

Agenda

Planning & Economic Development Committee

November 13, 2024, 6:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (10/16/24)
- C. Privilege of the Floor
 1. Proposed Resolution – Evaluation and Prioritization of 2% Occupancy Tax Grant Program Applications
 2. Proposed Resolution – Request Inclusion of Proposed New JCC Athletic Complex in SUNY’s Capital Request for the 2025-2026 Executive Budget
 3. Proposed Resolution – Authorize Agreement with Small Business Development Center at Jamestown Community College
 4. Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Attractions and Development of Tourism-Related Businesses
 5. Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Business Development, Assistance, and Promotion
 6. Proposed Resolution – Authorize Agreement with Chautauqua County Region Economic Development Corporation for Greenway Development
 7. Proposed Resolution – Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Development and Placemaking
 8. Proposed Resolution – Establish Chautauqua County Sewer Agency Pursuant to Article 5-A of the County Law
 9. Proposed Resolution – Establish Chautauqua County Water Agency Pursuant to Article 5-A of the County Law
 10. Discussion – Update Regarding North Chautauqua County Water District – Kitty Crow, Finance Director
 11. Other –

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Evaluation and Prioritization of 2% Occupancy Tax Grant Program Applications

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, in 2024, New York State Assembly Bill No. A.6581A and New York Senate Bill No. S.6626 entitled “AN ACT to amend chapter 405 of the laws of 2007” amended §1202-j of the Tax Law relating to increasing hotel/motel taxes (2% Lakes and Waterways Program funding) in Chautauqua County to equitably balance In-Lake and Watershed related funding and extend the expiration of such provisions through 2025; and

WHEREAS, New York State Tax Law §1202-j states “Revenues derived from such tax shall be allocated by the County Government of Chautauqua County through the County budget process”; and

WHEREAS, for more than a decade, the 2% Occupancy Tax Program has allocated a portion of the 2% Occupancy Tax revenues to fund a competitive grant program to implement water quality improvement projects and projects that enhance recreation and tourism opportunities within Chautauqua County; and

WHEREAS, volunteers not appointed by the County Legislature have historically evaluated and prioritized the 2% Occupancy Tax Grant Program applications; and

WHEREAS, the Chautauqua County Planning and Development Committee has requested improvements to the evaluation and prioritization of the 2% Occupancy Tax Grant Program application review process; now therefore be it

RESOLVED, That the Chautauqua County Legislature establishes the following policy guidelines for the evaluation and prioritization of the 2% Occupancy Tax Grant Program applications:

1. The Chautauqua County Watershed Coordinator shall advertise and promote the 2% Occupancy Tax Grant Program during the months of November and December.
2. The Department of Planning and Development will make grant applications available and receive said applications during the application period, beginning on January 1 and ending April 1.
3. During the months of April and May, the Watershed Coordinator will review the received applications and assign preliminary numerical scores in accordance with the scoring criteria contained in the grant applications.
4. During the months of June and July, the preliminary scoring of the applications will be vetted by Department of Planning and Development senior staff and ranked lists of Watershed and In-Lake applications will be compiled.
5. The ranked lists of Watershed and In-Lake applications will then be reviewed by the Legislature Chairman and the County Executive.
6. During the months of August and September, and based on anticipated funding and as a part of the budgeting process for the following calendar year, the highest scoring applications will be recommended by the County Executive for inclusion in the tentative budget.
7. During the months of October and November, the Chautauqua County Executive and the Departments of Budget and Finance will prepare the tentative budget for consideration and approval by Chautauqua County Legislature before December 20.
8. The Watershed Coordinator shall conduct an environmental review of the 2% Occupancy Tax Grant Program projects included the budget prior to their implementation.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Request Inclusion of Proposed New JCC Athletic Complex in SUNY's Capital Request for the 2025-2026 Executive Budget

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to New York Education Law § 6310(1-a), the City of Jamestown, the County of Chautauqua, and the County of Cattaraugus are the sponsors of Jamestown Community College (JCC) pursuant to a regional agreement dated September 17, 1996; and

WHEREAS, a proposed draft business plan has been prepared in which JCC would partner with the Jamestown Area YMCA to create a shared athletic complex that would include renovating and expanding JCC's existing Physical Education Complex at the Jamestown campus, and constructing new adjacent outdoor athletic fields and facilities; and

WHEREAS, The Chautauqua County Planning Board has reviewed and recommended the shared athletic complex project for consideration by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature hereby requests the inclusion of the proposed new JCC athletic complex in SUNY's capital request for the upcoming 2025-26 Executive Budget, and be it further

RESOLVED, That to supplement the State's anticipated 50% contribution to JCC's share of the joint project's costs, the County of Chautauqua would intend to fund 25% of JCC's share of the joint project's costs provided that the joint project as proposed proceeds, with the remaining 25% of JCC's share of the joint project's costs funded by JCC through private foundation and donor support.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Agreement with Small Business Development Center at Jamestown Community College

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County Department of Planning & Development is striving to increase the viability of businesses within the County by providing a technical assistance program for start-up businesses in the County, which will track and assist businesses in their early stages of development; and

WHEREAS, Jamestown Community College has an established Small Business Development Center at its Jamestown Campus, in cooperation with the State University of New York, that provides a technical assistance program; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for such services in its 2025 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with the Small Business Development Center for technical assistance in the amount of \$56,200 for the term commencing as of January 1, 2025 through December 31, 2025.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Agreement with the County of Chautauqua Industrial Development Agency for Attractions and Development of Tourism-Related Businesses

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is known for its rural charm, agriculture, and natural amenities, and has a vibrant tourism economy; and

WHEREAS, the County unanimously adopted its County Comprehensive Plan (Chautauqua 20/20) in 2011 that advocates for the preservation and promotion of its natural resources; and

WHEREAS, the County has formed the Partnership for Economic Growth, that has a strong tourism-development component; and

WHEREAS, the County of Chautauqua Industrial Development Agency (“CCIDA”) and the Chautauqua County Department of Planning & Development (“CCDPD”) are working to create secondary tourism attractions and attract tourism-related businesses to take advantage of the County’s wealth of natural assets; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for such services in its 2025 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with the County of Chautauqua Industrial Development Agency to provide services which will help grow existing tourism-related businesses and attract new tourism-related businesses to the County, in the amount of \$80,000, for the period from January 1, 2025 through December 31, 2025.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Agreement with County of Chautauqua Industrial Development Agency for Business Development, Assistance, and Promotion

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua Industrial Development Agency was formed pursuant to Section 895-h of the New York State General Municipal Law to promote, develop, encourage and assist in economic development throughout Chautauqua County; and

WHEREAS, pursuant to Article 6 and Section 6.00 of the Chautauqua County Administrative Code, the County of Chautauqua Department of Planning & Development is responsible for originating programs and activities to improve the economy of Chautauqua County by stimulating job retention, job creation and growth, and capital improvements, as well as seeking funds to be used for development and working with private interests and public agencies of all types; and

WHEREAS, the Chautauqua County Legislature has appropriated funds for such purpose in its 2025 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into an agreement with the County of Chautauqua Industrial Development Agency for business development, assistance and promotion in the amount of \$165,940 for the period from January 1, 2025 through December 31, 2025.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Agreement with Chautauqua County Region Economic Development Corporation for Greenway Development

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is known for its rural charm, and natural assets, and has a vibrant tourism economy; and

WHEREAS, there is renewed momentum with additional interest in collaboration among several individual trail groups in the County, and new resources being invested into Chautauqua County's trail systems; and

WHEREAS, the Chautauqua County Greenway Plan, adopted by the Legislature in 2013, advocates for further development of the County's trail systems and defines steps for Chautauqua County and various stakeholders to take in order to:

- Formalize and maintain the county's rural outdoor lifestyle;
- Fulfill the desire for Chautauqua County to be recognized as a four-season destination for active living and outdoor recreation; and,
- Capitalize on the positive economic impact that can be realized through providing amenities that visitors to our county desire; and

WHEREAS, one of the Greenway Plan's goals is to create a stakeholder group to establish goals and advocate for resources; formalize delivery and implementation strategies of trail and greenways development among the County and its partners; pursue resources collaboratively; foster partnerships between conservation and recreation organizations, public agencies, landowners, private sector companies, local municipalities, and dedicated individuals; and promote, educate, and facilitate Trail Town concepts in local communities and business districts; and

WHEREAS, the County and several trail-related partners have formed a collaborative stakeholder group ("the Friends of the Chautauqua County Greenways") as a component of the Chautauqua Region Economic Development Corporation ("CREDC") and its public/private economic development collaborative, the Chautauqua County Partnership for Economic Growth ("CCPEG"); and

WHEREAS, the Chautauqua County Legislature has appropriated funds to support CREDC and CCPEG with its efforts to advance the Friends of the Chautauqua County Greenways initiative in its 2025 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with CREDC and all other documents necessary to provide services that will help grow and advance collaboration among trail groups and to continue to advance efforts leading to the implementation of the Chautauqua County Greenway Plan, in the amount of \$35,000, for the period from January 1, 2025 through December 31, 2025.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Development and Placemaking

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County’s 3% occupancy tax program for tourism development supports activities including, but not limited to: programs to improve the aesthetic qualities of the county; to enhance the environment; to improve infrastructures related to tourism, conventions and trade shows; to develop, operate and maintain parks, recreational facilities and tourist attractions; and such other programs as authorized by local law; and

WHEREAS, the County Department of Planning & Development works closely with the Chautauqua Region Economic Development Corporation (“CREDC”) and it’s public/private economic development collaborative, the Chautauqua County Partnership for Economic Growth (“CCPEG”); and

WHEREAS, CCPEG’s focuses on promoting the creation of distinct public spaces that enhance community identity, promote unique experiences and destinations, and create social connections throughout Chautauqua County; and

WHEREAS, these efforts are consistent with the objectives of the 3% occupancy tax program and help develop unique destinations that build upon and prioritize public and private investment that creates healthy, vibrant, walkable, communities characterized by thriving tourism attractions, downtowns, and enhanced waterfronts specific to Chautauqua County; and

WHEREAS, the Chautauqua County Legislature has appropriated funds to support CCPEG’s tourism asset development and placemaking programming in its 2025 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with CREDC to provide such services, in the amount of \$50,000, for the period from January 1, 2025 through December 31, 2025.

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Establish Chautauqua County Sewer Agency Pursuant to Article 5-A of the County Law

BY: Public Facilities and Planning & Economic Development Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr. and Legislator Pierre Chagnon:

WHEREAS, the County of Chautauqua, the North Chautauqua Lake Sewer District (NCLSD), the South and Center Chautauqua Lake Sewer Districts (SCCLSD), and other stakeholders worked collaboratively to develop the “Chautauqua Lake Integrated Sewage Management Plan” (CLISMP), which was completed in 2014; and

WHEREAS, a portion of the CLISMP recommendations included the upgrade, extension, and development of sewer infrastructure to replace existing septic systems on the east side of Chautauqua Lake; and

WHEREAS, the County of Chautauqua, the North Chautauqua Lake Sewer District (NCLSD), the South and Center Chautauqua Lake Sewer Districts (SCCLSD), and other stakeholders worked collaboratively to develop the East Chautauqua Lake Sewer Study; and

WHEREAS, the East Chautauqua Lake Sewer Study is nearing completion regarding collection and treatment in the area along the northeast of Chautauqua Lake between the terminus of the North Chautauqua Lake Sewer District service at Galloway Road and the terminus of the Center Chautauqua Lake Sewer District service at Midway State Park; and

WHEREAS, extending public sewer infrastructure treatment in the area along the northeast of Chautauqua Lake between the terminus of the North Chautauqua Lake Sewer District service at Galloway Road and the terminus of the Center Chautauqua Lake Sewer District service at Midway State Park would complete the availability of public sewers around the entirety of Chautauqua Lake; and

WHEREAS, the next step in the process towards implementing the project is to form the Chautauqua County Sewer Agency which will be tasked with making recommendations to the County Legislature regarding the formation of districts and other pertinent issues; and

WHEREAS, Article 5-A of New York State County Law authorizes the County to create a County Sewer Agency to evaluate sewer infrastructure needs, prepare maps and plans, and recommend to the County Legislature the creation of County sewer district(s) as may be necessary and in the best interest of the people of Chautauqua County; now therefore be it

RESOLVED, That there is hereby established a Chautauqua County Sewer Agency pursuant to Article 5-A of the County Law, initially consisting of five (5) members to serve without compensation, as follows:

1. Two (2) County Legislators appointed by the Chairman of the County Legislature; and
2. Two (2) elected officials representing the municipalities proposed to be included in the regional sewer district(s), to include the Supervisors of the Towns of Chautauqua and Ellery, and their successors in office; and
3. One (1) member appointed by the County Executive

; and be it further

RESOLVED, That it is the intent of the County Legislature to review the makeup of the membership of the Chautauqua County Water Agency as later phases of the project are developed.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Establish Chautauqua County Water Agency Pursuant to Article 5-A of the County Law

BY: Public Facilities and Planning & Economic Development Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr. and Legislator Pierre Chagnon:

WHEREAS, the South Chautauqua Lake Sewer District has extended and is continuing to extend public sewers on the west side of Chautauqua Lake between Ashville BOCES and Prendergast Creek; and

WHEREAS, the area on the west side of Chautauqua Lake along West Lake Road (Route 394) from North Maple Street to Hidden Valley Lane has serious quality issues with private water wells; and

WHEREAS, the area on the west side of Chautauqua Lake along West Lake Road (Route 394) from North Maple Street to Hidden Valley Lane has serious capacity issues with private water wells; and

WHEREAS, extending public water supply to the area on the west side of Chautauqua Lake along West Lake Road (Route 394) from North Maple Street to Hidden Valley Lane would improve public health and safety; and

WHEREAS, extending public water supply to the area on the west side of Chautauqua Lake along West Lake Road (Route 394) from North Maple Street to Hidden Valley Lane would complete the availability of public water to the entirety of the west side of Chautauqua Lake; and

WHEREAS, the next step in the process towards implementing the project is to form the Chautauqua County Water Agency which will be tasked with making recommendations to the County Legislature regarding the formation of districts and other pertinent issues; and

WHEREAS, Article 5-A of New York State County Law authorizes the County to create a County Water Agency to evaluate water infrastructure needs, prepare maps and plans, and recommend to the County Legislature the creation of County water district(s) as may be necessary and in the best interest of the people of Chautauqua County; therefore be it

RESOLVED, That there is hereby established a Chautauqua County Water Agency pursuant to Article 5-A of the County Law, initially consisting of five (5) members to serve without compensation, as follows:

1. Two (2) County Legislators appointed by the Chairman of the County Legislature; and
2. Two (2) elected officials representing the municipalities proposed to be included in the regional water district, to include the Supervisors of the Towns of Chautauqua and North Harmony, and their successors in office; and
3. One (1) member appointed by the County Executive

; and be it further

RESOLVED, That it is the intent of the County Legislature to review the makeup of the membership of the Chautauqua County Water Agency as later phases of the project are developed.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date