

Agenda

Human Services Committee

May 15, 2024, 5:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (04/17/24)
- C. Privilege of the Floor
 - 1. Proposed Resolution – Confirm Appointment – Chautauqua County Board of Health
 - 2. Proposed Resolution – Reallocating Salary Grade for Licensed Practical Nurse II (County Jail), Registered Professional Nurse II (County Jail), Registered Nurse Supervisor I (County Jail) and Registered Nurse Supervisor IV (Public Health)
 - 3. Proposed Resolution – Setting Salary for Grant Coordinator
 - 4. Proposed Resolution – Setting Salary for Senior Grant Coordinator
 - 5. Discussion – H.H.S. Division of Temporary Assistance – Diane Anderson
 - 6. Other –

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Confirm Appointment – Chautauqua County Board of Health.

BY: Human Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following appointment for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following appointment to the Chautauqua County Board of Health.

Kenneth Dahlgren
291 Wiltsie Road,
Frewsburg, NY 14738
Term Expires: 12/31/26
(New Appointment replacing Mark McConnon)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Reallocating Salary Grade for Licensed Practical Nurse II (County Jail), Registered Professional Nurse II (County Jail), Registered Nurse Supervisor I (County Jail) and Registered Nurse Supervisor IV (Public Health)

BY: Administrative Services, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Health Department requested a review of the Licensed Practical Nurse II (County Jail), Registered Professional Nurse II (County Jail), Registered Nurse Supervisor I (County Jail) and Registered Nurse Supervisor IV (Public Health) salary grades; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Licensed Practical Nurse II (County Jail), Registered Professional Nurse II (County Jail), Registered Nurse Supervisor I (County Jail) and Registered Nurse Supervisor IV (Public Health) positions as compared to similar positions in that department; and

WHEREAS, the positions of Licensed Practical Nurse II (County Jail), Registered Professional Nurse II (County Jail), Registered Nurse Supervisor I (County Jail) and Registered Nurse Supervisor IV (Public Health) are covered by the terms of the CSEA 6300 Agreement and are allocated to Grade 14, Grade 19, Grade 21, and Grade 27; respectively, of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that Licensed Practical Nurse II (County Jail) position be increased two (2) grades, the Registered Nurse Supervisor I (County Jail) position be increased five (5) grades and the remaining two (2) positions be increased four (4) grades on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade changes; now therefore be it

RESOLVED, That the title of Licensed Practical Nurse II (County Jail), currently allocated to salary grade 14 shall be reallocated to salary grade 16; and be it also

RESOLVED, That the title of Registered Professional Nurse II (County Jail) currently allocated to salary grade 19 shall be reallocated to salary grade 23; and be it also

RESOLVED, That the title of Registered Nurse Supervisor I (County Jail) currently allocated to salary grade 21 shall be reallocated to salary grade 26; and be it also

RESOLVED, That the title of Registered Nurse Supervisor IV (Public Health) currently allocated to salary grade 27 shall be reallocated to salary grade 31.

2024 CSEA 6300 SALARY SCHEDULE									
Grade	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
14	\$ 24.30	\$ 25.34	\$ 26.21	\$ 27.04	\$ 27.94	\$ 28.94	\$ 29.81	\$ 30.70	\$ 31.62
16	\$ 25.87	\$ 27.04	\$ 27.94	\$ 28.94	\$ 29.99	\$ 30.98	\$ 31.91	\$ 32.87	\$ 33.86
19	\$ 28.71	\$ 29.99	\$ 30.98	\$ 32.11	\$ 33.26	\$ 34.52	\$ 35.56	\$ 36.63	\$ 37.73
21	\$ 30.76	\$ 32.11	\$ 33.26	\$ 34.52	\$ 35.77	\$ 37.14	\$ 38.25	\$ 39.40	\$ 40.58
23	\$ 32.97	\$ 34.52	\$ 35.77	\$ 37.14	\$ 38.63	\$ 40.10	\$ 41.30	\$ 42.54	\$ 43.82
26	\$ 36.90	\$ 38.63	\$ 40.10	\$ 41.62	\$ 43.26	\$ 45.01	\$ 46.36	\$ 47.75	\$ 49.18
27	\$ 38.32	\$ 40.10	\$ 41.62	\$ 43.26	\$ 45.01	\$ 46.67	\$ 48.07	\$ 49.51	\$ 51.00
31	\$ 44.64	\$ 46.67	\$ 48.73	\$ 50.72	\$ 52.77	\$ 55.03	\$ 56.68	\$ 58.38	\$ 60.13

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Setting Salary for Grant Coordinator

BY: Administrative Services, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Mental Hygiene and Social Services and the Director of Office of the Aging has requested that salary be set for a new position that involves thorough knowledge of the laws, rules, regulations and guidelines applicable to grant/funding administration; working knowledge of federal, state and private grant/funding programs and grant/funding sources; and

WHEREAS, an incumbent in this role will oversee responsibility for the coordination of services, allocation and overall maintenance of individual department grants and/or other state and/or federal funding sources; and

WHEREAS, an incumbent in this class will oversee all aspects of grant and fund use and reporting within the assigned department; and

WHEREAS, the Human Resources Department has classified the position as Grant Coordinator and supports the request that the salary be set at Grade 18; therefore, be it

RESOLVED, That the title of Grant Coordinator be added to the Chautauqua County CSEA Unit 6300 Salary Plan at Grade 18.

Grade 18 2024: (\$27.67 - \$36.35) per hour

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Setting Salary for Senior Grant Coordinator

BY: Administrative Services, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Mental Hygiene and Social Services and the Director of Office of the Aging has requested that salary be set for a new position involving responsibility for the oversight, guidance and coordination of department grants and other state and federal funding sources,

WHEREAS, an incumbent in this class will manage all aspects of grant and alternate funds related work within the assigned department. Along with thorough knowledge of the laws, rules, regulations and guidelines applicable to grant/funding administration; working knowledge of federal, state and private grant/funding programs and grant/funding sources,

WHEREAS, the Human Resources Department has classified the position as Senior Grant Coordinator and supports the request that the salary be set at Grade 23; therefore, be it

RESOLVED, That the title of Senior Grant Coordinator be added to the Chautauqua County CSEA Unit 6300 Salary Plan at Grade 23.

Grade 23 2024: (\$32.97 - \$43.82) per hour

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date