

Minutes
Administrative Services Committee
May 13, 2024, 5:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Vanstrom, Parker, Heiser, Anthony

Others: Lee, Chagnon, Swan, Crow, Faulk, Rhinehart, Fox, Zafuto, Ihrig, Martin, McClennan, Makowski

Complete video of meeting can be viewed on YouTube

Chairman Scudder called the meeting to order at 5:00 p.m.

Approval of Minutes (03/18/24)

MOVED by Legislator Anthony, SECONDED by Legislator Heiser.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Proposed Resolution – Amend 2024 Budget for use of the Amended Technology Innovations and Election Resource Grant Award from the New York State Board of Elections – *Presented by Sam Zafuto, Fiscal Supervisor for the Department of Finance assigned to Social Services, Amanda Fox, Board of Elections and Kari Rhinehart, Board of Elections*

Unanimously Carried

Proposed Resolution – FY21 Cyber Security Grant Program – *Presented by Jennifer Swan, Budget Director*

Unanimously Carried

Proposed Resolution – Distribution of Mortgage Taxes – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Reallocating Salary Grade for Licensed Practical Nurse II (County Jail), Registered Professional Nurse II (County Jail), Registered Nurse Supervisor I (County Jail) and Registered Nurse Supervisor IV (Public Health) – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County*

Unanimously Carried

Proposed Resolution – Setting Salary for Grant Coordinator – *Presented by Trish McClennan, Deputy Director of Mental Hygiene and Social Services and Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Setting Salary for Senior Grant Coordinator – *Presented by Trish McClennan, Deputy Director of Mental Hygiene and Social Services and Kitty Crow, Finance Director*

Unanimously Carried

MOVED by Legislator Parker, SECONDED by Legislator Anthony to adjourn

Unanimously Carried (5:52 p.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk