

Minutes
Audit & Control Committee
September 19, 2024, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder, Johnson (One Vacant Seat)

Members Absent: Niebel

Others: Lee, N. Quattrone, Chagnon, Thomas, Faulk, Douglas, Wilson, Ihrig, Crow, Songer, Zafuto, Disbro, Martin, Guttman, Geise, McCoy, Wuerstle, DeAngelo, McClennan Makowski, Card, Rothwell, Marx, Sheckles, Oehlbeck, Nixon, Enlow, J. Quattrone, Wendel, Hernandez, J. Anderson

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:30 a.m.

Approval of Minutes (8/22/24)

MOVED by Legislator Scudder, SECONDED by Legislator Chagnon

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Tabled Resolution – Reallocating Salary Grade for Case Manager (Health) – *Presented by Lacey Wilson, Public Health Director and Wendy Douglas, Director of Patient Services*

MOVED by Legislator Scudder, SECONDED by Legislator Johnson to bring to the floor – Unanimously Carried to bring to the floor

Unanimously Carried

Proposed Resolution – Adjust 2024 Buildings and Grounds Operating Budget (Lucas Avenue) – *Presented by Josh Rothwell, Assistant Deputy Director of Public Facilities*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget to Implement the Conewango Dams Sediment Removal and Valve Rehabilitation Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Authorize Lease Agreement for Office Suite at the Chautauqua County Jamestown Airport Terminal Building – *Presented by Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Authorize Lease of Restaurant Facilities at Chautauqua County Airport – JHW to Basil & Bones – *Presented by Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Authorize Public Hearing to enter into Lease Agreement at Jamestown Airport (JHW) with Chautauqua Aircraft Sales, Inc. (CAS) for lease of Building E – *Presented by Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Affirmation of Determinations in Relation to Reduction of Infiltration and Inflow in the North Chautauqua Lake Sewer District – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Authorizing Application to the NYS Office of the State Comptroller for the Repair and Replacement of Apparatus and Equipment of the North Chautauqua Lake Sewer District – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget–North Chautauqua Lake Sewer District – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget–North Chautauqua Lake Sewer District and the Portland Pomfret Dunkirk Sewer District – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget to Assist the NCCWD Pursuit of Connecting the Village of Fredonia, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Mark Geise, Deputy County Executive for Economic Development, Dave McCoy, Chautauqua County Watershed Coordinator, Jessica Wuerstle, Director of Environmental Health Services and Mike Ferguson, Mayor of the Village of Fredonia*

Unanimously Carried

Proposed Resolution – Authorize Lease Agreement with the Town of Chautauqua for Office Space for the Chautauqua County Probation Department – *Presented by Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Amend ITS Budget – Communications System for Upgrade Project – *Presented by Jon DeAngelo, Chief Information Officer*

Unanimously Carried

Proposed Resolution – Amend Spending Plan and 2024 Budget for Chautauqua County Projects Funded by the American Rescue Plan Act (ARPA) – *Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for Office of the Sheriff – *Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department and Jim Quattrone, Chautauqua County Sheriff*

Unanimously Carried

Proposed Resolution – Authorize Execution of Chautauqua County Abducted, Missing, Murdered and Unidentified Women’s Initiative grant FY 2024 – *Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department and Jim Quattrone, Chautauqua County Sheriff*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for the Department of Emergency Services EMT/CPR Training – *Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Amend 2024 OES Budget for FY2021 SHSP Grant – *Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Amend 2024 OES Budget for FY2022 SHSP Grant – *Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for the Chautauqua County Department of Emergency Services Fly Car and Ambulance Service – *Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget to Implement the Morgue Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Dr. Michael Faulk, Chief Medical Officer for Chautauqua County and Anthony Sheckles, Coroner Supervisor*

Presentation – Morgue Trailer (Presentation can be Viewed on YouTube:
<https://www.youtube.com/watch?v=RoCHaWRkBIw&list=PL3-LOrhIzwpbjB89fU8YJyVDxYJW9S615&index=11>)

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Budget for Increased Safety Net Costs – *Presented by Dianna Songer, Deputy Director of Finance for Human Services, Jon Anderson, Deputy Commissioner of Social Services and Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services*

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Budget for Increased Day Care Costs – *Presented by Dianna Songer, Deputy Director of Finance for Human Services, Jon Anderson, Deputy Commissioner of Social Services and Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget to Implement the Peer Support for UPMC Chautauqua Project, Using Funding from the American Rescue Plan Act (ARPA) – *Presented by Trist McClennan, Deputy Director of Mental Hygiene and Social Services and Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services*

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Adopted Budget for Actual Youth Bureau Allocations Received – *Presented by Trist McClennan, Deputy Director of Mental Hygiene and Social Services and Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services*

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Budget for Increased Services for Recipients Costs – *Presented by Trist McClennan, Deputy Director of Mental Hygiene and Social Services and Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services*

MOVED by Legislator Scudder, SECONDED by Legislator Johnson to Table – Unanimously Carried to Table

Proposed Resolution – Authorize Chautauqua County Visitors Bureau as the Local Tourist Promotion Agency for Matching Funds Program Sponsored by the New York State Division of Tourism – *Presented by Andrew Nixon, Director of Chautauqua County Visitors Bureau*

Unanimously Carried

Proposed Resolution – Authorize Clerk of the Legislature to Publish Notices – Re: Public Hearings on 2025 Tentative Budget & Maximum Salary of Members of the Chautauqua County Legislature and its Chairman –
Presented by Olivia Lee, Clerk of the Legislature

Unanimously Carried

Discussion – 2024 Q2 ARPA Report – *Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

MOVED by Legislator Johnson, SECONDED by Legislator Scudder to adjourn.
Unanimously Carried (12:03 p.m.)

Respectfully submitted and transcribed,
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk