

## Agenda

Planning & Economic Development Committee

**January 17, 2024, 6:00 p.m., Legislative Chambers**

**Livestreamed on YouTube**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (12/13/23)
- C. Privilege of the Floor
1. Proposed Resolution – Confirm Appointments to the Chautauqua County Agricultural & Farmland Protection Board
2. Proposed Resolution – Confirm Appointment – Lake Erie Management Commission
3. Proposed Resolution – Confirm Appointment and Re-Appointment- Chautauqua County Visitors Bureau Board of Directors
4. Proposed Resolution – Confirm Appointment – County of Chautauqua Industrial Development Agency Board of Directors
5. Proposed Resolution – Amend 2024 Budget to Implement Round 3 of the Marketing Assistance to Businesses and Not-for-Profits Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan
6. Proposed Resolution – Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center
7. Discussion – Tabled Res. No. 327-23 – Authorize Use of 3% Reserve Funding and Authorize Agreement with Chautauqua Region Economic Development Corporation to initiate a Public Art Program
8. Presentation – Cornell Cooperative Extension Impact of ARPA Funding
9. Presentation – Rehab, Skilled Nursing and Assisted Living Operations – Lisa Haglund, President and CEO of Heritage
10. Other –

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Confirm Appointments to the Chautauqua County Agricultural & Farmland Protection Board

**BY:** Planning and Economic Development Committee:

**AT THE REQUEST OF:** Chairman Pierre Chagnon:

WHEREAS, Legislature Chairman Pierre Chagnon, has submitted the following reappointments for action by the Chautauqua County legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following appointments to the Agricultural & Farmland Protection Board for terms in accordance with Section 302 of the New York State Agriculture & Markets Law:

Legislator Fred Johnson  
8415 W. Main Road  
Westfield, N.Y. 14787  
Term Expires: 12/31/2025  
(New Appointment – Legislative Representative)

William Northrop  
Active Farmer  
8482 Hardscrabble Road  
Westfield, New York 14787  
Term Commence: 1/1/2024  
Term Expires: 12/31/2027  
(New Appointment – Replacing Stephen Kimball)

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**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Confirm Appointment – Lake Erie Management Commission

**BY:** Planning & Economic Development Committee:

**AT THE REQUEST OF:** Chairman Pierre E. Chagnon:

WHEREAS, Chairman Pierre E. Chagnon, has submitted the following appointment for action by the Chautauqua County Legislature, therefore be it

RESOLVED, That the Chautauqua County Legislature hereby confirms the appointment of the following member of the Lake Erie Management Commission to serve at the pleasure of the Legislature:

Appointment:  
Legislator Marcus Buchanan  
200 Brooks Ave.  
Dunkirk, NY 14048

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Confirm Appointment and Re-Appointment- Chautauqua County Visitors Bureau Board of Directors

**BY:** Planning & Economic Development Committee:

**AT THE REQUEST OF:** Chairman Pierre E. Chagnon:

WHEREAS, per Resolution 66-84 there shall be two legislators named as voting members of the Chautauqua County Visitors Bureau Board of Directors; and

WHEREAS, the Chairman of the Legislature has submitted the following names for appointment and re-appointment by the Legislature; now therefore be it

RESOLVED, That the following named individuals be appointed to the Chautauqua County Visitors Bureau Board of Directors.

Re-Appointment  
Martin Proctor  
2276 Route 426  
Clymer, NY 14724

Appointment  
Frederick Larson  
175 Pleasantview Drive  
Jamestown NY, 14701

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Confirm Appointment – County of Chautauqua Industrial Development Agency Board of Directors.

**BY:** Planning and Economic Development Committee:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following appointment for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following appointment to the County of Chautauqua Industrial Development Agency Board of Directors.

Kevin Muldowney  
10 Beach Rd.  
Dunkirk, NY 14048  
Term Expires: 12/31/27  
(New Appointment – Filling Rhonda Johnson Vacancy)

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2024 Budget to Implement Round 3 of the Marketing Assistance to Businesses and Not-for-Profits Project within the Chautauqua County American Rescue Plan Act (ARPA) Spending Plan

**BY:** Planning and Economic Development and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,600,000 in ARPA funding, of which \$18,219,169 is available for general county spending based on the Treasury Department's revenue loss formula and other guidance, and the remaining \$6,380,831 in funding can only be spent on designated ARPA categories including premium pay; water, sewer, and broadband projects; and responding to the COVID-19 pandemic and its associated economic impacts; and

WHEREAS, an ARPA Committee consisting of the County Executive, several legislators, and several department heads worked for many months to create an ARPA Spending Plan (Plan) consisting of priority projects to address the key strategic categories as defined by the Department of Treasury, to be sustainable, and to have a County-wide impact; and

WHEREAS, the Plan, consisting of the priority projects, was thoroughly reviewed by the ARPA Committee, the County Executive, and the County Legislature and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, the Marketing Assistance to Businesses and Not-for-Profits project, identified as one of the priority projects recommended in Resolution 202-21, received \$400,000 in funding in November 2021 via an ARPA allocation, a significant portion of which (\$320,679) was used to provide grants to businesses for marketing upgrades; and

WHEREAS, the CCIDA partnered with CCCC and JCC SBDC to establish a program that would support businesses throughout the County to provide them with grants of up to \$10,000 to upgrade their marketing presence, which includes branding, website development, social media, signage, etc.; and

WHEREAS, 40 businesses were assisted in "Round 1"; however, it didn't service all of the businesses that applied and were placed on a waiting list (84). As such, the project team applied for and secured Ralph Wilson Jr. Foundation funding in the amount of \$258,000, which assisted another 35 businesses (aka, "Round 2"); and

WHEREAS, There are still 9 businesses on the "waiting list." Assistance for to the remaining 9 business is estimated to be \$71,411; and

WHEREAS, on December 20, 2023, the ARPA Advisory Group recommended this project for funding; and

WHEREAS, the project is ready to proceed and budget amendments are necessary to authorize spending for the projects; therefore be it

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget in order to implement the Marketing Assistance to Businesses and Not-for-Profits project:

INCREASE APPROPRIATION ACCOUNT:

A.6420.COMC.4	Contractual—Promotion of Industry, Community Contracts	\$71,411
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ESTABLISH & INCREASE REVENUE ACCOUNT:

A. 6420.COMC.R408.9ARP	Federal Aid—Oth Fed Aid: ARPA	\$71,411
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Extension of Lease Agreement for Department of Planning & Development at the BWB Center

**BY:** Planning and Economic Development and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Department of Planning & Development (“CCDPD”) and the Chautauqua County Industrial Development Agency (“CCIDA”) have shared office space for many years; and

WHEREAS, the County entered into a lease agreement with CCIDA for such office space at the BWB Center; and

WHEREAS, the County is desirous of extending the lease agreement for an additional 27 months upon the following terms and conditions; and

WHEREAS, the expense associated with this contract is included in the 2024 Adopted Budget so no amendment is needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an extension of a lease agreement with the Chautauqua County Industrial Development Agency for office space in the BWB Center on substantially the following terms and conditions:

1. Premises: 1,900 square feet on the first floor of the BWB Center, 201 West Third Street, Jamestown, New York.
2. Rent: At \$6.58 a square foot, an annual sum not to exceed \$12,000.00 to be paid monthly at a rate of \$1,000.00 per month beginning in January 2024.
3. Utilities: Landlord to pay utilities.
4. Term: Twenty-seven (27) months commencing on January 1, 2024 and terminating on March 31, 2026, subject to termination by prior notice.
5. Other: As negotiated by County Executive.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**



**CHAUTAUQUA COUNTY**  
**TABLED RESOLUTION NO. 327-23**

**TITLE:** Authorize Use of 3% Reserve Funding and Authorize Agreement with Chautauqua Region Economic Development Corporation to initiate a Public Art Program

**BY:** Planning and Economic Development and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County has established a 3% occupancy tax program for the purposes of promoting, developing and protecting the area’s tourism industry; and

WHEREAS, public art is an essential building block in driving tourism, economic development and quality of place; and

WHEREAS, the Chautauqua 20/20 Comprehensive Plan defines applicable strategies in the Tourism/Cultural Resources section specific to:

- Developing several new, primary tourist attractions that increase visitation in all four seasons; and
- Promote vibrant communities that excite Chautauqua’s youth and attract new residents, and improve the connections between the County’s adults and employers with younger generations; and

WHEREAS, recreation opportunities, wine trails, historic attractions, arts, natural features and other assets of Chautauqua County make it an obvious destination for tourists; and

WHEREAS, the Chautauqua Region Economic Development Corporation (“CREDC”) and its public/private economic development collaborative, the Chautauqua County Partnership for Economic Growth (“CCPEG”), in partnership with the Chautauqua County Department of Planning & Development will develop a public art program to encourage further community investment in public art/arts, attract new tourism and foster local pride in place; and

WHEREAS, as of November 15, 2023, the 3% Occupancy Tax Reserve has a balance of \$678,854; now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into any and all contracts necessary to implement the terms of this resolution; and be it further

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.----.883.0000	Reserved Fund Bal – Reserve for Occupancy Tax	\$100,000
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.6420.TOUR.4	Contractual – Promotion of Industry, Tourism	\$100,000
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

(12/14/23 AC - Carried with Legislator Niebel voting “No”)  
(12/20/23 Leg – Tabled with Legislator Niebel voting “No”)