

Minutes

Audit & Control Committee

February 17, 2022, 8:35 a.m., Legislative Chambers

Livestreamed on Facebook

Gerace Office Building, Mayville, NY

Members Present: Niebel, Harmon, Pavlock, Wilfong

Members Absent: Gould

Others: Zink, Lee, Abdella, Chagnon, Guttman, Wendel, DeAngelo, Riley, Zafuto, Rogers, Dennison, Walsh, Cummings, Hernandez, Schuyler, DiBlasio, Sanderson, Lis, Barmore, Peters, Swan, Quattrone, Telford, Slagle, Contiguglia, Visker

Complete video of meeting can be viewed on the County's Facebook Page

Legislator Niebel called the meeting to order at 8:38 a.m.

Approval of Minutes (1/20/22)

MOVED by Legislator Harmon, SECONDED by Legislator Pavlock.

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Local Law Intro 1-22 – A Local Law Amending Local Law 7-90 Providing a Management Salary Plan for County Officers and Employees (re: Deputy Director of Community Mental Hygiene Services) – Presented by Carmelo Hernandez, Director of Community Mental Hygiene

Local Law Intro 2-22 – A Local Law Amending Local Law 7-90 Providing for a Management Salary Plan for County Officers and Employees (re: Director of Environmental Health) – Presented by Christine Schuyler, Director of Health and Human Services

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – South & Center Chautauqua Lake Sewer Districts (SCCLSD) – Presented by Thomas Walsh, Director of South & Center Chautauqua Lake Sewer Districts

MOVED by Legislator Scudder to Amend, SECONDED by Legislator Parker (Amended by strike through and new text shown below) *Unanimously Carried to Amend*

INCREASE APPROPRIATION ACCOUNTS:

<i>ESS.8110.----.1</i>	<i>Personal Services - Administration</i>	\$2,929 \$466
<i>ESS.8130.----.1</i>	<i>Personal Services - Sewage Treatment</i>	\$22,150
<i>ESS.8130.----.8</i>	<i>Employee Benefits - Sewage Treatment</i>	<u>\$10,803</u>
	TOTAL	\$35,882 \$33,419

DECREASE APPROPRIATION ACCOUNT:

<i>ESS.8130.----.4</i>	<i>Contractual - Sewage Treatment</i>	\$35,882 \$33,419
------------------------	---------------------------------------	-------------------------------------

Unanimously Carried as Amended

Proposed Resolution - Amend 2021 Budget for Year End Reconciliations – North Chautauqua Lake Sewer District

Unanimously Carried

Proposed Resolution - Amend 2021 Budget for Year End Reconciliations – Portland, Pomfret, Dunkirk Sewer District

Unanimously Carried

Proposed Resolution - Amend 2021 Budget for Year End Reconciliations – North County Industrial Water and Sewer Districts No. 1

Unanimously Carried

Proposed Resolution - Amend 2021 Capital Project Account (DPF Large Equipment) – Presented by Samuel Zafuto, DPF Accounting Supervisor and Drew Rogers, Engineer with DPF

Unanimously Carried

Proposed Resolution - Authorize Supplemental Agreement No.2 with NY State DOT for Performance of Federal Aid Project PIN 5761.82 – Presented by Samuel Zafuto, DPF Accounting Supervisor and Drew Rogers, Engineer with DPF

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Maintenance of Roads and Snow Removal: Co Roads (D Fund) – Presented by Samuel Zafuto, DPF Accounting Supervisor and Drew Rogers, Engineer with DPF

Unanimously Carried

Proposed Resolution - Amend 2021 Budget for Year End Reconciliations – Public Facilities (A Fund) – Presented by Samuel Zafuto, DPF Accounting Supervisor and Drew Rogers, Engineer with DPF

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Public Facilities, Road Machinery Division – Presented by Samuel Zafuto, DPF Accounting Supervisor and Drew Rogers, Engineer with DPF

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – County Road Fund Capital Improvements – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Amend 2021 & 2022 Budgets for Grant Equipment/Supplies Revenue & Expenditures – BOARD OF ELECTIONS – Presented by Kathleen Dennison, Budget Director and Donna Sanderson, Board of Elections

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Information Technology Services – Presented by Jon DeAngelo, Chief Information Officer

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Human Resources – Presented by Jean Riley, Director of Human Resources

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Law Department – Presented by Steve Abdella, County Attorney and Patrick Slagle, First Assistant Attorney

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Unified Courts – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – County Clerk – Presented by Larry Barmore, County Clerk

Unanimously Carried

Proposed Resolution - Amend 2021 Budget for Year End Reconciliations – Finance – Presented by Kathleen Dennison, Budget Director

MOVED by Legislator Muldowney to Amend, SECONDED by Legislator Parker (Amended by strike through and new text shown below) *Unanimously Carried to Amend*

INCREASE APPROPRIATION ACCOUNTS:

A.1330.----.1	Personal Services - Real Property Tax		\$ 5,056
A.1330.----.2	Equipment - Real Property Tax		\$ 13,851
A.1985.----.4	Contractual - Municipal Sales Tax	\$5,884,946	\$4,353,431
A.2490.----.4	Contractual - Community College Tuition		\$ 48,532
	<i>Total</i>	\$5,952,385	\$4,420,870

DECREASE APPROPRIATION ACCOUNTS:

A.1362.----.4	Contractual - Tax Advertising & Expense		\$18,907
---------------	---	--	----------

INCREASE REVENUE ACCOUNTS:

A.1310.9999.R111.0000	Non Prop Tax Items-Sales Tax		\$ 48,532
A.1985.----.R111.0MUN	Non Prop Tax Items-Sales Tax- MUNI Make Whole	\$5,884,946	\$4,353,431
	<i>Total</i>	\$5,933,478	\$4,401,963

Unanimously Carried as Amended

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Energy Fund – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Health Insurance Fund – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Investment Policy for the County of Chautauqua – Presented by Steve Abdella, County Attorney

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – District Attorney-Crime Victims – Presented by Madeline Contiguglia, Assistant to District Attorney

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Emergency Services – Presented by Bonnie Peters, Emergency Services Account Clerk and Noel Guttman, Director of Emergency Services

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Office of the Sheriff – Presented by Jennifer Swan, Fiscal Supervisor for the Sheriff's Department and Jim Quattrone, Sheriff

Unanimously Carried

Proposed Resolution – Amend ~~2021~~ **2022** Budget to Implement the Personal Ballistic Vests Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan - Presented by Jennifer Swan, Fiscal Supervisor for the Sheriff's Department and Jim Quattrone, Sheriff

Typo Correction in Title – Year changed from 2021 to 2022

Unanimously Carried

Proposed Resolution – Authorize Agreement with Town of Poland for Court Security Services FY22 - Presented by Jennifer Swan, Fiscal Supervisor for the Sheriff's Department and Jim Quattrone, Sheriff

Unanimously Carried

Proposed Resolution – Amend 2022 Budget for Office of the Sheriff - Presented by Jennifer Swan, Fiscal Supervisor for the Sheriff’s Department and Jim Quattrone, Sheriff

Unanimously Carried

Proposed Resolution – Authorize Lease Agreement with City of Jamestown for Office Space for the Department of Mental Hygiene – Presented by Kathleen Dennison, Budget Director, Steve Abdella, County Attorney and Jacqueline Visker, Secretary to Director of Mental Hygiene

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Chautauqua County Department of Mental Hygiene – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Veterans Service Agency – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Health and Human Services – Presented by Valerie Lis, Director of Administrative Services and Christine Schuyler, Director of Health and Human Services

*Unanimously Carried as Amended in Human Services
Changes shown below*

INCREASE REVENUE ACCOUNTS:

<i>A.1185.----.R345.0000</i>	<i>New York State Aid-OTHER PUBLIC HEALTH Departmental Income-INCENTIVE</i>	<i>\$5,124</i>
<i>A.6010.----.R181.1000</i>	<i>EARNINGS</i>	<i>\$25,565</i>
<i>A.6055.----.R465.5000</i>	<i>Federal Aid—CHILD ASSISTANCE</i>	
<i>A.6070.----.R467.0000</i>	<i>Federal Aid-SERVICES FOR RECIPIENTS Departmental Income-Repay: Family</i>	<i>\$36,620</i>
<i>A.6109.----.R180.9000</i>	<i>Assistance</i>	<i>\$6,589</i>
<i>A.6141.----.R464.1000</i>	<i>Federal Aid-HEAP</i>	<i>\$437,220</i>
<i>A.7310.----.R382.0000</i>	<i>New York State Aid-YOUTH PROGRAMS</i>	<i>\$1,816</i>
	<i>Total</i>	<i>\$512,934</i>

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for National Association of County & City Health Officials (NACCHO) Wastewater Surveillance Mentorship Pilot Program Funding – Presented by Presented by Valerie Lis, Director of Administrative Services and Christine Schuyler, Director of Health and Human Services

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for New York State Department of Health COVID 19 Vaccine Response Award – Presented by Presented by Valerie Lis, Director of Administrative Services and Christine Schuyler, Director of Health and Human Services

Unanimously Carried

Proposed Resolution – Accept HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) Fiscal Year 2022 – Healthy Homes Production Grant – Presented by Presented by Valerie Lis, Director of Administrative Services and Christine Schuyler, Director of Health and Human Services

Unanimously Carried

Proposed Resolution – Amend 2021 Budget for Year End Reconciliations – Planning and Economic Development – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Proposed Resolution – Close Capital Projects – 2021 Year End Reconciliation – Presented by Kathleen Dennison, Budget Director

Unanimously Carried

Discussion – Actual Results of 2021 Budget versus 2022 Budget – Presented by Kathleen Dennison

MOVED by Legislator Harmon, SECONDED by Legislator Wilfong to adjourn.

Unanimously Carried (11:17 a.m.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislatures and Kristi R. Zink, Deputy Clerk