

AIRPORTS COMMISSION MEETING

7 DECEMBER 2022

Members present: Chairman John Hemmer; John Watkins; Kyle Crandall; Dave Wilfong; Jay Churchill

Guests: Shannon Barnhart; Brian Bates; Mike Kirchhoff; Reilly Enlow; LCOL Ellen Maternowski; Mike Johnson; Andrew Hartman

The meeting was called to order at 9:04 AM by Chairman John Hemmer with a quorum of five Commission members present.

The minutes of the previous Commission meeting on 2 November 2022 were approved.

**Legislative Report**

Nothing to report

**Airports Manager Report**

Reilly Enlow, Airports Accounting Supervisor, reviewed the financial figures. A budget increase of \$106,925 has been requested. Snow blower expense and manager salary account for the increase.

A State grant for \$50K is being requested.

The Studio D Catering six-month lease was changed to 1 December vice 1 November to end on 30 May 2023.

The request for \$75,000 of ARPA funding for an Air Service study is pending approval.

Part 139 FAA inspection at KJHW response completed.

KJHW R/W 07-25 reconstruction punch list items complete.

KJHW Hangar C lease agreement in process.

KJHW loader awaiting delivery.

KDKK Hangar 3 new construction broke ground.

KDKK R/W 06-24 easement/obstruction agreements in process for completion in Feb 2023.

KDKK Snow Blower replacement arrived and is in use.

Brian Bates reviewed Maintenance Operations at both airports.

ADS-B data problems persist.

**OTHER**

Mike Kirchhoff introduced a new Centric de-icing device at KJHW.

CAP office space in the Terminal Building has insufficient heat.

Cleaning of the terminal rest rooms needs attention.

The meeting was adjourned by Chairman John Hemmer at 10:19 AM following a motion by Dave Wilfong and second by Kyle Crandall.

**The next Commission meeting is set for 4 JANUARY 2023 at 9 AM in the KJHW Conference Room.**