

## Agenda

Audit & Control Committee

December 12, 2024, 8:35 a.m., Legislative Chambers

### **Livestreamed on YouTube**

Gerace Office Building, Mayville, NY

- A. Call to Order
  - B. Approval of Minutes (11/14/24)
  - C. Privilege of the Floor
1. Proposed Resolution – Authorize the use of South and Center Chautauqua Lake Sewer District Contingency Funds for a District Extension Map & Plan
  2. Proposed Resolution – Amend 2024 Budget to Purchase an Additional Asphalt Hot Box Trailer, Using Funding from the American Rescue Plan Act (ARPA)
  3. Proposed Resolution – Authorize Lease Agreement with City of Jamestown for Office Space for Chautauqua County Health Department
  4. Proposed Resolution – Authorize Public Hearing for Lease Agreement of office Suite 46 at Chautauqua County Jamestown Airport Terminal Building
  5. Proposed Resolution – Authorize Public Hearing for Commercial 5 Year Lease Agreement for the Jamestown Airport with the New York State Department of Motor Vehicles, for purpose of CDL testing on a daily basis Monday through Friday
  6. Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029
  7. Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029
  8. Proposed Resolution – Distribution of Mortgage Taxes

9. Proposed Resolution – Reallocating Salary Grade for Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer
10. Proposed Resolution – Amend 2024 Budget– District Attorney
11. Proposed Resolution – Authorize Acceptance of FY2024 Emergency Management Performance Grant (EMPG24)
12. Proposed Resolution – Authorize Acceptance of FY2024 State Homeland Security Program (SHSP24)
13. Proposed Resolution – Authorize Execution of BJA FY24 Comprehensive Opioid, Stimulant and Substance Use Site-based Program (COSSUP)
14. Proposed Resolution – Authorize Execution of NYS Office of Homeland Security Funding Grant Operation Stonegarden FY 24
15. Proposed Resolution – Authorize Execution of NYS Office of Homeland Security State Law Enforcement Terrorism Prevention Program Grant FY24
16. Proposed Resolution – Authorize Execution of Agreement with New York State Unified Court System Eighth Judicial District for Court Security
17. Proposed Resolution – Authorize Execution of New York State Governor’s Traffic Safety Committee Grant for the Police Traffic Services Program FY 25
18. Proposed Resolution – Authorize Agreement with Chautauqua Lake Central School for a Trial Program with Regular Police Presence at the School District Buildings FY 25
19. Proposed Resolution – Authorize Agreement with Chautauqua Lake Central School for Enhanced Police Protection Services FY 25
20. Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2024 Budget for Increased Safety Net Costs
21. Proposed Resolution – Amend 2025 Budget for Snowmobile Trail Development and Maintenance Grant
22. Discussion – Review of Rules and Regulations, Charter and Obsolete Resolutions
23. Other –

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize the use of South and Center Chautauqua Lake Sewer District Contingency Funds for a District Extension Map & Plan

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the South and Center Chautauqua Lake Sewer Districts (Sewer District) wish to prepare a map, plan, and cost estimate for a sewer system to serve the area between Maple Springs and Dewittville; and

WHEREAS, an engineering study is required to complete the task; and

WHEREAS, the existing Sewer District budget includes approximately \$250,000 in a contingency account; and

WHEREAS, the Sewer District desires to use a portion of its contingency funds for the engineering study; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 budget:

INCREASE APPROPRIATION ACCOUNT:

ESS.8120.----.4	Contractual – Sanitary Sewers	\$5,000
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DECREASE APPROPRIATION ACCOUNT:

ESS.9089.----.4	Contractual – Undistributed Benefits	\$5,000
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2024 Budget to Purchase an Additional Asphalt Hot Box Trailer, Using Funding from the American Rescue Plan Act (ARPA)

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,649,420 in ARPA funding, all of which is available for general county spending based on the Treasury Department's revenue loss formula and other guidance; and

WHEREAS, an ARPA Spending Plan was thoroughly reviewed by an ARPA working group, the County Executive, and the County Legislature, and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, some funds allocated in the ARPA Spending Plan are no longer needed for the originally designated project(s), and are now available for other projects, and a procedure has been established for the ARPA working group to review new requests for APPA funds and to allocate the available funds; and

WHEREAS, the additional Asphalt Hot Box Trailer project fits within the guidelines for ARPA spending, is needed to provide the ability to patch and repair asphalt road surfaces, as needed throughout the year, and budget amendments are necessary to authorize spending for the project; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

H.5130.626.4	Contractual—Asphalt Hot Box Trailer	\$28,940
A.9950.----.9	Interfund Transfers—Transfer to Capital	<u>\$28,940</u>
	Total	\$57,880

INCREASE REVENUE ACCOUNTS:

H.5130.626.R503.1000	Interfund Transfers—Interfund Transfer	\$28,940
A.9950.----.R408.9ARP	Federal Aid—Oth Fed Aid ARPA Funds	<u>\$28,940</u>
	Total	\$57,880

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Lease Agreement with City of Jamestown for Office Space for Chautauqua County Health Department

**BY:** Public Facilities, Human Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua desires to lease approximately 668 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York for use by the Chautauqua County Health Department; and

WHEREAS, lease payments will be paid in full by New York State Lead Rental Registry grant funds; and

WHEREAS, lease payments for 2025 are included in the 2025 County budget; and

RESOLVED, That the County Executive is hereby authorized and empowered to execute a lease agreement with the City of Jamestown upon the following terms and conditions:

1) Premises. Approximately 668 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York.

2) Term. January 1, 2025 through December 31, 2029.

3) Rent:

January 1, 2025 through December 31, 2025: \$14.86 per square foot, an annual sum not to exceed Nine Thousand Nine Hundred Twenty-six and 48/100 Dollars (\$9,926.48), which equals Eight Hundred Twenty-seven and 21/100 Dollars (\$827.21) per month.

January 1, 2026 through December 31, 2026: \$15.46 per square foot, an annual sum not to exceed Ten Thousand Three Hundred Twenty-seven and 28/100 Dollars (\$10,327.28), which equals Eight Hundred Sixty and 61/100 Dollars (\$860.61) per month.

January 1, 2027 through December 31, 2027: \$16.08 per square foot, an annual sum not to exceed Ten Thousand Seven Hundred Forty-one and 44/100 Dollars (\$10,741.44), which equals Eight Hundred Ninety-five and 12/100 Dollars (\$895.12) per month.

January 1, 2028 through December 31, 2028: \$16.72 per square foot, an annual sum not to exceed Eleven Thousand One Hundred Sixty-eight and 96/100 Dollars (\$11,168.96), which equals Nine Hundred Thirty and 75/100 Dollars (\$930.75) per month.

January 1, 2029 through December 31, 2029: \$17.39 per square foot, an annual sum not to exceed Eleven Thousand Six Hundred Sixteen and 52/100 Dollars (\$11,616.52), which equals Nine Hundred Sixty-eight and 04/100 Dollars (\$968.04) per month.

4) Utilities. Landlord shall be responsible for all utilities, including heat, except County shall be responsible for phone and Internet service.

5) Other. As negotiated by the County Executive.

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Public Hearing for Lease Agreement of office Suite 46 at Chautauqua County Jamestown Airport Terminal Building

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport in the Town of Ellicott in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and to enhance current and future economic development in the County; and

WHEREAS, Chase Aviation Company LLC., has been a tenant and leased office facilities at the Jamestown Airport main terminal building for the purpose of operating an Aviation consulting business since 2020; and

WHEREAS, the Airport Commission has considered and recommends continuing leasing office space in the airport terminal to Chase Aviation Company LLC., for the purpose of operating an aircraft brokerage and management business; and

WHEREAS, a public hearing pursuant to Article 14 of the General Municipal Law is required prior to approval of a lease of airport facilities; now therefore be it

RESOLVED, That pursuant to General Municipal Law, a public hearing on the proposed lease agreement of the Chautauqua County Jamestown Airport Office 46 with Chase Aviation Company LLC, to include substantially the following terms and conditions, shall be held at 6:35 p.m. during the meeting of the Chautauqua County Legislature to occur on January 22, 2025, in the Legislative Chambers, Gerace Office Building, Mayville, New York 14757:

1. Term. Three years commencing on January 1, 2025, and terminating on December 31, 2027.
2. Premises. Terminal Building Office No. 46, a 414 gross square foot office located at the Chautauqua County Jamestown Airport, with access to a private bathroom, non-exclusive use of the baggage room No. 33, access to garage space adjacent to main terminal building for corporate vehicle, 2 parking spaces in front of terminal building, and access to the terminal apron.
3. Payment. Tenant shall pay County a monthly fixed rental fee of Five Hundred Seventy-Five and no/100 Dollars (\$575.00).
4. Other. As negotiated by the County Executive.

; and be it further

RESOLVED, That the Clerk of the Legislature is authorized and directed to publish notice of this hearing at least ten (10) days prior thereto in the official newspapers of the County of Chautauqua.

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Public Hearing for Commercial 5 Year Lease Agreement for the Jamestown Airport with the New York State Department of Motor Vehicles, for purpose of CDL testing on a daily basis Monday through Friday

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport in the Town of Ellicott in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and to enhance current and future economic development in the County; and

WHEREAS, the County and New York State Department of Motor Vehicles have a longstanding history of cooperating regarding the use of the airport parking lot for CDL testing and wish to enter into a long-term lease; and

WHEREAS, the Airport Commission has considered and recommends continuing leasing or licensing parking lot use to the Department of Motor Vehicles, for the purpose of CDL testing; and

WHEREAS, a public hearing pursuant to Article 14 of the General Municipal Law is required prior to approval of a lease of airport facilities; now therefore be it

RESOLVED, That pursuant to General Municipal Law, a public hearing on the proposed lease agreement of the Chautauqua County Jamestown Airport parking lot with NYS DMV to include substantially the following terms and conditions, shall be held at 6:35 p.m. during the meeting of the Chautauqua County Legislature to occur on January 22, 2025, in the Legislative Chambers, Gerace Office Building, Mayville, New York 14757:

1. Term. Five years commencing on April 1, 2025, and terminating on March 31, 2030.
2. Premises. Non-exclusive use of the main parking lot for CDL testing and such use of public areas of the terminal as required for support activities.
3. Payment. Tenant shall pay County an annual fixed rental fee of Twelve Hundred Fifty (\$1,250) during the first year of the lease, with an annual increase of 2% each subsequent year of the lease.
4. Other. As negotiated by the County Executive.

; and be it further

RESOLVED, That the Clerk of the Legislature is authorized and directed to publish notice of this hearing at least ten (10) days prior thereto in the official newspapers of the County of Chautauqua.

\_\_\_\_\_  
**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County Dunkirk Airport is designated a national air transportation facility within the U.S. National Plan for Integrated Airport Systems (“NPIAS”); and

WHEREAS, inclusion in the NPIAS makes the Chautauqua County Dunkirk Airport eligible for Federal grant funding under the Airport Capital Improvement Program (“ACIP”), a grant-in-aid program, to assist local airport sponsors to maintain aviation facilities in exchange for certain grant assurances and obligations; and

WHEREAS, these Federal grants and the Bipartisan Infrastructure Law (“BIL”) Funds, to be used through 2026, when combined with New York State Department of Transportation (“NYSDOT”) matching funds provide ninety five percent (95%) of the capital expense necessary to maintain the Chautauqua County Dunkirk Airport; and

WHEREAS, the NYSDOT also offers grant funding opportunities separate from Federal grant programs, which may be suitable for some projects and will provide up to ninety percent (90%) of the capital expense necessary for accepted projects; and

WHEREAS, the County of Chautauqua has an established program to annually review and update the federal five-year ACIP to identify essential requirements for maintenance of airport runways, taxiways, and other facilities as outlined in the Airport Master Plan; and

WHEREAS, the Capital Budget of Chautauqua County included appropriations to supply the local share of such grants in the past and may do so in the future; and

WHEREAS, the Airport Commission has reviewed and approved these projects; therefore be it

RESOLVED, That the County Executive be and hereby is authorized to apply for federal and state aid for the following projects at the Chautauqua County Dunkirk Airport that are included in the current five-year ACIP plan:

FY 2025	Easement Acquisition and Update Existing Avigation Easements – Runways 6 and 24, RPZ and Approach
FY 2025	Rehabilitate Taxiway A West - Pavement and MITL - Design
FY 2025	Security Gate Upgrades - Design & Construction (BIL funding)
FY 2026	Obstruction Removal Runway 6-24 - Design
FY 2026	Land Acquisition and Update Existing Avigation Easements – Runways 15 and 33, RPZ and Approach
FY 2026	Rehabilitate Runway 15-33 - Design
FY 2026	Rehabilitate Taxiway B North - Pavement and MITL – Design (BIL funding)
FY 2026	Construct T-Hangar Taxilane – Design (BIL funding)
FY 2026	T-Hangar - Design & Construction (NYSDOT/Aviation Division funding)
FY 2027	Obstruction Removal – Runway 6-24 - Construction
FY 2027	Obstruction Removal – Runway 15-33 - Design
FY 2027	Rehabilitate Runway 6-24 - Design
FY 2027	Rehabilitate Taxiway A West - Pavement and MITL- Construction

