

Agenda

Human Services Committee

**October 16, 2024, 5:00 p.m., Legislative
Chambers**

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
 - B. Approval of Minutes (09/18/24)
 - C. Privilege of the Floor
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- 1. Tabled Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Budget for Increased Services for Recipients Costs
 - 2. Proposed Resolution – Amend New York State Environmental Facilities Corporation Agreement for Septic System Replacement Program
 - 3. Proposed Resolution – Amend 2024 Budget to Transfer American Rescue Plan (ARPA) Spending Plan Budget for the PPE Replenishment Project
 - 4. Proposed Resolution – Setting the Salary for Behavioral Health Therapist
 - 5. Proposed Resolution – Setting the Salary for Licensed Behavioral Health Therapist
 - 6. Discussion – H.H.S. Division of Temporary Assistance Report – Presented by Diane Anderson, Director for Temporary Assistance
 - 7. Discussion – CPS Update
 - 8. Other –

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend Chautauqua County Department of Mental Hygiene and Social Services
2024 Budget for Increased Services for Recipients Costs

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, 2024 expenditures and revenue for Service for Recipients costs related to Non TA Residential Domestic Violence are now projected to be in excess of the budgeted amount; and

WHEREAS, Services for Recipients costs related to Non TA Residential Domestic Violence funding received by Title XX; now therefore be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2024 Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.6070.----.4	Contractual - Services for Recipients	\$100,000
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INCREASE REVENUE ACCOUNTS:

A.6070.----.R467.0000	Federal Aid-Services for Recipients	\$100,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

9-18-24 HS – Tabled

9-19-24 AC - Tabled

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 9/4/2024
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Budget for Increased Services for Recipients Costs

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: _____

CONTACT PERSON: Blake Ihrig TEL: 7167534964

PURPOSE OF LEGISLATION: Same as above

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO

IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO

IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO

IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

RES No. 253-23

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 9-12-24
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 9-18-24

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 9-19-24

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
TABLED - PENDING INFORMATION
TABLED OR REFERRED

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend New York State Environmental Facilities Corporation Agreement for Septic System Replacement Program

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 118-18, The Chautauqua County Health Department participated in the New York State Environmental Facilities Corporation's Septic System Replacement Program (Program) for the period of March 1, 2018 through March 31, 2022; and

WHEREAS, the New York State Environmental Facilities Corporation has extended the Program period through March 31, 2027; and

WHEREAS, by participating in this Program the County has access to up to \$150,000 in grant funds, to be issued to property owners for septic system projects; and

WHEREAS, this funding is included in the 2025 Tentative budget so a budget amendment is not needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized to continue agreements with the New York State Environmental Facilities Corporation for so long as the County has the opportunity to participate in this Program; and be it further

RESOLVED, That the County Executive is hereby authorized to enter into agreements with municipal agencies and organizations as necessary to carry out the objectives and requirements of this grant program.

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE May 30, 2024
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend New York State Environmental Facilities Corporation Agreement for Septic System Replacement Program

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: County Health Department

CONTACT PERSON: Jessica Wuerstle TEL: 716-753-4763

PURPOSE OF LEGISLATION: Amend / Extend existing resolution to match the contract extension through March 31, 2027.

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

*NOTE: ADDING TO, OR SUBTRACTING FROM, EXISTING BUDGET CLASSIFICATIONS OR ACCOUNTS IS **NOT** A TRANSFER. MOVING FUNDS **BETWEEN** NEW OR EXISTING CLASSIFICATIONS OR ACCOUNTS **IS** A TRANSFER.

SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

RES. NO. 118-18 authorized participation in the Program from March 1, 2018 through December 31, 2022. The EFC has extended the program through March 31, 2027.

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 10-2-24
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION H.S. 10-16-24

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING A.C. 10-17-24

TIME AND LOCATION OF COMMITTEE MEETING 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

PRE-FILE AS A RESOLUTION FOR NEXT REGULAR MEETING
PRE-FILE AS A MOTION FOR NEXT REGULAR MEETING
APPROVED - REFER TO OTHER COMMITTEE
REJECTED - NOTIFY SPONSOR
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2024 Budget to Transfer American Rescue Plan (ARPA) Spending Plan Budget for the PPE Replenishment Project

BY: Public Safety, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, The 2023 Adopted Budget was amended to include appropriations and revenues for a number of projects funded by the American Rescue Plan (ARPA); and

WHEREAS, some of these projects were not complete in 2023 but are expected to be continued and/or completed in 2024; and

WHEREAS, pursuant to Resolution 99-24, the remaining budgets for these projects were included in 2024 Operating Budgets; and

WHEREAS, the County Departments of Environmental Health and Emergency Medical Services have collaborated on ARPA Project 05, PPE Replenishment, this collaboration necessitates a transfer of funds; now therefore be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2024 Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3989.----.4	Contractual-Emergency Medical Services	\$21,849
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INCREASE REVENUE ACCOUNTS:

A.3989.----.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$21,849
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DECREASE APPROPRIATION ACCOUNT:

A.4090. ----.4	Contractual-Environmental Health	\$21,849
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DECREASE REVENUE ACCOUNT:

A.4090.----.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$21,849
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE August 29, 2024
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Amend 2024 Budget to Transfer American Rescue Plan (ARPA) Spending Plan Budget for the PPE Replenishment Project

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Environmental Health

CONTACT PERSON: Sam Zafuto TEL: 4879

PURPOSE OF LEGISLATION: Transfer American Rescue Plan Act (ARPA) Spending Plan Budget ARPA Project 05, PPE Replenishment

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION:

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

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SOURCE OF FUNDS

LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

2024 Adopted Budget, RES 99-24

OFFICE USE ONLY COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 10-2-24 FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION P.S. 10-16-24

TIME AND LOCATION OF COMMITTEE MEETING 4:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING H.S. 10-16-24 A.C. 10-17-24

TIME AND LOCATION OF COMMITTEE MEETING H.S. 5:00 p.m. Legislative Chambers A.C. 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Setting the Salary for Behavioral Health Therapist

BY: Administrative Services, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Mental Health and Social Services has requested that salary be set for a new position involving responsibilities to provide individual, family and group therapy services to children, adolescents, and adults in an outpatient setting, working out of a Certified Community Behavioral Health Center or out of one of the Program’s satellite locations at local schools and Pediatrician offices; and

WHEREAS, an incumbent in this class will also support progressively complex client caseloads will be assigned involving utilization of interviewing techniques required to assess client needs, elicit information and establish any necessary referral sources. Provides treatment of clients with a variety of behavioral, mental health and substance use concerns, working within an interdisciplinary team; and

WHEREAS, the Human Resources Department has classified the position as Behavioral Health Therapist and supports the request that the salary be set at Grade 21; now therefore be it

RESOLVED, That the title of Behavioral Health Therapist be added to the Chautauqua County CSEA Unit 6300 Salary Plan at Grade 21.

Grade 21 2024: (\$30.76 - \$40.58) per hour

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 09 26 2024
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Setting the Salary for Behavioral Health Therapist

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: Mental Health and Social Services

CONTACT PERSON: Debbie Makowski TEL: 716-753-4237

PURPOSE OF LEGISLATION: To set the salary for Behavioral Health Therapist

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

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SOURCE OF FUNDS

X LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 10-2-24
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION A.S. 10-15-24

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING H.S. 10-16-24 A.C. 10-17-24

TIME AND LOCATION OF COMMITTEE MEETING H.S. 5:00 p.m. Legislative Chambers A.C. 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Setting the Salary for Licensed Behavioral Health Therapist

BY: Administrative Services, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Director of Mental Health and Social Services has requested that salary be set for a new position involving responsibilities to provide individual, family, and group therapy services to children, adolescents, adults, and families in an outpatient setting, working out of the Certified Community Behavioral Health Center or out of one of the Program's satellite locations at local schools and Pediatrician offices. Provides treatment of clients with a variety of behavioral, mental health and substance use concerns, working with an interdisciplinary team; and

WHEREAS, an incumbent in this class will also independently demonstrates competency in administrative responsibilities associated with client care with minimal supervision required. Does related work under the general supervision of a Clinic Director; and

WHEREAS, the Human Resources Department has classified the position as Licensed Behavioral Health Therapist and supports the request that the salary be set at Grade 23; now therefore be it

RESOLVED, That the title of Licensed Behavioral Health Therapist be added to the Chautauqua County CSEA Unit 6300 Salary Plan at Grade 23.

Grade 23 2024: (\$32.97 - \$43.82) per hour

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

REQUEST FOR LEGISLATION AND MEMORANDUM IN SUPPORT

TO CLERK OF THE LEGISLATURE

DATE 09 26 2024
MONTH DAY YEAR

TITLE OF PROPOSED RESOLUTION OR LOCAL LAW: Setting Salary for Licensed Behavioral Health Therapist

DEPARTMENT OR AGENCY REQUESTING LEGISLATION: **Mental Health and Social Services**

CONTACT PERSON: Debbie Makowski TEL: 716-753-4237

PURPOSE OF LEGISLATION: To set the salary for Licensed Behavioral Health Therapist

IS EMERGENCY ACTION REQUIRED? YES NO

STATE THE EMERGENCY NATURE OF THE PROPOSED LEGISLATION: _____

FISCAL IMPLICATIONS

IS A TRANSFER* OF FUNDS NECESSARY? YES NO
IF YES, ARE THE FUNDS BEING TRANSFERRED WITHIN THE SAME DEPARTMENT/AGENCY? YES NO
IF YES, IS TRANSFER FROM .8 ACCOUNT? YES NO
IS A NEW ACCOUNT BEING ESTABLISHED? YES NO

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SOURCE OF FUNDS

X LOCAL FEDERAL STATE OTHER

LEGISLATIVE HISTORY

OFFICE USE ONLY
COMMITTEE(S) ASSIGNMENT

DATE RECEIVED 10-2-24
FROM County Executive

ADMINISTRATIVE SERVICES PLANNING & ECONOMIC DEVELOPMENT
AUDIT & CONTROL PUBLIC FACILITIES
HUMAN SERVICES PUBLIC SAFETY

DATE OF INITIAL COMMITTEE CONSIDERATION A.S. 10-15-24

TIME AND LOCATION OF COMMITTEE MEETING 5:00 p.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

ACTION REQUIRED BY ANOTHER COMMITTEE YES NO

2ND COMMITTEE AND DATE OF MEETING H.S. 10-16-24 A.C. 10-17-24

TIME AND LOCATION OF COMMITTEE MEETING H.S. 5:00 p.m. Legislative Chambers A.C. 8:35 a.m. Legislative Chambers

DEPARTMENT HEAD REQUESTED TO ATTEND YES NO

COMMITTEE ACTION

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