

Agenda

Human Services Committee

December 13, 2023, 5:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (11/8/23)
- C. Privilege of the Floor
1. Proposed Resolution – Confirm Reappointment- Community Service Board
2. Proposed Resolution – Confirm Appointment and Reappointments - Chautauqua County Youth Board
3. Proposed Resolution – Confirm Appointments and Reappointments – Chautauqua County Office for the Aging Advisory Council
4. Proposed Resolution – Confirm Reappointments – Chautauqua County Board of Health
5. Proposed Resolution – Amend 2023 Budget to Implement the Morgue Project, Using Funding from the American Rescue Plan Act (ARPA)
6. Proposed Resolution – Amend Chautauqua County Department of Public Health 2023 Budget for Increased Education: Handicapped Children Administrative costs
7. Proposed Resolution – Authorize Revised Lease Agreement with Warwick Plaza, LLC
8. Proposed Resolution – Authorize Renewal of Lease Agreement for 2024 with City of Jamestown for Office Space for the Department of Mental Hygiene
9. Proposed Resolution – Amend 2023 Budget to Implement the Critical Incident Stress Management (CISM) Team Project, Using Funding from the American Rescue Plan Act (ARPA)
10. Other –

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Confirm Reappointment- Community Service Board

BY: Human Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following reappointment for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following reappointment to the Community Service Board.

Marie Carrubba
19 Widrig Avenue
Jamestown, New York 14701
Term Expires: 12/31/27
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE December 1, 2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Confirm Reappointment – Community Service Board

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Department of Mental Hygiene and Social Services

CONTACT PERSON: Beth Lord TEL: 716-753-4104

PURPOSE OF LEGISLATION: same as above
IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER OF FUNDS NECESSARY? YES NO

ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENTAL/AGENCY ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

IS TRANSFER FROM .8 ACCOUNT? YES NO

ARE FUNDS BEING TRANSFERRED FROM CONTINGENCY? YES NO

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 12-5-23

FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING _____

TIME AND LOCATION OF COMMITTEE MEETING _____

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Confirm Appointment and Reappointments - Chautauqua County Youth Board

BY: Human Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following appointment and reappointments for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following appointment and reappointments to the Chautauqua County Youth Board.

Kathryn Freeman
26 Sanford Dr.
Jamestown, NY 14701
Term Expires: 12/31/26
(New Appointment)

Susan Drago
9 Brook St.
Lakewood, NY 14750
Term Expires: 12/31/26
(Reappointment)

Nicole Roma
509 S. Main St.
Jamestown, N.Y. 14701
Term Expires: 12/31/26
(Reappointment)

Raymond Rushboldt
3719 Middle Rd.
Dunkirk, N.Y. 14048
Term Expires: 12/31/26
(Reappointment)

Leah Marsala Chase
8 S. Gale St.
Westfield, N.Y. 1787
Term Expires: 12/31/26
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE December 1, 2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Confirm Appointment and Reappointments – Chautauqua County Youth Board

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Department of Mental Hygiene and Social Services

CONTACT PERSON: Nicole Kimball TEL: 716-753-4117

PURPOSE OF LEGISLATION: same as above

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER OF FUNDS NECESSARY? YES NO

ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENTAL/AGENCY ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

IS TRANSFER FROM .8 ACCOUNT? YES NO

ARE FUNDS BEING TRANSFERRED FROM CONTINGENCY? YES NO

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 12-5-23
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING _____

TIME AND LOCATION OF COMMITTEE MEETING _____

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Confirm Appointments and Reappointments – Chautauqua County Office for the Aging Advisory Council

BY: Human Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following appointments and reappointments for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following appointments and reappointments to the Chautauqua County Office for the Aging Advisory Council.

Appointments:

Lavern Terrill
41 Center St
Fredonia, N.Y. 14063
Term Expires: 12/31/25
(New Appointment)

Sarah Goebel
41 Center St
Fredonia, N.Y. 14063
Term Expires: 12/31/25
(New Appointment)

Reappointments:

Ann Sullivan
41 Center St
Fredonia, N.Y. 14063
Term Expires: 12/31/25
(Reappointment)

Ellen Coffaro
92 W. Fairmount Ave.
Lakewood, N.Y. 14750
Term Expires: 12/31/25
(Reappointment)

Dr. John Hamels
5996 Welch Hill Rd.
Ripley, N.Y. 14775
Term Expires: 12/31/25
(Reappointment)

Dr. Laila Denoya
15 University Park
Fredonia, N.Y. 14063
Term Expires: 12/31/25
(Reappointment)

Dr. Lin Baylis
2310 Shadyside Rd.
Findley Lake, N.Y. 14763
Term Expires: 12/31/25
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE December 1, 2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Confirm Appointments and Reappointments – Chautauqua County Office for the Aging Advisory Council

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Office for Aging Services

CONTACT PERSON: Mary Ann Spanos TEL: 716-753-4471

PURPOSE OF LEGISLATION: same as above

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER OF FUNDS NECESSARY? YES NO

ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENTAL/AGENCY ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

IS TRANSFER FROM .8 ACCOUNT? YES NO

ARE FUNDS BEING TRANSFERRED FROM CONTINGENCY? YES NO

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 12-5-23

FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING _____

TIME AND LOCATION OF COMMITTEE MEETING _____

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

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CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Confirm Reappointments – Chautauqua County Board of Health

BY: Human Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following reappointments for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following reappointments to the Chautauqua County Board of Health.

Dr. Tariq Khan
P.O. Box 41
53 Grandview Avenue,
Lakewood, N.Y. 14750
Expires: 12/31/29
(Reappointment)

Mark Tarbrake
4420 Lakeside Drive,
Bemus Point, N.Y. 14712
Term Expires: 12/31/29
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE December 1, 2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Confirm Reappointments – Chautauqua County Board of health

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Chautauqua County Health Department

CONTACT PERSON: Dr. Michael Faulk TEL: 716-753-4590

PURPOSE OF LEGISLATION: same as above
IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER OF FUNDS NECESSARY? YES NO

ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENTAL/AGENCY ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

IS TRANSFER FROM .8 ACCOUNT? YES NO

ARE FUNDS BEING TRANSFERRED FROM CONTINGENCY? YES NO

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 12-5-23

FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING _____

TIME AND LOCATION OF COMMITTEE MEETING _____

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2023 Budget to Implement the Morgue Project, Using Funding from the American Rescue Plan Act (ARPA)

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,649,420 in ARPA funding, all of which is available for general county spending based on the Treasury Department's revenue loss formula and other guidance; and

WHEREAS, an ARPA Spending Plan was thoroughly reviewed by an ARPA working group, the County Executive, and the County Legislature, and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, some funds allocated in the ARPA Spending Plan are no longer needed for the originally designated project(s), and are now available for other projects, and a procedure has been established for the ARPA working group to review new requests for APPA funds and to allocate the available funds; and

WHEREAS, the Morgue project fits within the guidelines for ARPA spending, is needed to serve as temporary housing spot for decedents and to serve as part of the County's mass disaster plan, and budget amendments are necessary to authorize spending for the project; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2023 Adopted Budget:

ESTABLISH AND INCREASE APPROPRIATION ACCOUNT:

A.1185.----.4	Contractual—Med Examiners & Coroners	\$100,000
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ESTABLISH AND INCREASE REVENUE ACCOUNT:

A.1185.----.R408.9ARP	Federal Aid—Oth Fed Aid ARPA Funds	\$100,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 10/27/2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend 2023 Budget to Implement the Morgue Project, Using Funding from the American Rescue Plan Act (ARPA)

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Chautauqua County Health Department

CONTACT PERSON: Michael Faulk TEL: 4590

PURPOSE OF LEGISLATION: Amend 2023 Budget to Implement the Morgue Project for Public Health Coroner Program within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Res No. 202-21

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 11-14-23

FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 12-14-23

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend Chautauqua County Department of Public Health 2023 Budget for Increased Education: Handicapped Children Administrative costs.

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, 2023 Expenditures for Education: Handicapped Children Administration costs are now projected to be in excess of the budgeted amount; and

WHEREAS, 2023 employee benefits expenditures for Public Health Administration are now projected to be lower than the budgeted amount; now therefore be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2023 Budget:

INCREASE APPROPRIATION ACCOUNT:

A.2960.ADMN.8 Employee Benefits-Handicapped Children Administration \$12,000

DECREASE APPROPRIATION ACCOUNTS:

A.4010.----.8 Employee Benefits-Public Health Admin \$12,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE October 27, 2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend Chautauqua County Department of Public Health 2023 Budget for Increased Education: Handicapped Children Administration Costs

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Public Health

CONTACT PERSON: Sam Zafuto TEL: 4437

PURPOSE OF LEGISLATION: Amend Chautauqua County Department of Public Health 2023 Budget for Increased Education: Handicapped Children Administration Costs

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 11-13-23
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 12-14-23

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Revised Lease Agreement with Warwick Plaza, LLC

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County desires to amend the lease with Warwick Plaza, LLC from the current location utilizing 900 square feet on the second floor to a larger space on the first floor, utilizing 2,000 square feet, located at Warwick Plaza, 567 Fairmount Avenue, Jamestown, in the County of Chautauqua, State of New York, for use by the Chautauqua County Veterans Service Agency and PFC Dwyer program; and

WHEREAS, an agreement has been reached between the County and Warwick Plaza, LLC for an updated 8 Year Lease agreement at the rate of \$2,100/month for months 1-30, \$2,250/month for months 31-96, with a term of January 1, 2024 through December 31, 2031; and

WHEREAS, this expense has been included in the 2024 Budget and no amendment is needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute a revised lease agreement with Warwick Plaza, LLC upon the following terms and conditions

1. Premises. Approximately 2,000 square feet of office space on the first floor of the Warwick Plaza.
2. Term. January 1, 2024 through June 30, 2031.
3. Rent. \$2,100 per month for approximately 2,000 Square feet from January 1, 2024 through June 30, 2026 and \$2,250 per month from July 1, 2026 through December 31, 2031.
4. Utilities. Landlord shall be responsible for all utilities, including heat and electric. County is responsible for the cost of the phone and computer lines, including installation fees.
5. Other. With the additional office space gained by the move, the PFC Dwyer Program will be co-locating with the Chautauqua Country Veterans Service Agency at the 567 Fairmount Avenue, Jamestown, NY location. Although the rent rate is increased, there is no additional cost to the county, as the rent will now be shared by the Chautauqua County Veterans Service Agency and the PFC Dwyer program as negotiated by the County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE November 14, 2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Authorize Revised Lease Agreement with Warwick Plaza, LLC

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Veteran's Services Agency

CONTACT PERSON: Gregory Carlson TEL: x8256

PURPOSE OF LEGISLATION: Same as above.

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Res. No. 134-21

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 11-21-23
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 12-14-23

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Renewal of Lease Agreement for 2024 with City of Jamestown for Office Space for the Department of Mental Hygiene

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua seeks to renew the lease of approximately 9,103 square feet of office space on the fifth floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York for use by County Mental Hygiene personnel (CCDMH); and

WHEREAS, CCDMH is seeking to extend the lease for a period of twelve months beginning January 1, 2024 and ending December 31, 2024; and

WHEREAS, rent for the twelve-month extension term will be at the \$14.60 per-square-foot rate in effect during 2023 or at an increased rate approved by the County Executive and within the amount allocated for such purpose in the County's 2024 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute a lease extension with the City of Jamestown upon the following terms and conditions:

- 1) Premises. Approximately 9,103 square feet of office space on the fifth floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York.
- 2) Term. January 1, 2024 through December 31, 2024.
- 3) Rent. \$14.60 per square foot or a negotiated rate within budget appropriations.
- 4) Utilities. Landlord shall be responsible for all utilities, including heat, except County shall be responsible for phone and Internet service.
- 5) Other. As negotiated by the County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 11/20/2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Authorize Renewal of Lease Agreement for 2024 with City of Jamestown for Office Space for the Department of Mental Hygiene

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Mental Hygiene

CONTACT PERSON: Mandie Alford TEL: 4298

PURPOSE OF LEGISLATION: Authorize Leasing from City of Jamestown for Office Space

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Resolution numbers 171-17, 66-22, and 263-22

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 11-28-23
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 12-14-23

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2023 Budget to Implement the Critical Incident Stress Management (CISM) Team Project, Using Funding from the American Rescue Plan Act (ARPA)

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,649,420 in ARPA funding, all of which is available for general county spending based on the Treasury Department's revenue loss formula and other guidance; and

WHEREAS, an ARPA Spending Plan was thoroughly reviewed by an ARPA working group, the County Executive, and the County Legislature, and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, some funds allocated in the ARPA Spending Plan are no longer needed for the originally designated project(s) and a procedure has been established for the ARPA working group to review new requests for the available ARPA funds to be allocated toward other projects that fit within the guidelines for ARPA spending; and

WHEREAS, the Critical Incident Stress Management (CISM) Team Project fits within the guidelines for ARPA spending, and is needed because the purpose of the CISM Team will be to provide peer support to county employees in order to mitigate the outcome of critical incidents that may occur. The presence of the CISM Team may reduce the potential for negative outcomes such as absenteeism, disengagement, diminished productivity, and employee turnover as well as increase the potential for positive outcomes such as improved employee ability to effectively engage with clients in the community during a critical incident and improve coping skills for future critical events; and

WHEREAS, CISM is an intervention protocol developed specifically for dealing with traumatic events as a formal, highly-structured, and professionally recognized process for helping those involved in a critical incident. CISM is not psychotherapy nor is it a one-time intervention, but rather an on-going evaluation and improvement process to ensure its effectiveness and sustainability. Budget amendments are necessary to authorize spending for the project; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2023 Adopted Budget:

ESTABLISH & INCREASE APPROPRIATION ACCOUNTS:

A.4320.----.4	Contractual—Mental Hygiene	\$10,000
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ESTABLISH & INCREASE REVENUE ACCOUNT:

A.4320.----.R408.9ARP	Federal Aid—Oth Fed Aid ARPA Funds	\$10,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 11/20/2023
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend 2023 Budget to Implement the Critical Incident Stress Management (CISM) Team Project, Using Funding from the American Rescue Plan Act (ARPA)

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Mental Hygiene

CONTACT PERSON: Mandie Alford TEL: 4298

PURPOSE OF LEGISLATION: Amend 2023 Budget to Implement the Critical Incident Stress Management (CISM) Team Project, Using Funding from the American Rescue Plan Act (ARPA)

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

Res No. 202-21

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 11-30-23

FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 12-13-23

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 12-14-23

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

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