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

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**Date**



FY 2027 Construct T-Hangar Taxilane - Construction - (BILfunding)  
FY 2028 Obstruction Removal – Runway 15-33 - Construction  
FY 2028 Rehabilitate Runway 15-33 - Construction  
FY 2028 Rehabilitate Taxiway B North - Pavement and MITL - Construction  
FY 2028 Reconstruction Runway 15-33 PAPI - Design and Construction  
FY 2028 Terminal Building Upgrades (NYSDOT/Aviation Division & BIL  
funding)  
FY2029 Rehabilitate Runway 6-24 - Construction  
FY2029 Rehabilitate T-Hangar Apron - Design

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County Jamestown Airport is designated a national air transportation facility within the U.S. National Plan for Integrated Airport Systems (“NPIAS”); and

WHEREAS, inclusion in the NPIAS makes the Chautauqua County Jamestown Airport eligible for Federal grant funding under the Airport Capital Improvement Program (“ACIP”), a grant-in-aid program, to assist local airport sponsors in maintaining aviation facilities in exchange for certain grant assurances and obligations; and

WHEREAS, these Federal grants and the Bipartisan Infrastructure Law (“BIL”) Funds, to be used through 2026, when combined with New York State Department of Transportation (“NYSDOT”) matching funds provide ninety five percent (95%) of the capital expense necessary to maintain the Chautauqua County Jamestown Airport; and

WHEREAS, the NYSDOT also offers grant funding opportunities separate from Federal grant programs, which may be suitable for some projects and will provide up to ninety percent (90%) of the capital expense necessary for accepted projects; and

WHEREAS, the County of Chautauqua has an established program to annually review and update the federal five-year ACIP to identify essential requirements for maintenance of airport runways, taxiways, and other facilities as outlined in the Airport Master Plan; and

WHEREAS, the Capital Budget of Chautauqua County included appropriations to supply the local share of such grants in the past and may do so in the future; and

WHEREAS, the Airport Commission has reviewed and approved these projects; now therefore be it

RESOLVED, That the County Executive be and hereby is authorized to apply for federal and state aid for the following projects at the Chautauqua County Jamestown Airport that are included in the current five-year ACIP plan:

FY 2025	Replace Airfield Guidance Signs - Construction
FY 2025	On & Off Airport Obstruction Removal - Design & Permitting
FY 2025	Appraisal & Pre-Negotiations for Off-Airport Easement Acquisition - (Local Incurrence of Cost)
FY 2025	Terminal Apron Reconstruction – pavement & lighting - Design
FY 2025	Hangar L Renovation/Improvements (NYSDOT/Aviation Division)
FY 2026	Runway 13-31 Rehabilitation - Construction
FY 2026	Terminal Building Renovations – Construction (BIL funding)
FY 2027	On & Off Airport Obstruction Removal - Construction
FY 2027	Terminal Apron Reconstruction - Construction
FY 2028	Realign Taxiway D - Design
FY 2029	Realign Taxiway F - Design

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Distribution of Mortgage Taxes

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

RESOLVED, That the Clerk of the County Legislature of Chautauqua County be and hereby is authorized and directed to compute the amount of Mortgage Tax Monies due the various municipalities under Section 261 of the Tax Law and to draw the warrant or order on the Director of Finance for the distribution to said municipalities of all monies due pursuant to said act and to do all things required to be done by the Board of Legislators as required by Law:

<u>Town</u>		<u>City</u>		<u>Village</u>		<u>Total</u>
Arkwright	\$5,111.42	Dunkirk	\$43,202.43	Bemus Point	\$3,258.86	\$818,535.39
Busti	\$40,253.68	Jamestown	<u>\$84,519.31</u>	Brocton	\$1,166.35	
Carroll	\$13,686.91		\$127,721.74	Cassadaga	\$20,180.81	
Charlotte	\$4,063.08			Celoron	\$3,750.09	
Chautauqua	\$33,922.51			Falconer	\$5,418.45	
Cherry Creek	\$12,280.43			Fredonia	\$20,380.60	
Clymer	\$9,106.66			Lakewood	\$11,750.02	
Dunkirk	\$2,222.08			Mayville	\$2,709.70	
Ellery	\$48,792.33			Panama	\$708.41	
Ellicott	\$49,130.81			Sherman	\$1,822.77	
Ellington	\$9,952.60			Silver Creek	\$8,334.25	
French Creek	\$13,227.22			Sinclairville	\$689.00	
Gerry	\$7,783.89			Westfield	<u>\$4,665.58</u>	
Hanover	\$70,154.86				\$84,834.89	
Harmony	\$6,039.58					
Kiantone	\$3,765.64					
Mina	\$12,202.59					
North Harmony	\$20,655.69					
Poland	\$14,263.60					
Pomfret	\$41,517.94					
Portland	\$12,883.81					
Ripley	\$10,673.72					
Sheridan	\$11,547.57					
Sherman	\$9,601.46					
Stockton	\$126,778.96					
Villanova	\$3,584.50					
Westfield	<u>\$12,775.22</u>					
	\$605,978.76					

**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Reallocating Salary Grade for Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer

**BY:** Administrative Services, Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Probation Director (Group B) requested a review of the Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer salary grade; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer positions as compared to similar positions in that department; and

WHEREAS, the positions of Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer is covered by the terms of the CSEA 6300 Agreement and is allocated to Grade 12, Grade 14, Grade 17, and Grade 20; respectively, of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that the four (4) positions be increased one (1) grade on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade change; now therefore be it

RESOLVED, That the title of Probation Assistant (Including Spanish Speaking) currently allocated to salary grade 12 shall be reallocated to salary grade 13; and be it also

RESOLVED, That the title of Probation Officer Trainee (Including Spanish Speaking) currently allocated to salary grade 14 shall be reallocated to salary grade 15; and be it also

RESOLVED, That the title of Probation Officer (Including Spanish Speaking) currently allocated to salary grade 17 shall be reallocated to salary grade 18; and be it also

RESOLVED, That the title of Sr. Probation Officer currently allocated to salary grade 20 shall be reallocated to salary grade 21.

**2024 CSEA 6300 SALARY SCHEDULE  
3% increase over 2023 Salary Schedule**

<b>Grade</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>	<b>Step 10</b>	<b>Step 11</b>
12	22.90	23.89	24.54	25.34	26.21	27.04	27.85	28.69	29.55

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

13	23.50	24.54	25.34	26.21	27.04	27.94	28.78	29.64	30.53
14	24.30	25.34	26.21	27.04	27.94	28.94	29.81	30.70	31.62
15	25.18	26.21	27.04	27.94	28.94	29.99	30.89	31.82	32.77
17	26.81	27.94	28.94	29.99	30.98	32.11	33.07	34.06	35.08
18	27.67	28.94	29.99	30.98	32.11	33.26	34.26	35.29	36.35
20	29.62	30.98	32.11	33.26	34.52	35.77	36.84	37.95	39.09
21	30.76	32.11	33.26	34.52	35.77	37.14	38.25	39.40	40.58

**2025 CSEA 6300 SALARY SCHEDULE**

3% increase over 2024 Salary Schedule

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12	23.59	24.61	25.28	26.10	27.00	27.85	28.69	29.55	30.44
13	24.21	25.28	26.10	27.00	27.85	28.78	29.64	30.53	31.45
14	25.03	26.10	27.00	27.85	28.78	29.81	30.70	31.62	32.57
15	25.94	27.00	27.85	28.78	29.81	30.89	31.82	32.77	33.75
17	27.61	28.78	29.81	30.89	31.91	33.07	34.06	35.08	36.13
18	28.50	29.81	30.89	31.91	33.07	34.26	35.29	36.35	37.44
20	30.51	31.91	33.07	34.26	35.56	36.84	37.95	39.09	40.26
21	31.68	33.07	34.26	35.56	36.84	38.25	39.40	40.58	41.80

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2024 Budget– District Attorney

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the District Attorney was awarded the Criminal Justice Discovery Reform Funding grant through the New York State Division of Criminal Justice Services (DCJS); and

WHEREAS, equipment and computer software purchases are an eligible expense for this grant; and

WHEREAS, the expenses for equipment purchases and contractual expenses related to this grant have exceeded the 2024 Adopted Budget; now therefore it be

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1165.----.2	Equipment - District Attorney	\$4,000
A.1165.----.4	Contractual - District Attorney	<u>\$50,000</u>
	Total	\$54,000

INCREASE REVENUE ACCOUNT:

A.1165.----.R308.9000	New York State Aid-OTHER STATE AID	\$54,000
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Acceptance of FY2024 Emergency Management Performance Grant (EMPG24)

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of Emergency Services was awarded funds from the New York State Division of Homeland Security and Emergency Services in the amount of \$49,939 with a required match from the County in the amount of \$49,939; and

WHEREAS, the grant is to help manage daily Emergency Management functions and to enhance planning, training, exercises, public preparedness, emergency alert and notification systems; and

WHEREAS, the grant period runs from October 1, 2023 through September 30, 2026; and

WHEREAS, the grant budget is not yet finalized, so no budget amendment is needed at this time; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Acceptance of FY2024 State Homeland Security Program (SHSP24)

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of Emergency Services was awarded funds from the New York State Division of Homeland Security and Emergency Services in the total amount of \$110,963.00; and

WHEREAS, the term of the grant is September 1, 2024 through August 31, 2027, and as maybe extended; and

WHEREAS, although some of the revenue and some of the expenses have been included in the 2025 Adopted Budget, if other revenue and expenses need to be allocated they will be done by subsequent resolutions; therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**



**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Execution of BJA FY24 Comprehensive Opioid, Stimulant and Substance Use Site-based Program (COSSUP)

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Office of the Sheriff received notice that the U.S. Department of Justice Office of Justice Programs (OJP) has approved an application submitted for the FY24 Comprehensive Opioid, Stimulant and Substance Use Site-based Program; and

WHEREAS, the Department of Justice will provide funding for the FY24 grant in the amount of \$1,300,000, with no local funds, for the performance period of October 1, 2024 through September 30, 2027; and

WHEREAS, this was included in the 2024 and 2025 Adopted budget so no budget amendment is needed; now therefore be it

RESOLVED, The Chautauqua County Executive is authorized to execute an agreement with the Office of Justice Programs to secure the grant funding as set forth above

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Execution of NYS Office of Homeland Security Funding Grant  
Operation Stonegarden FY 24

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County Sheriff's Office received notice that the State of New York Office of Homeland Security approved the application submitted to the Office of Homeland Security and Emergency Services Program Grant for the further implementation Operation Stonegarden; and

WHEREAS, the State of New York will provide funding for a FY 24 grant in the amount of \$92,430, with no local funds, for a contract period of September 1, 2024 through August 31, 2027; and

WHEREAS, this grant is included in the 2024 and 2025 Budget so no budget amendment is needed; now therefore be it

RESOLVED, The Chautauqua County Executive is authorized to execute the appropriate agreement to secure the grant funding with the New York State Office of Homeland Security and Emergency Services.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Execution of NYS Office of Homeland Security State Law Enforcement Terrorism Prevention Program Grant FY24

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Sheriff received notice the State of New York Office of Homeland Security approved the application submitted to the Office of Homeland Security and Emergency Services for continued implementation of the State Law Enforcement Terrorism Prevention Program (SLETPP); and

WHEREAS, the State of New York will provide funding in the amount of \$59,750 with no local funds required for the contract period from September 1, 2024 to August 31, 2027; and

WHEREAS, this grant is included in the 2024 and 2025 budgets so no budget amendment is needed; now therefore be it

RESOLVED, The Chautauqua County Executive is authorized to execute the appropriate agreement with the New York State Office Homeland Security and Emergency Services.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Execution of Agreement with New York State Unified Court System Eighth Judicial District for Court Security

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, New York State Unified Court System Eighth Judicial District has requested the Chautauqua County Office of the Sheriff provide court security services during New York State's 2024-2025 fiscal year; and

WHEREAS, the Chautauqua County Office of the Sheriff has negotiated an agreement with New York State Unified Court System Eighth Judicial District for the period of April 1, 2024 through March 31, 2029, with initial annual payment made by the Unified Court System to the County not to exceed \$887,722; and

WHEREAS, this has been included in the 2024 and 2025 budget therefore no budget amendment is needed; now therefore be it

RESOLVED, That the Chautauqua County Executive is hereby authorized and empowered to execute an agreement with New York State Unified Court System Eighth Judicial District for court security services as set forth above with revenues to be credited to account A.1162.1110.R333.0000.

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**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Execution of New York State Governor’s Traffic Safety Committee Grant for the Police Traffic Services Program FY 25

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Sheriff received notice the State of New York Governor’s Traffic Safety Committee has approved the application submitted for the Police Traffic Services Program; and

WHEREAS, the State of New York will provide funding in the amount of \$22,881 with no local funds required for the contract period from October 1, 2024 to September 30, 2025; and

WHEREAS, this grant is included in 2024 and 2025 Adopted Budgets, therefore no budget amendments are needed; now therefore be it

RESOLVED, The Chautauqua County Executive is authorized to execute the appropriate agreement with the New York State Governor’s Traffic Safety Committee to secure the grant funding as set forth above.

\_\_\_\_\_  
**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Agreement with Chautauqua Lake Central School for a Trial Program with Regular Police Presence at the School District Buildings FY 25

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County, through the Chautauqua County Sheriff's Office, already contracts with Chautauqua Lake Central School District for the provision of enhanced police protection services on an as-needed basis; and

WHEREAS, the Sheriff's Office and CLCS administration have discussed continuing a trial program started last academic year utilizing a full-time uniformed deputy for unscheduled but regular presence at the school district buildings; and

WHEREAS, the trial program would run January 1, 2025, through December 31, 2025, with an hourly rate not to exceed \$55.09 per hour plus a negotiated cost for vehicle and administrative costs; and

WHEREAS, this revenue is included in the 2025 Adopted Budget so no budget amendments are needed; no therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement with the CLCS for a trial school officer program upon such terms as negotiated and consistent with those tentative terms above, with revenues to be credited to A.3110.R226.0000.

\_\_\_\_\_  
**APPROVED**

\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Agreement with Chautauqua Lake Central School for Enhanced Police Protection Services FY 25

**BY:** Public Safety and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua Lake Central School has requested the Chautauqua County Office of the Sheriff provide enhanced police services within their respective geographic boundaries during the 2025 calendar year; and

WHEREAS, the Chautauqua County Sheriff has negotiated a tentative agreement with this entity for the period of January 1, 2025 through December 31, 2025 for an hourly rate not to exceed \$55.09 and a holiday hourly rate of at least \$82.63; and

WHEREAS, this revenue is included in the 2025 Adopted Budget so no budget amendments are needed; now therefore be it

RESOLVED, That the Chautauqua County Executive is hereby authorized and empowered to execute an agreement with this entity for enhanced police services as set forth above with revenues to be credited to revenue account A.3110.R226.0000.

\_\_\_\_\_  
**APPROVED**

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**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend Chautauqua County Department of Mental Hygiene and Social Services  
2024 Budget for Increased Safety Net Costs

**BY:** Human Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, 2024 Expenditures for Safety Net costs are now projected to be in excess of the budgeted amount; and

WHEREAS, Safety Net costs are funded at 28 percent by the State of New York and at 1 percent by the Federal Government, and

WHEREAS, Social Services Administration costs are now project to be below budgeted amounts, now therefore be it

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE USE OF FUND BALANCE:

A.----.----.917.0000	Unassigned Fund Balance-Unassigned fund balance	\$1,200,000
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;and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2024 Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.6140.----.4	Contractual - Safety Net	\$2,000,000
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INCREASE REVENUE ACCOUNTS:

A.6140.----.R184	Departmental Income-Safety Net	\$220,000
A.6140.----.R364	New York State Aid-Safety Net	\$560,000
A.6140.----.R464	Federal Aid-Safety Net	<u>\$20,000</u>
	Total	\$800,000

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date



**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2025 Budget for Snowmobile Trail Development and Maintenance Grant

**BY:** Planning & Economic Development and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, 2025 revenue from the New York State Office of Parks, Recreation, and Historic Preservation Snowmobile Trail Grant-in-Aid Program was estimated based on the previous year's funding award; and

WHEREAS, 2024-2025 Snowmobile Trails Grant-in-Aid Program increased the mileage and high snow rates for this year's season and recalculated high snow miles resulting in an award totaling more than originally estimated; and

WHEREAS, Chautauqua County acts as a pass-through agency for the funding to the local snowmobile club; therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE REVENUE ACCOUNT:

A.8020.----.R388.9002	Other State Aid: Snow Trail	\$64,500
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INCREASE APPROPRIATION ACCOUNT:

A.8020.----.4	Contractual - Planning	\$64,500
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**