheriff

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some Sheriff's Office departmental expenditures have exceeded initial budgetary estimates; and

WHEREAS, the Sheriff's Office has received revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3110.----.4	Contractual - Sheriff	\$8,214
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DECREASE APPROPRIATION ACCOUNT:

A.3150.----.4	Contractual - Jail	\$9,550
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DECREASE REVENUE ACCOUNT:

A.3150.----.R226.0MHS	Shared Services-Chrgs: Oth Gov-Mars Hous	\$1,336
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Agreement Renewal with WNY Public Broadcasting Association for Lease of Space on County's Tower in the Town of Ellery

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County has had an agreement with WNY Public Broadcasting Association for lease of space on the Ellery Center Tower since January 15, 2001; and

WHEREAS, WNY Public Broadcasting Association desires to continue the use and lease of the space; and

WHEREAS, the Office of the Sheriff has negotiated with WNY Public Broadcasting Association for a renewal of its existing agreement at a rate of \$5,500 per year for a term of January 1, 2022 through December 31, 2026; and

WHEREAS, this is a new contract but the revenue from this agreement is included in the 2022 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement renewing the lease between WNY Public Broadcasting Association and the County for use of space on the tower in the Town of Ellery.

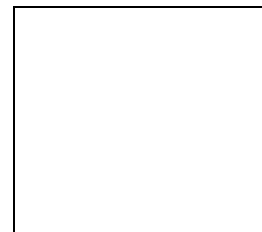
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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**



**TITLE:** FY2019 State Homeland Security Program (SHSP)

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of Emergency Services was awarded funds of \$149,956 under the FY2019 State Homeland Security Program (SHSP); and

WHEREAS, pursuant to Resolution 231-19, the County Executive was authorized to execute an agreement to secure the grant funding with the NYS Division of Homeland Security and Emergency Services; and

WHEREAS, the term of the grant is September 1, 2019 through August 31, 2022; and

WHEREAS, some revenues and expenditures associated with this grant were not included in the 2022 operating budget; now there be it

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3010.----.2	Equipment—Emergency Services	\$62,971
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INCREASE REVENUE ACCOUNT:

A.3010.----R430.5004	Federal Aid-Homeland Security	\$62,971
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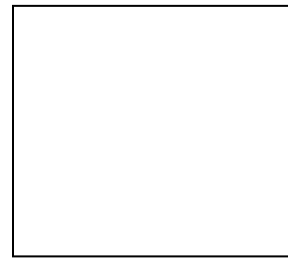
**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**



**TITLE:** Authorize Acceptance of Indigent Legal Services Grant for the Period  
January 1, 2021 to December 31, 2023

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Office of the Public Defender has been awarded a grant by the New York State Office of Indigent Legal Services, with a funding level of \$539,838.00 for the operational period of January 1, 2021 through December 31, 2023; and

WHEREAS, the County of Chautauqua has participated in this program in the past and is desirous of accepting such grant; and

WHEREAS, such project funds will assist the County in providing improved quality of services under Article 18-B of the County Law; therefore be it

RESOLVED, That the County of Chautauqua hereby authorizes and approves the funding application and confirms acceptance of the funding of the grant for New York State Indigent Legal Services for the period of January 1, 2021 through December 31, 2023 in the amount of \$539,838.00, or as amended; and be it further

RESOLVED, That the County Executive be and hereby is authorized to sign any and all contract documents to confirm the application and acceptance and receipt of such grant; and be it further

RESOLVED, That a certified copy of this resolution be forwarded to the New York State Office of Indigent Legal Services.

\_\_\_\_\_  
**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**



**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

<b>CH</b> PMW 3/10/22
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**TITLE:** Amend 2022 Budget Appropriations to Include Office of Mental Health (OMH) Mobile Crisis Centers Grant Allocation

**BY:** Human Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County Mental Hygiene has been awarded a Mobile Crisis Center Block Grant to be used for educational/training, billing, equipment and electronic medical record expenses; and

WHEREAS, the grant covers the period of March 15, 2021 through March 14, 2023, and the maximum amount of funding over the term of the grant is \$25,000; and

WHEREAS, revenues and expenditures associated with this grant were not included in the 2022 Adopted budget; now therefore be it

RESOLVED, That the County Executive is authorized to execute an agreement and other necessary documents for the acceptance of such grant funds, and is further authorized to enter into agreements with various government and municipal entities, including but not limited to local school districts, colleges and universities; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.4320.----.4	Contractual—Mental Hygiene Programs	\$25,000
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INCREASE REVENUE ACCOUNT:

A.4320.----.R449.0000	Federal Aid—Federal Aid-Ment Hlth	\$25,000
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY  
RESOLUTION NO.**



**TITLE:** Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Equipment Purchases under Drinking Water Enhancement Grant Program

**BY:** Human Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, 2022 expenditures for equipment purchases for the Environmental Health Drinking Water Enhancement Grant Program are now projected to be in excess of the budgeted amount; and

WHEREAS, 2022 expenditures for contractual purchases for the Environmental Health Drinking Water Enhancement Grant Program are now projected to be lower than the budgeted amount; and

WHEREAS, the 2022 Adopted Budget must be adjusted to facilitate purchase of the equipment and reflect the above listed changes in expenditures; now, therefore be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2022 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.4090.----.2 Equipment — Environmental Health	\$ 8,160
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DECREASE APPROPRIATION ACCOUNT:

A.4090.----.4 Contractual— Environmental Health	\$ 8,160
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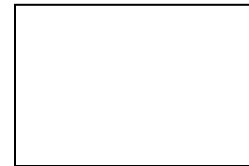
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**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO.**



**TITLE:** To Accept New York State Department of Health (NYSDOH) Public Health Corps Fellowship Program Funding

**BY:** Human Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County has been awarded New York State Department of Health (NYSDOH) Public Health Corps Fellowship Program funding in the amount of \$2,019,068 for the period September 1, 2021 to July 31, 2023; and

WHEREAS, the primary purpose of this funding is to support public health fellowships and funding may also be used to support a project coordinator, administrative support, and other costs such as supplies, PCs/laptops and travel needed to support the fellow(s); and

WHEREAS, in addition, funding may be used to hire a contractor to recruit and manage fellowships in collaboration with the County's Health Department; and

WHEREAS, this program will augment the County Health Department's capacity to respond to current and emerging public health emergencies; provide health education services to inform and protect communities; improve outreach and assistance to vulnerable populations; and directly assist with the local COVID-19 public health response (e.g. testing, contact tracing, vaccination, prevention campaigns, community education, logistics, operations, and coordination); now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into agreements for, and execute all necessary grant-related documents for, the above-named program, for so long as the County continues to be funded by this program; and be it further

RESOLVED, That the County Executive is hereby authorized to execute any additional documentation, amendments, or addenda necessary to effectuate County's receipt of such funds.

\_\_\_\_\_  
**APPROVED**  
\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2022 Occupancy Tax Budget to Implement the Soil & Water Conservation District Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan

**BY:** Planning and Economic Development and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,600,000 in ARPA funding, of which \$18,219,169 is available for general county spending based on the Treasury Department's revenue loss formula and other guidance, and the remaining \$6,380,831 in funding can only be spent on designated ARPA categories including premium pay; water, sewer, and broadband projects; and responding to the COVID-19 pandemic and its associated economic impacts; and

WHEREAS, an ARPA working group consisting of the County Executive, several legislators, and several department heads worked for many months to create an ARPA Spending Plan (Plan) consisting of priority projects to address the key strategic categories as defined by the Department of Treasury, to be sustainable, and to have a County-wide impact; and

WHEREAS, the Plan, consisting of the priority projects, was thoroughly reviewed by the ARPA working group, the County Executive, and the County Legislature and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, the Soil & Water Conservation District project, identified as one of the priority projects recommended in Resolution 202-21, and is ready to proceed; and

WHEREAS, the Environmental Review was completed for the project which was determined to be a Type II Action in accordance with 6 NYCRR Part 617.5 (c)(a); and

WHEREAS, budget amendments are necessary to authorize spending for the project(s); therefore be it

**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**



RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget in order to implement the Soil & Water Conservation District project:

INCREASE APPROPRIATION ACCOUNT:

A.8020.WTRS.4 Contractual—Planning, Watershed Administration \$250,000

INCREASE REVENUE ACCOUNT:

A.8020.WTRS.R408.9ARP Federal Aid—Oth Fed Aid ARPA Funds \$250,000

; and be it further

RESOLVED, That the County Executive is hereby authorized to enter into any and all contracts necessary to implement the terms of this resolution.

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

# *Short Environmental Assessment Form*

## *Part 1 - Project Information*

### Instructions for Completing

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<b>NO</b>	<b>YES</b>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<b>NO</b>	<b>YES</b>
3.a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, adjoining and near the proposed action.				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____				
<input type="checkbox"/> Parkland				



<p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p> <p>_____</p>	<p><b>NO</b></p>	<p><b>YES</b></p>
<p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p>	<p><b>NO</b></p>	<p><b>YES</b></p>
<p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p>	<p><b>NO</b></p>	<p><b>YES</b></p>
<p><b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b></p> <p>Applicant/sponsor name: _____ Date: _____</p> <p>Signature: _____</p>		

Project:

Date:

***Short Environmental Assessment Form  
Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

### ***Short Environmental Assessment Form Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

\_\_\_\_\_  
Name of Lead Agency

\_\_\_\_\_  
Date

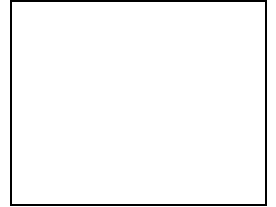
\_\_\_\_\_  
Print or Type Name of Responsible Officer in Lead Agency

\_\_\_\_\_  
Title of Responsible Officer

\_\_\_\_\_  
Signature of Responsible Officer in Lead Agency

\_\_\_\_\_  
Signature of Preparer (if different from Responsible Officer)

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**



**TITLE:** Authorizing Public Hearing Regarding a Potential Application for 2022 CDBG-CV Funding

**BY:** Planning and Economic Development and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

**WHEREAS,** the NYS Homes and Community Renewal’s Office of Community Renewal (“OCR”) administers Community Development Block Grant (“CDBG”) funding to support communities throughout the state by providing funding for decent housing and suitable living environments for low-and moderate-income persons; and

**WHEREAS,** The 2020 Coronavirus Aid, Relief, and Economic Security Act, or commonly referred to as the CARES Act, allows CDBG-CV funds to be used to prepare, prevent, and/or respond to the COVID-19 pandemic; and

**WHEREAS,** the County wishes to assess the advisability of submitting a Community Development Block Grant (“CDBG”) application to the New York State Office of Community Renewal (“OCR”) for a grant to implement small business assistance program(s); and

**WHEREAS,** the County is required prior to submitting an application for CDBG funding to hold a public hearing pursuant to 24 CFR §§ 570.431 and 570.486 to provide information to the public on the CDBG program and the proposed project, and to accept public comments regarding community needs; now therefore be it

**RESOLVED,** That the Chautauqua County Legislature shall hold a public hearing for the aforementioned purposes during the regular meeting of the County Legislature on April 27, 2022, at 6:35 p.m. in the Legislative Chambers, Gerace Office Building, Mayville, New York, where all interested parties shall be heard regarding the proposed CDBG funding application; and be it further

**RESOLVED,** That at least eight (8) days’ notice of such hearing shall be given by the Clerk of the Legislature by the due posting thereof in the Gerace Office Building and on the County’s website, and by publishing such notice at least once in the official newspaper of the County.

\_\_\_\_\_  
**APPROVED**  
\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorizing the Adoption of a Fair Housing Plan in Connection with Community Development Block Grant (CDBG) Funding

**BY:** Planning and Economic Development and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

**WHEREAS**, Chautauqua County (the “County”) has been awarded several grants from the New York State Housing Trust Fund Corporation (hereinafter the “HTFC”) represented by the New York State Office of Community Renewal (hereinafter the “OCR”) through the Community Development Block Grant (hereinafter “CDBG”) Program; and

**WHEREAS**, OCR requires that a municipality receiving a grant of CDBG funds adopt a Fair Housing Plan and appoint a Fair Housing Officer; and

**WHEREAS**, the County wishes to adopt a Fair Housing Plan in order to meet OCR requirements and facilitate disbursement of the CDBG funding; now therefore be it

**RESOLVED**, That the County Legislature hereby adopts the Fair Housing Plan, as presented to the Legislature; and be it further

**RESOLVED**, That the Director of the Department of Planning & Development, or his/her designee, is appointed as the County’s Fair Housing Officer.

\_\_\_\_\_  
**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**



**FAIR HOUSING PLAN**  
**CHAUTAUQUA COUNTY**

**I. Introduction**

Chautauqua County understands the importance of taking action to further fair housing in the community and is committed to meeting its responsibilities in this respect as a recipient of Federal Community Development Block Grant funds. To ensure that residents are aware of fair housing provisions under Federal and State law and of the processes and assistance available to obtain compliance with existing statutes, the City has developed this Fair Housing Plan. The Plan describes the procedures developed to further fair housing in the community.

**II. Availability Of Information**

The County of Chautauqua's Fair Housing Plan recognizes that public knowledge of fair housing provisions is the first step in expanding equal opportunity. Toward that end, the County of Chautauqua has taken, or will take the following actions:

A. *Appoint a Fair Housing Officer*

The Fair Housing Officer, the Director of the Department of Planning & Development or his/her designee, appointed by the Chautauqua County Legislature, has the following responsibilities:

1. Maintain Federal and State fair housing information in the Community Development Department including brochures issued by the U. S. Department of Housing and Urban Development (HUD) and the New York State Division of Human Rights.
2. Record initial information regarding housing discrimination complaints on a standard form.
3. Forward copies of all complaints to and, as appropriate, consult with the Fair Housing/Equal Opportunity Division of the applicable HUD Office.

B. *Provide Information*

The County of Chautauqua will make available, upon request, copies of applicable Federal and State laws which contain anti-discrimination provisions, including: Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968,

Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York.

C. *Promote Fair Housing Activities and Available Resources*

The County of Chautauqua will annually designate the month of April as *Fair Housing Month* and will promote said designation through legislative proclamation.

The County of Chautauqua will further promote fair housing and housing resources by posting Fair Housing posters in visible locations within all Municipal buildings.

**III. Discrimination Complaints**

The County of Chautauqua will provide information and assistance to individuals who feel that they have been the victims of discrimination in regard to housing.

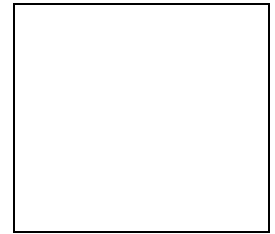
A. *Discriminatory Housing Practices*

For the purpose of this Plan, a discriminatory housing practice means an act that is unlawful under sections 804, 805, 806 or 818 of the Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended). Such discriminatory housing practices include discrimination in the sale or rental of housing, discrimination in the provision of brokerage services, or interference, coercion, or intimidation, as defined under the Act, on the basis of race, color, religion, national origin, sex, handicap or familial status.

B. *Receiving Complaints*

The Fair Housing Officer will record information on a standard form to ensure that a complete file is established. Following this, the Fair Housing Officer will then contact the Department of HUD and/or the New York State Division of Human Rights to review the particulars of the complaint and request guidance in the formal filing of the complaint in cases where the individual decides to use this method. Copies of all complaints will also be forwarded to the Fair Housing and Equal Opportunity Division of the HUD Office in Buffalo, New York. If the complainant decides to take his/her case directly to Federal Court, the County of Chautauqua will refer the complainant to the local Bar Associations for information on the appropriate procedures to be followed and the procedure for securing affordable legal services if the individual is of low- or moderate-income.

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**



**TITLE:** Amend 2021 Budget for Year End Reconciliations –  
Additional Adjustments

**BY:** Audit and Control Committee:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, some departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, the sales tax revenues are in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.4320.----.2	Equipment - Mental Hygiene Programs	\$2,384
A.6420.----.4	Contractual - Promotion of Industry	\$1,000,000
ESN.8130.8132.4	Contractual - Sewage Treatment, Sewage Treatment	<u>\$368</u>
	Total	\$1,002,752

DECREASE APPROPRIATION ACCOUNTS:

A.4320.----.4	Contractual - Mental Hygiene Programs	\$2,384
ESN.8130.8132.1	Personal Services - Sewage Treatment, Sewage Treatment	<u>\$368</u>
	Total	\$2,752

INCREASE REVENUE ACCOUNT:

A.1310.9999.R111.0000	Non Property Tax Items-Sales Tax	\$1,000,000
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets from 2021 to 2022

**BY:** Audit & Control Committee:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the 2021 Adopted Budget was amended to include appropriations and revenues for a number of projects funded by the American Rescue Plan Act (ARPA); and

WHEREAS, some of these projects were not completed in 2021 but are expected to be completed in 2022; and

WHEREAS, the remaining budgets for these projects need to be included in 2022 operating budgets; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2022 Adopted Budget:

**INCREASE APPROPRIATION ACCOUNTS:**

A.3110.----.4	Contractual - Sheriff	\$31,925
A.6010.----.4	Contractual - Social Services Admin	\$25,300
	Contractual - Promotion of Industry - Community	
A.6420.COMC.4	Contracts	\$500,000
	Contractual - Promotion of Industry - Community	
A.6420.COMC.4	Contracts	\$352,000
	Contractual - Promotion of Industry - Community	
A.6420.COMC.4	Contracts	\$232,540
	Contractual - Promotion of Industry - Community	
A.6420.COMC.4	Contracts	\$400,000
A.6420.TOUR.4	Contractual - Promotion of Industry - Tourism	\$400,000
A.8020.----.4	Contractual - Planning	\$250,000
A.8020.WTRS.4	Contractual - Planning - Watershed Administration	\$400,000
	Total	\$2,591,765

**INCREASE REVENUE ACCOUNTS:**

A.3110.----.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$31,925
A.6010.----.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$25,300
A.6420.COMC.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$500,000
A.6420.COMC.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$352,000
A.6420.COMC.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$232,540
A.6420.COMC.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$400,000
A.6420.TOUR.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$400,000
A.8020.----.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$250,000
A.8020.WTRS.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$400,000
	Total	\$2,591,765

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date