

Agenda

Administrative Services Committee

January 17, 2023, 5:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (12/12/22)
- C. Privilege of the Floor
 - 1. Local Law Intro 1-23 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Personnel Technician)
 - 2. Local Law Intro 2-23 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Media Information Officer)
 - 3. Proposed Resolution – Close Office for Aging Services Petty Cash Fund
 - 4. Proposed Resolution – Amend 2023 Budget for County Physicians
 - 5. Discussion – Weights and Measures – Fees – Larry Barmore
 - 6. Other –

LOCAL LAW
INTRODUCTORY NO. 1-23
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 13-22 PROVIDING FOR A
MANAGEMENT SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES
(re: PERSONNEL TECHNICIAN)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York,
as follows:

Section 1. Purpose. This Local Law authorizes the payment of compensation needed to recruit and retain qualified offices and employees for the County of Chautauqua, and Amends Local law 13-22, relating to the Management Salary Plan for County Officers and Employees. Appointing authorities retain the discretion to set salaries within specific ranges established hereunder, based on actual performance and not on the length of employment.

Section 2. Salary Levels. The annual salary level for County officers and employees within the titles specified below shall be in accordance with the following management salary schedule. The maximum level of the salary range shall be a cap on the amount which may be paid for a full year of service.

Range 6 \$57,073-\$87,514

Personnel Technician

Section 3. Severability. In the event any provisions or part of this Local Law shall for any reason be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder of the Local Law.

Section 4. Effective Date. This Local Law shall become effective upon filing with the Secretary of State.

Sponsor: Legislator Scudder

LOCAL LAW
INTRODUCTORY NO. 2-23
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 13-22 PROVIDING FOR A
MANAGEMENT SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES
(re: MEDIA INFORMATION OFFICER)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York,
as follows:

Section 1. Purpose.

The purpose of this Local Law is to amend the Management Salary Plan set forth in
Local Law 13-22, and as amended, to set the salary for the Media Information Officer.

Section 2. Salary Levels.

The title of Media Information Officer shall be placed in Range 7 (\$60,475-\$92,778) of
the 2023 Management Salary Plan.

Section 3. Severability.

In the event any provisions or part of this Local Law shall for any reason be adjudged
invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate
the remainder of the Local Law.

Section 4. Effective Date.

This Local Law shall become effective upon filing with the Secretary of State.

Sponsor: Legislator Scudder

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Close Office for Aging Services Petty Cash Fund

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Resolution No. 340-74 established a revolving petty cash fund in the amount of \$100.00 to be used for the Nutrition Program for the Elderly, administered through what is currently known as the Chautauqua County Office for Aging Services; and

WHEREAS, Resolution No. 73-15 increased the amount of the petty cash fund from \$100.00 to \$250.00; and

WHEREAS, the petty cash fund established by Resolution No. 340-74 and increased by Resolution No. 73-15 is no longer necessary; now therefore be it

RESOLVED, That the petty cash fund established by Resolution No. 340-74 and increased by Resolution No. 73-15 is hereby abolished; and be it further

RESOLVED, That the Director of Finance is hereby directed to make any and all necessary accounting adjustments to implement this change.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2023 Budget for County Physicians

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, most expenses associated with the Medically Assisted Treatment (MAT) Program required by New York State were included in the 2023 Adopted Budget, but some of the appropriate additional compensation for County physicians who now oversee this program was not included in the 2023 Adopted Budget; and

WHEREAS, revenue from opioid settlements can be used to cover expenditures associated with MAT Program; now therefore be it

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2023 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.4017.JAIL.1	Personal Services—Clinics, Jail	\$ 98,493
A.4017.JAIL.8	Employee Benefits— Clinics, Jail	<u>\$ 24,614</u>
	Total	\$123,107

INCREASE REVENUE ACCOUNT:

A.4017.JAIL.R269.0000	Sale of Property/Compensa— Other Compensation for Loss	\$123,107
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date