

Minutes
Administrative Services Committee
September 19, 2022, 5:00 p.m., Legislative Chambers
~~Livestreamed on Facebook~~
(Livestream unavailable due to Construction in Legislative Chambers)
Gerace Office Building, Mayville, NY

Members Present: Scudder, Vanstrom, Parker, Muldowney

Members Absent: Davis

Others: Lee, Chagnon, DeAngelo, Sanderson, DiBlasio, Meleen, Makowski, Tampio, (*Abdella via Phone*)

Chairman Scudder called the meeting to order at 5:02 p.m.

Approval of Minutes (8/15/22)

MOVED by Legislator Vanstrom, SECONDED by Legislator Muldowney.

Unanimously Carried

Privilege of the Floor

No one chose to speak

Proposed Resolution – Authorize the Absentee Ballot Pre Paid Postage Grant Award from The New York State Board of Elections – *Presented by Donna Sanderson, BOE and Momina Di Blasio, BOE*

MOVED by Legislator Parker, SECONDED by Legislator Vanstrom to Amend by Substitution - *Unanimously Carried to Amend by Substitution*

Unanimously Carried as Amended

Proposed Resolution – Standard Workday and Reporting Resolution – *Presented by Deb Makowski, Director of Human Resources*

Unanimously Carried

Proposed Resolution – Sale of Tax Foreclosed Property – *Presented by Steve Abdella, County Attorney*

MOVED by Legislator Muldowney, SECONDED by Legislator Vanstrom to Pass to Audit & Control Committee “approval of concept, but do not want to pass without an official dollar amount”

Unanimously Carried to Pass to Audit & Control

Proposed Resolution – Transfer of Foreclosed Properties to Chautauqua County Land Bank Corporation - *Presented by Chairman Scudder and Steve Abdella, County Attorney*

Unanimously Carried

Proposed Resolution – Authorize Transfer of Tax Foreclosure Property to Village of Celoron - *Presented by Chairman Scudder and Steve Abdella, County Attorney*

Unanimously Carried

Proposed Resolution – Authorize Transfer of Tax Foreclosed Property to Town of Portland - *Presented by Chairman Scudder and Steve Abdella, County Attorney*

Unanimously Carried

Proposed Resolution – Quit Claim Deeds – *Presented by Kim Meleen, Director of Real Property Tax*

MOVED by Legislator Parker, SECONDED by Legislator Muldowney to Amend by Adding PA -146-2019, PA-161-2019, PA-307-2019 back to the Quit Claim Listings - Unanimously Carried to Amend

Unanimously Carried as Amended

Other –

Proposed Resolution – Authorize Transfer of Tax Foreclosure Property to County of Chautauqua Industrial Development Agency – *Presented by Chairman Scudder*

MOVED by Legislator Muldowney, SECONDED by Legislator Vanstrom to Amend to remove “To negotiate additional terms and conditions” in the last RESOLVED clause - Unanimously Carried to Amend

Unanimously Carried as Amended

Proposed Resolution – Intergovernmental Agreement for the Provision of Endpoint Protection
And Response Services – *Presented by Jon DeAngelo, Chief Information
Officer*

Unanimously Carried

MOVED by Legislator Vanstrom, SECONDED by Legislator Muldowney to adjourn.

Unanimously Carried (5:45 p.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk