

Agenda

Audit & Control Committee

January 18, 2024, 8:35 a.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
 - B. Approval of Minutes (12/14/23)
 - C. Privilege of the Floor
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- 1. Tabled Resolution – Amend 2023 Budget to Implement the Morgue Project, Using Funding from the American Rescue Plan Act (ARPA)
 - 2. Local Law Intro 1-24 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Administrative Coordinator for the Department of Health)
 - 3. Local Law Intro 2-24 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Deputy Compliance Officer)
 - 4. Proposed Resolution – Amend Capital Budget for Underground Fuel Tank Removal
 - 5. Proposed Resolution – Amend CARTS Hub Capital Project Account
 - 6. Proposed Resolution – Compromise of Disputed Chargeback Amount
 - 7. Proposed Resolution – Reallocating Salary Grade for Resource Assistant (Human Resources)
 - 8. Proposed Resolution – Reallocating Salary Grade for Communications Technician Trainee, Communications Technician, Sr. Communications Technician and Communications System Coordinator
 - 9. Proposed Resolution – Authorize acceptance of funds from the Department of Justice Bureau of Justice Assistance for the State Criminal Alien Assistance Program (SCAAP) for FY 2023

10. Proposed Resolution – Amend 2024 Budget to Implement the Jail Property Packaging System Project, Using Funding from the American Rescue Plan Act (ARPA)
11. Proposed Resolution – Amend Emergency Services 2024 Budget – 2024 Eclipse Preparedness
12. Proposed Resolution – Accept Southern Tier Community Impact Grant
13. Proposed Resolution – FY2023 Hazardous Materials Emergency Preparedness (HMEP) Grant Program
14. Proposed Resolution – Amend 2024 Budget to Implement Round 3 of the Marketing Assistance to Businesses and Not-for-Profits Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan
15. Proposed Resolution – Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center
16. Discussion – Tabled Res. No. 327-23 – Authorize Use of 3% Reserve Funding and Authorize Agreement with Chautauqua Region Economic Development Corporation to initiate a Public Art Program
17. Other –

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2023 Budget to Implement the Morgue Project, Using Funding from the American Rescue Plan Act (ARPA)

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,649,420 in ARPA funding, all of which is available for general county spending based on the Treasury Department's revenue loss formula and other guidance; and

WHEREAS, an ARPA Spending Plan was thoroughly reviewed by an ARPA working group, the County Executive, and the County Legislature, and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, some funds allocated in the ARPA Spending Plan are no longer needed for the originally designated project(s), and are now available for other projects, and a procedure has been established for the ARPA working group to review new requests for APPA funds and to allocate the available funds; and

WHEREAS, the Morgue project fits within the guidelines for ARPA spending, is needed to serve as temporary housing spot for decedents and to serve as part of the County's mass disaster plan, and budget amendments are necessary to authorize spending for the project; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2023 Adopted Budget:

ESTABLISH AND INCREASE APPROPRIATION ACCOUNT:

A.1185.----.4	Contractual—Med Examiners & Coroners	\$100,000
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ESTABLISH AND INCREASE REVENUE ACCOUNT:

A.1185.----.R408.9ARP	Federal Aid—Oth Fed Aid ARPA Funds	\$100,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

LOCAL LAW
INTRODUCTORY NO. 1-24
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 13-22 PROVIDING FOR A
MANAGEMENT SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES
(re: ADMINISTRATIVE COODINATOR FOR THE DEPARTMENT OF HEALTH)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York,
as follows:

Section 1. Purpose.

The purpose of this Local Law is to amend the Management Salary Plan set forth in
Local Law 13-22, and as amended, to set the salary for Administrative Coordinator for
Department of Health.

Section 2. Salary Levels.

The title of Administrative Coordinator for Department of Health shall be placed in
Range 5 (\$53,674 - \$82,248) of the 2024 Management Salary Plan.

Section 3. Severability.

In the event any provisions or part of this Local Law shall for any reason be adjudged
invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate
the remainder of the Local Law.

Section 4. Effective Date.

This Local Law shall become effective upon filing with the Secretary of State.

Sponsor: Legislator Bob Scudder

LOCAL LAW
INTRODUCTORY NO. 2-24
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING LOCAL LAW 13-22 PROVIDING FOR A MANAGEMENT
SALARY PLAN FOR COUNTY OFFICERS AND EMPLOYEES
(Re: Deputy Compliance Officer)

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York,
as follows:

Section 1. Purpose.

The purpose of this Local Law is to amend the Management Salary Plan set forth in Local Law 13-22, as amended, to set a non-schedule salary range for the position of Deputy Compliance Officer. The position of Deputy Compliance Officer is an additional title which may be designated by the County Executive for a department head in Range 12 or above of the Management Salary Plan. In addition to their department head duties, the Deputy Compliance Officer will assist the Compliance Officer as directed. The Deputy Compliance Officer will, in the absence of a Compliance Officer, be the point of contact on all compliance questions and issues, directly consult with the Compliance Committee, assist in the formulation of County-wide compliance policies and procedures, and performs such other duties as legally mandated of a Compliance Officer.

Section 2. Salary Level.

The position of Deputy Compliance Officer shall have a non-scheduled salary range of \$5,000 to \$92,778, which shall be in addition to the regular salary of the department head designated with the title.

Section 3. Severability.

In the event any provisions or part of this Local Law shall for any reason be adjusted invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder of the Local Law.

Section 4. Effective Date.

This Local Law shall take effect upon filing with the Secretary of State.

Sponsor: Legislator Bob Scudder

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend Capital Budget for Underground Fuel Tank Removal

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the South and Center Chautauqua Lake Sewer Districts (Districts) are removing an underground fuel tank (the Project); and

WHEREAS, the Districts are seeking to increase the Capital Budget to complete the Project; and

WHEREAS, an above-ground tank has been purchased and will be installed on site by the Districts' staff rather than a third party vendor for cost saving purposes; and

WHEREAS, the Administrative Board for the Districts has approved the addition of \$93,670.00 to the Capital Project budget; now therefore be it

RESOLVED, That the ESS Fund Balance be appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

ESS.----,----.924.0000 Unassigned Fund Balance-Nets Assets-Unrestricted (Deficit) \$93,670
; and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2023 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

ESS.8130.27005.4 Contractual-Sewage Treatment-Underground Fuel Tank Rem (2022) \$93,670

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend CARTS Hub Capital Project Account

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County approved Capital Project H.5630.25261 – Renovations of CARTS Hub in the 2023 Capital Budget; and

WHEREAS, the funding needs exceed original estimates and now total \$820,000; now therefore be it

RESOLVED, That the A Fund Balance is adjusted as follows:

INCREASE THE USE OF FUND BALANCE:

A.-----917.0000 Reserved Fund Balance – Reserve for Capital \$155,258

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2024 Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.-----9 Interfund Transfers – Transfer to Capital \$155,258

INCREASE CAPITAL REVENUE ACCOUNT:

H.5630.25261.R503.1000 Interfund Transfers – Interfund Transfer \$155,258

INCREASE CAPITAL APPROPRIATION ACCOUNT:

H.5630.25261.4 Contractual—Renovations of CARTS Hub (2033) \$155,258

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Compromise of Disputed Chargeback Amount

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, tax identification number 065889-95-9-95..PS1, relates to certain telecommunications infrastructure in the Town of Pomfret; and

WHEREAS said parcel was assigned a new parcel number and assessed to a new owner, but the old number remained on local assessment rolls and was taxed from 2004 to 2021; and

WHEREAS, the County of Chautauqua, upon discovering the error, cancelled the duplicate taxation and charged back amounts previously paid via the guarantee of taxes; and

WHEREAS, the Fredonia Central School District objected to the amount of the chargeback, being \$85,047.97, and retained legal counsel who engaged in discussions with the County Attorney; and

WHEREAS, the prospect of litigation raised by counsel risks adverse court holdings and a financial and personnel cost greater than settlement of the claim; therefore be it

RESOLVED, That the County of Chautauqua shall limit the chargeback of tax debt to the most recent six years of taxes, representing an amount of \$36,318.71; and be it further

RESOLVED, That the County of Chautauqua shall pay the sum previously withheld as chargeback, minus the six years of taxes, to the Fredonia CSD within sixty (60) business days after a settlement is executed; and be it further

RESOLVED, The County Executive is authorized to execute any and all documents effecting the settlement of claims herein on these terms, or such terms closely approximating those set out herein.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Reallocating Salary Grade for Resource Assistant (Human Resources)

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Human Resources requested a review of the Resource Assistant (Human Resources) salary grade; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Resource Assistant (Human Resources) positions as compared to similar positions in that department; and

WHEREAS, the position of Resource Assistant (Human Resources) is covered by the terms of the CSEA 6300 Agreement and is allocated to Grade 12 of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that the position of Resource Assistant (Human Resources) be increased two (2) grades on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade change; now therefore be it

RESOLVED, That the title of Resource Assistant (Human Resources) currently allocated to salary grade 12 shall be reallocated to salary grade 14.

2024 CSEA 6300 SALARY SCHEDULE											
<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>
12			22.9	23.89	24.54	25.34	26.21	27.04	27.85	28.69	29.55
14			24.3	25.34	26.21	27.04	27.94	28.94	29.81	30.7	31.62

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Reallocating Salary Grade for Communications Technician Trainee, Communications Technician, Sr. Communications Technician and Communications System Coordinator

BY: Administrative Services, Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Sheriff requested a review of the Communications Technician Trainee, Communications Technician, Sr. Communications Technician and Communications System Coordinator salary grades; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Communications Technician Trainee, Communications Technician, Sr. Communications Technician and Communications System Coordinator positions as compared to similar positions in that department; and

WHEREAS, the positions of Communications Technician Trainee, Communications Technician, Sr. Communications Technician, and Communications System Coordinator are covered by the terms of the CSEA 6300 Agreement and are allocated to Grade 12, Grade 14, Grade 17, and Grade 21; respectively, of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that all four (4) positions be increased four (4) grades on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade changes; now therefore be it

RESOLVED, That the title of Communications Technician currently allocated to salary grade 12 shall be reallocated to salary grade 16; be it also

RESOLVED, That the title of Communications Technician currently allocated to salary grade 14 shall be reallocated to salary grade 18; be it also

RESOLVED, That the title of Sr. Communications Technician currently allocated to salary grade 17 shall be reallocated to salary grade 21; be it also

RESOLVED, That the title of Communications System Coordinator currently allocated to salary grade 21 shall be reallocated to salary grade 25.

2024 CSEA 6300 SALARY SCHEDULE											
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
12			22.90	23.89	24.54	25.34	26.21	27.04	27.85	28.69	29.55
14			24.3	25.34	26.21	27.04	27.94	28.94	29.81	30.7	31.62
16			25.87	27.04	27.94	28.94	29.99	30.98	31.91	32.87	33.86
17			26.81	27.94	28.94	29.99	30.98	32.11	33.07	34.06	35.08
18			27.67	28.94	29.99	30.98	32.11	33.26	34.26	35.29	36.35
21			30.76	32.11	33.26	34.52	35.77	37.14	38.25	39.4	40.58
25			35.47	37.14	38.63	40.1	41.62	43.26	44.56	45.9	47.28

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize acceptance of funds from the Department of Justice Bureau of Justice Assistance for the State Criminal Alien Assistance Program (SCAAP) for FY 2023

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Sheriff received notice the Department of Justice Bureau of Justice Assistance has approved the application submitted for the State Criminal Alien Assistance Program (SCAAP) FY23; and

WHEREAS, the Department of Justice Bureau of Justice Assistance will provide funding in the amount of \$16,553 with no local funds required for the contract period from July 1, 2021 to September 30, 2024; and

WHEREAS, this funding is included in the 2024 budget, therefore no budget amendment is needed; now therefore be it

RESOLVED, The Chautauqua County Executive is authorized to accept the appropriate agreement with the Department of Justice Bureau of Justice Assistance to secure the grant funding as set forth above.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2024 Budget to Implement the Jail Property Packaging System Project, Using Funding from the American Rescue Plan Act (ARPA)

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,649,420 in ARPA funding, all of which is available for general county spending based on the Treasury Department's revenue loss formula and other guidance; and

WHEREAS, an ARPA Spending Plan was thoroughly reviewed by an ARPA working group, the County Executive, and the County Legislature, and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, some funds allocated in the ARPA Spending Plan are no longer needed for the originally designated project(s), and are now available for other projects, and a procedure has been established for the ARPA working group to review new requests for APPA funds and to allocate the available funds; and

WHEREAS, the Jail Property Packaging System project fits within the guidelines for ARPA spending, is needed because it separates and seals inmate's property so Jail staff does not come in contact, and budget amendments are necessary to authorize spending for the project; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.3150.----.2	Equipment— Jail	\$10,850
A.3150.----.4	Contractual— Jail	\$ 1,150
	Total	\$12,000

INCREASE REVENUE ACCOUNT:

A.3150.----.R408.9ARP	Federal Aid—Oth Fed Aid ARPA Funds	\$12,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend Emergency Services 2024 Budget – 2024 Eclipse Preparedness

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of Emergency Services is planning for the operations and safety for Chautauqua County for the upcoming April 8th, 2024 Total Solar Eclipse; and

WHEREAS, this event is expected to have a large impact on Chautauqua County and additional steps are being taken to help ensure safety and security for all; and

WHEREAS, additional DisasterLAN Computer Software (DLAN), estimated to cost \$12,000, is needed to assist in the emergency planning and execution of this event; and

WHEREAS, additional EMS and mass casualty medical supplies, estimated to cost \$25,000, are needed to stage in areas around the county to assist in the event of a large scale EMS response; and

WHEREAS, a First Net Compact Rapid Deployable (CRD, Cell-on-wheels), estimated to cost \$98,000, is needed to facilitate back-up communications and 911 redundancy, where said device will help to ensure communications during this event and beyond; and

WHEREAS, additional traffic supplies including 2 (Two) Variable Message Sign (VMS) Trailers, 2 (Two) vehicle mounted Variable Message Sign Boards and 30 minute traffic flares are needed and are estimated to cost \$59,350, and

WHEREAS, these expenditures are not included in the 2024 Adopted Budget; now therefore be it

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.917.0000	Unassigned Fund Balance—Unassigned Fund Balance	\$194,350
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; and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3010.----.2	Equipment – Emergency Services	\$151,319
A.3010.----.4	Contractual – Emergency Services	\$ 43,031

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Accept Southern Tier Community Impact Grant

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of Emergency Services was awarded a grant from Chautauqua Region Community Foundation in the total amount of \$14,504.75; and

WHEREAS, The intent of the award is to work with schools in the Southern Tier Region of Chautauqua County for a Stop the Bleed Outfitting Initiative for local schools; and

WHEREAS, the term of the grant is October 18, 2023 through October 17, 2024, and may be extended; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the grant and subsequent changes to work plans if necessary; now therefore be it also

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3989.EMT.4Contractual - Emergency Medical Svc, EMT/CPR Training	\$14,505
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INCREASE REVENUE ACCOUNT:

A.3989.EMT.R158.9000 Departmental Income - Other Public Safety Inc.	\$14,505
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: FY2023 Hazardous Materials Emergency Preparedness (HMEP)
Grant Program

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County and its regional partnership were awarded funds of \$16,000.00 under the FY2023 Hazardous Materials Emergency Preparedness (HMEP) Grant Program and funding is provided by the U.S. Department of Transportation (DOT), Pipeline and Hazardous Materials Safety Administration (PHMSA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES); and

WHEREAS, an in-kind local match of \$4,000.00 is required; and

WHEREAS, the HMEP Planning grants are used to develop, improve, and implement emergency plans; determine flow patterns of hazardous materials within a state and between states; and determine the need within a state for regional hazardous materials emergency response teams; and

WHEREAS, the term of the grant is December 13, 2023 through December 31, 2024, and as maybe extended;

WHEREAS, the grant budget is not yet finalized, so no budget amendment is needed at this time; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2024 Budget to Implement Round 3 of the Marketing Assistance to Businesses and Not-for-Profits Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,600,000 in ARPA funding, of which \$18,219,169 is available for general county spending based on the Treasury Department's revenue loss formula and other guidance, and the remaining \$6,380,831 in funding can only be spent on designated ARPA categories including premium pay; water, sewer, and broadband projects; and responding to the COVID-19 pandemic and its associated economic impacts; and

WHEREAS, an ARPA Committee consisting of the County Executive, several legislators, and several department heads worked for many months to create an ARPA Spending Plan (Plan) consisting of priority projects to address the key strategic categories as defined by the Department of Treasury, to be sustainable, and to have a County-wide impact; and

WHEREAS, the Plan, consisting of the priority projects, was thoroughly reviewed by the ARPA Committee, the County Executive, and the County Legislature and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, the Marketing Assistance to Businesses and Not-for-Profits project, identified as one of the priority projects recommended in Resolution 202-21, received \$400,000 in funding in November 2021 via an ARPA allocation, a significant portion of which (\$320,679) was used to provide grants to businesses for marketing upgrades; and

WHEREAS, the CCIDA partnered with CCC and JCC SBDC to establish a program that would support businesses throughout the County to provide them with grants of up to \$10,000 to upgrade their marketing presence, which includes branding, website development, social media, signage, etc.; and

WHEREAS, 40 businesses were assisted in "Round 1"; however, it didn't service all of the businesses that applied and were placed on a waiting list (84). As such, the project team applied for and secured Ralph Wilson Jr. Foundation funding in the amount of \$258,000, which assisted another 35 businesses (aka, "Round 2"); and

WHEREAS, There are still 9 businesses on the "waiting list." Assistance for to the remaining 9 business is estimated to be \$71,411; and

WHEREAS, on December 20, 2023, the ARPA Advisory Group recommended this project for funding; and

WHEREAS, the project is ready to proceed and budget amendments are necessary to authorize spending for the projects; therefore be it

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget in order to implement the Marketing Assistance to Businesses and Not-for-Profits project:

INCREASE APPROPRIATION ACCOUNT:

A.6420.COMC.4	Contractual—Promotion of Industry, Community Contracts	\$71,411
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ESTABLISH & INCREASE REVENUE ACCOUNT:

A. 6420.COMC.R408.9ARP	Federal Aid—Oth Fed Aid: ARPA	\$71,411
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Department of Planning & Development (“CCDPD”) and the Chautauqua County Industrial Development Agency (“CCIDA”) have shared office space for many years; and

WHEREAS, the County entered into a lease agreement with CCIDA for such office space at the BWB Center; and

WHEREAS, the County is desirous of extending the lease agreement for an additional 27 months upon the following terms and conditions; and

WHEREAS, the expense associated with this contract is included in the 2024 Adopted Budget so no amendment is needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an extension of a lease agreement with the Chautauqua County Industrial Development Agency for office space in the BWB Center on substantially the following terms and conditions:

1. Premises: 1,900 square feet on the first floor of the BWB Center, 201 West Third Street, Jamestown, New York.
2. Rent: At \$6.58 a square foot, an annual sum not to exceed \$12,000.00 to be paid monthly at a rate of \$1,000.00 per month beginning in January 2024.
3. Utilities: Landlord to pay utilities.
4. Term: Twenty-seven (27) months commencing on January 1, 2024 and terminating on March 31, 2026, subject to termination by prior notice.
5. Other: As negotiated by County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
TABLED RESOLUTION NO. 327-23

TITLE: Authorize Use of 3% Reserve Funding and Authorize Agreement with Chautauqua Region Economic Development Corporation to initiate a Public Art Program

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County has established a 3% occupancy tax program for the purposes of promoting, developing and protecting the area’s tourism industry; and

WHEREAS, public art is an essential building block in driving tourism, economic development and quality of place; and

WHEREAS, the Chautauqua 20/20 Comprehensive Plan defines applicable strategies in the Tourism/Cultural Resources section specific to:

- Developing several new, primary tourist attractions that increase visitation in all four seasons; and
- Promote vibrant communities that excite Chautauqua’s youth and attract new residents, and improve the connections between the County’s adults and employers with younger generations; and

WHEREAS, recreation opportunities, wine trails, historic attractions, arts, natural features and other assets of Chautauqua County make it an obvious destination for tourists; and

WHEREAS, the Chautauqua Region Economic Development Corporation (“CREDC”) and its public/private economic development collaborative, the Chautauqua County Partnership for Economic Growth (“CCPEG”), in partnership with the Chautauqua County Department of Planning & Development will develop a public art program to encourage further community investment in public art/arts, attract new tourism and foster local pride in place; and

WHEREAS, as of November 15, 2023, the 3% Occupancy Tax Reserve has a balance of \$678,854; now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into any and all contracts necessary to implement the terms of this resolution; and be it further

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.883.0000	Reserved Fund Bal – Reserve for Occupancy Tax	\$100,000
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.6420.TOUR.4	Contractual – Promotion of Industry, Tourism	\$100,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

(12/14/23 AC - Carried with Legislator Niebel voting “No”)
(12/20/23 Leg – Tabled with Legislator Niebel voting “No”)