

Minutes
Administrative Services Committee
October 16, 2023, 5:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Vanstrom, Parker

Members Absent: Davis, Muldowney

Others: Lee, Chagnon, Wright, Makowski, DeAngelo, Crow, Ihrig, Hemmer, Barmore, Blevins, Slagle

Complete video of meeting can be viewed on YouTube

Legislator Scudder called the meeting to order at 5:06 p.m.

Approval of Minutes (8/14/23)

MOVED by Legislator Parker, SECONDED by Legislator Vanstrom.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Local Law Intro 10-23 – A Local Law Amending the Chautauqua County Code of Ethics –
*Presented by Debbie Makowski, Director of Human Resources and Kristen Wright, First
Assistant County Attorney*

Proposed Resolution – Standard Workday and Reporting Resolution – *Presented by Debbie
Makowski, Director of Human Resources*

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Implement the Training Lab Renovations
Project, Using Funding from the American Rescue Plan Act (ARPA) –
Presented by Jon DeAngelo, Chief Information Officer

Unanimously Carried

Proposed Resolution – Amend 2023 Budget to Amend and Increase Funding for the Digitize Records Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan – *Presented by Larry Barmore, County Clerk and Emily Blevins, Deputy County Clerk*

Unanimously Carried

Proposed Resolution – Digitization of Archival Records – *Presented by Larry Barmore, County Clerk and Emily Blevins, Deputy County Clerk*

Unanimously Carried

Other –

Late Proposed Resolution – Approving Benefits and Wages for Confidential Employees and Unrepresented Employees – *Presented by Patrick Slagle, County Attorney*

Unanimously Carried

Late Proposed Resolution – Authorize Sale of Tax Foreclosure Property in Village of Silver Creek – *Presented by Patrick Slagle, County Attorney*

Unanimously Carried

Discussion – Family Court – *Presented by Patrick Slagle, County Attorney*

MOVED by Legislator Parker, SECONDED by Legislator Vanstrom to adjourn

Unanimously Carried (6:08 p.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk