

Minutes
Administrative Services Committee
January 16, 2024, 5:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Heiser, Vanstrom, Parker, Anthony

Others: Lee, Chagnon, Swan, Slagle, Feldmann, Makowski, Crow, Beach

Complete video of meeting can be viewed on YouTube

Chairman Scudder called the meeting to order at 5:00 p.m.

Approval of Minutes (12/11/23)

MOVED by Legislator Parker, SECONDED by Legislator Vanstrom.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Tabled Motion – Apologize to the Healthy Communities Alliance and the Strong Starts Coalition

Left on table to die

Local Law Intro 1-24 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Administrative Coordinator for the Department of Health) – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County*

Local Law Intro 2-24 – A Local Law Amending Local Law 13-22 Providing for a Management Salary Plan for County Officers and Employees (re: Deputy Compliance Officer) – *Presented by Patrick Slagle, County Attorney*

Proposed Resolution – Confirm Reappointments- Chautauqua County Ethics Board – *Presented by James Feldmann, Executive Assistant to the County Executive*

Unanimously Carried

Proposed Resolution – Amend Rules and Regulations of the Chautauqua County Legislature –
Presented by Patrick Slagle, County Attorney

Unanimously Carried

Discussion – Salary Review Commission Recommendations – *Presented by Pierre Chagnon,
Chairman of the Legislature, Debbie Makowski, Director of Human Resources and
Frank Beach, member of the Salary Review Commission*

Other –

Proposed Resolution – Compromise of Disputed Chargeback Amount – *Presented by Patrick
Slagle, County Attorney*

Unanimously Carried

Proposed Resolution – Reallocating Salary Grade for Resource Assistant (Human
Resources) – *Presented by Debbie Makowski, Director of Human
Resources*

Unanimously Carried

Proposed Resolution – Reallocating Salary Grade for Communications Technician
Trainee, Communications Technician, Sr. Communications
Technician and Communications System Coordinator – *Presented by
Debbie Makowski, Director of Human Resources*

Unanimously Carried

Discussion - Report from Comptroller – Susan Parker, Legislator of District 4

MOVED by Legislator Vanstrom, SECONDED by Legislator Anthony to adjourn

Unanimously Carried (6:20 p.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk