

Minutes

Audit & Control Committee

**April 21st, 2022, 8:35 a.m., Legislative Chambers**

**Livestreamed on Facebook**

Gerace Office Building, Mayville, NY

Members Present: Gould, Wilfong, Pavlock, Harmon, Niebel

Others: Zink, Chagnon, Tampio, Abdella, Dennison, Button, Guttman, Peters, Cummings, Wendel, McCoy, DeMarte, Meleen, Crow, Schuyler, Wurster, Lis, Slagle, Telford, Swan

***Complete video of meeting can be viewed on the County's Facebook Page***

Chairman Gould called the meeting to order at 8:38 a.m.

Approval of Minutes (3/17/22)

MOVED by Legislator Niebel, SECONDED by Legislator Harmon.

*Unanimously Carried*

Privilege of the Floor

No one chose to speak at this time.

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Proposed Resolution – Calling a Public Hearing Pursuant to County Law §254 Upon a Proposal to Extend North Chautauqua Lake Sewer District Bounds in the Town of Chautauqua to Encompass the Mandolin Ridge Development, a Chautauqua Institution Property, and an Adjacent Property – Presented by Scott Cummings, Director of North Chautauqua Lake Sewer District

*Unanimously Carried*

Proposed Resolution – Amend 2022 Adopted Budget Due to Modified Grant Budget for Conflict Administration – Presented by Kathy Tampio, Legislative Financial Analyst

*Unanimously Carried*

Proposed Resolution - Close Additional Capital Projects – 2021 Year End Reconciliation –  
Presented by Kathleen Dennison, Budget Director

*Unanimously Carried*

Proposed Resolution - Amend 2022 Budget Due to Debt Restructuring – Presented by Todd  
Button, First Deputy Director of Finance, Kitty Crow, Finance Director  
and Kathleen Dennison, Budget Director

*Unanimously Carried*

Proposed Resolution – Canceling Outstanding Tax Balances on Duplicate and Discontinued  
Special Franchise Assessments – Presented by Todd Button, First Deputy  
Director of Finance

*Unanimously Carried*

Proposed Resolution - Quit Claim Deeds – Presented by Kim Meleen, Real Property Tax  
Director

*Unanimously Carried*

Proposed Resolution – FEMA Hazard Mitigation Grant Program (HMGP) – Presented by Noel  
Guttman, Director of Emergency Services and Bonnie Peters, Emergency  
Services Account Clerk

*Unanimously Carried*

Proposed Resolution - Amend 2022 Budget for Office of the Sheriff – Presented by Richard  
Telford, Undersheriff and Jennifer Swan, Fiscal Supervisor for Sheriff’s  
Department

*Unanimously Carried*

Proposed Resolution – Authorize Agreement Renewal with Crown Castle International LLC  
for Lease of Space on Crown Castle’s Tower in the Town of Sherman –  
Presented by Richard Telford, Undersheriff and Jennifer Swan, Fiscal  
Supervisor for Sheriff’s Department

*Unanimously Carried*

Proposed Resolution – Authorize Agreement with Town of Hanover for Enhanced Police  
Protection Services FY22 - Presented by Richard Telford, Undersheriff  
and Jennifer Swan, Fiscal Supervisor for Sheriff’s Department

*Unanimously Carried*

Proposed Resolution – To Amend 2022 Budget to Implement the Community Contracts/ PH  
Emergency Response Planning & Preparation Project within the  
Chautauqua County American Rescue Plan Act (ARPA) Spending  
Plan – Presented by Christine Schuyler, Director of Health and Human  
Services and Valerie Lis, Director of Administrative Services

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Community Development Block Grant Funding through the New York State Homes and Community Renewal Housing Trust Fund Corporation’s Office of Community Renewal – Septic and Wells Program– Presented by Christine Schuyler, Director of Health and Human Services and Valerie Lis, Director of Administrative Services

*Unanimously Carried*

Proposed Resolution – To Accept New York State Department of Health Childhood Lead Poisoning Prevention Program (CLPPP+) Grant and to Amend Chautauqua County Health & Human Services 2022 Adopted Budget– Presented by Christine Schuyler, Director of Health and Human Services and Valerie Lis, Director of Administrative Services

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for National Association of County & City Health Officials (NACCHO) Vaccines Information Equity and Demand Creation (COVIED) Project Funding– Presented by Christine Schuyler, Director of Health and Human Services and Valerie Lis, Director of Administrative Services

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for Increased ELC COVID Grant– Presented by Christine Schuyler, Director of Health and Human Services and Valerie Lis, Director of Administrative Services

*Unanimously Carried*

Proposed Resolution – Amend Chautauqua County Health & Human Services 2022 Adopted Budget for New York State Department of Health ELC Reopening Schools Award– Presented by Christine Schuyler, Director of Health and Human Services and Valerie Lis, Director of Administrative Services

*Unanimously Carried*

Proposed Resolution - Authorizing the Submittal of a New York State CDBG-CV Grant to Establish and/or Fund Business Assistance Program(s) – Presented by Rebecca Wurster, Planning Coordinator

*Unanimously Carried*

Proposed Resolution – Authorizing Public Hearing Regarding a Potential Application for 2022 CDBG-CV Funding – COI Affordable Housing Unit Improvement Project – Presented by Rebecca Wurster, Planning Coordinator

*Unanimously Carried*

Proposed Resolution – Amend 2022 Budget for NYS Housing Trust Fund Corporation  
Community Development Block Grant Award – Microenterprise  
Assistance Program – Presented by Rebecca Wurster, Planning  
Coordinator

*Unanimously Carried*

Discussion – JCC Discussion – Daniel DeMarte, President of JCC

Discussion – Local Sales Tax on Gasoline – Steve Abdella, County Attorney and Kitty Crow,  
Finance Director

MOVED by Legislator Wilfong, SECONDED by Legislator Pavlock to adjourn.

*Unanimously Carried (11:20 a.m.)*

Respectfully submitted and transcribed,  
Kristi R. Zink, Deputy Clerk