

## Agenda

Administrative Services Committee

**May 15, 2023, 5:00 p.m., Legislative Chambers**

**Livestreamed on YouTube**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (4/17/23)
- C. Privilege of the Floor
  - 1. Local Law Intro 6-23 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Payroll Manager for the Department of Finance)
  - 2. Proposed Resolution – Confirm Reappointment – Director of Human Resources
  - 3. Proposed Resolution – Setting Salary for Internship Positions
  - 4. Proposed Resolution – Supporting Passage of A.6581A & S.6626-“AN ACT to amend chapter 405 of the laws of 2007, amending the tax law relating to increasing hotel/motel taxes in Chautauqua County, in relation to extending the expiration of such provisions; to repeal certain provisions of the tax law relating thereto; and providing for the repeal of certain provisions upon expiration thereof.”
  - 5. Proposed Resolution – Supporting Passage of A.6692 & S.6206-“AN ACT to amend the tax law, in relation to extending the authorization for Chautauqua County to impose an additional one percent rate of sales and compensating use taxes.”
  - 6. Other –

LOCAL LAW  
INTRODUCTORY NO. 6-23  
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 13-22 PROVIDING FOR A  
MANAGEMENT SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES  
(re: PAYROLL MANAGER FOR THE DEPARTMENT OF FINANCE)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York,  
as follows:

Section 1. Purpose.

The purpose of this Local Law is to amend the Management Salary Plan set forth in Local Law 13-22, and as amended, to set the salary for Payroll Manager for Department of Finance.

Section 2. Salary Levels.

The title of Payroll Manager for the Department of Finance shall be placed in Range 5 (\$53,674 - \$82,248) of the 2023 Management Salary Plan.

Section 3. Severability.

In the event any provisions or part of this Local Law shall for any reason be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder of the Local Law.

Section 3. Effective Date.

This Local Law shall become effective upon filing with the Secretary of State.

Sponsor: Legislator Scudder

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Confirm Reappointment – Director of Human Resources

**BY:** Administrative Services Committee:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has reappointed Deborah Makowski, 1759 Thornton Road, Cherry Creek, New York as Director of Human Resources, subject to confirmation by the Chautauqua County Legislature; now therefore be it

RESOLVED, That the Chautauqua County Legislature hereby confirms the reappointment of Deborah Makowski as Chautauqua County Director of Human Resources effective June 1, 2023 in Range 14 of the Management Salary Plan, for the term ending May 31, 2029, as provided in New York Civil Service Law and New York Public Officers Law.

\_\_\_\_\_  
**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:**       Setting Salary for Internship Positions

**BY:**           Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:**   County Executive Paul M. Wendel, Jr.:

WHEREAS, the title of Intern is included under the Chautauqua County CSEA Unit 6300 Non-Graded Salary Range with a pay rate of \$9.00 per hour; and

WHEREAS, the position of an Intern is used to address temporary work projects while providing valuable work experience; and

WHEREAS, the current pay rate for the tile of Intern was set in 2016 at \$9.00 per hour and has not changed thereby creating hardships in recruitment efforts; therefore be it

RESOLVED, That the pay rate for the tile of Intern under the Chautauqua County CSEA Unit 6300 Non-Graded Salary Range be set at a rate equal to the current New York State Minimum Wage; and be it further

RESOLVED, That rate of pay for the tile of Intern shall be adjusted annually to remain equal to the New York State Minimum Wage.

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**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Supporting Passage of A.6581A & S.6626-“AN ACT to amend chapter 405 of the laws of 2007, amending the tax law relating to increasing hotel/motel taxes in Chautauqua County, in relation to extending the expiration of such provisions; to repeal certain provisions of the tax law relating thereto; and providing for the repeal of certain provisions upon expiration thereof.”

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** Chairman Pierre E. Chagnon, County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 108-23, the County Legislature made a home rule request for authority to continue through November 30, 2026 the 5% occupancy tax that allows additional funds to be dedicated to the enhancement of lakes and streams in the County; and

WHEREAS, the State Assembly and the State Senate now have legislative Bills before them to create said authority; now therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby support the passage of New York State Assembly Bill No. A.6581A and New York Senate Bill No. S.6626 entitled “AN ACT to amend chapter 405 of the laws of 2007, amending the tax law relating to increasing hotel/motel taxes in Chautauqua County, in relation to extending the expiration of such provisions; to repeal certain provisions of the tax law relating thereto; and providing for the repeal of certain provisions upon expiration thereof.”

\_\_\_\_\_  
**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Supporting Passage of A.6692 & S.6206-“AN ACT to amend the tax law, in relation to extending the authorization for Chautauqua County to impose an additional one percent rate of sales and compensating use taxes.”

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** Chairman Pierre E. Chagnon, County Executive Paul M. Wendel, Jr.:

WHEREAS, the authority for the County’s additional one percent (1%) sales tax will expire on November 30, 2023; and

WHEREAS, the New York State Legislature has pending legislation that would authorize the County to extend the additional one percent (1%) sales tax from December 1, 2023 through November 30, 2026; and

WHEREAS, the authorization to impose an additional 1% sales tax requires the County to:

(1) continue to assist the towns, villages and cities to the same degree provided in current law by sharing three-twentieths (3/20) of the net collections from the additional 1% of sales tax with the towns, villages and cities through November 30, 2026; and

(2) continue the existing residential energy exemption; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby support the passage of the New York State Assembly Bill No. A.6692 and New York State Senate Bill No. S.6206 entitled “AN ACT to amend the tax law, in relation to extending the authorization for Chautauqua County to impose an additional one percent rate of sales and compensating use taxes.”

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**