

Agenda

Administrative Services Committee

December 9, 2024, 5:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (11/12/24)
- C. Privilege of the Floor
 - 1. Proposed Resolution – Distribution of Mortgage Taxes
 - 2. Proposed Resolution – Reallocating Salary Grade for Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer
 - 3. Other –

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Distribution of Mortgage Taxes

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

RESOLVED, That the Clerk of the County Legislature of Chautauqua County be and hereby is authorized and directed to compute the amount of Mortgage Tax Monies due the various municipalities under Section 261 of the Tax Law and to draw the warrant or order on the Director of Finance for the distribution to said municipalities of all monies due pursuant to said act and to do all things required to be done by the Board of Legislators as required by Law:

<u>Town</u>		<u>City</u>		<u>Village</u>		<u>Total</u>
Arkwright	\$5,111.42	Dunkirk	\$43,202.43	Bemus Point	\$3,258.86	\$818,535.39
Busti	\$40,253.68	Jamestown	<u>\$84,519.31</u>	Brocton	\$1,166.35	
Carroll	\$13,686.91		\$127,721.74	Cassadaga	\$20,180.81	
Charlotte	\$4,063.08			Celoron	\$3,750.09	
Chautauqua	\$33,922.51			Falconer	\$5,418.45	
Cherry Creek	\$12,280.43			Fredonia	\$20,380.60	
Clymer	\$9,106.66			Lakewood	\$11,750.02	
Dunkirk	\$2,222.08			Mayville	\$2,709.70	
Ellery	\$48,792.33			Panama	\$708.41	
Ellicott	\$49,130.81			Sherman	\$1,822.77	
Ellington	\$9,952.60			Silver Creek	\$8,334.25	
French Creek	\$13,227.22			Sinclairville	\$689.00	
Gerry	\$7,783.89			Westfield	<u>\$4,665.58</u>	
Hanover	\$70,154.86				\$84,834.89	
Harmony	\$6,039.58					
Kiantone	\$3,765.64					
Mina	\$12,202.59					
North Harmony	\$20,655.69					
Poland	\$14,263.60					
Pomfret	\$41,517.94					
Portland	\$12,883.81					
Ripley	\$10,673.72					
Sheridan	\$11,547.57					
Sherman	\$9,601.46					
Stockton	\$126,778.96					
Villanova	\$3,584.50					
Westfield	<u>\$12,775.22</u>					
	\$605,978.76					

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Reallocating Salary Grade for Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer

BY: Administrative Services, Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Probation Director (Group B) requested a review of the Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer salary grade; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer positions as compared to similar positions in that department; and

WHEREAS, the positions of Probation Assistant (Including Spanish Speaking), Probation Officer Trainee (Including Spanish Speaking), Probation Officer (Including Spanish Speaking) and Sr. Probation Officer is covered by the terms of the CSEA 6300 Agreement and is allocated to Grade 12, Grade 14, Grade 17, and Grade 20; respectively, of the CSEA 6300 salary schedule; and

WHEREAS, the Human Resources staff has recommended that the four (4) positions be increased one (1) grade on the CSEA 6300 salary schedule; and

WHEREAS, the Reallocation Committee as defined by the CSEA Unit 6300 Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of CSEA Unit 6300, met and approved the recommended grade change; now therefore be it

RESOLVED, That the title of Probation Assistant (Including Spanish Speaking) currently allocated to salary grade 12 shall be reallocated to salary grade 13; and be it also

RESOLVED, That the title of Probation Officer Trainee (Including Spanish Speaking) currently allocated to salary grade 14 shall be reallocated to salary grade 15; and be it also

RESOLVED, That the title of Probation Officer (Including Spanish Speaking) currently allocated to salary grade 17 shall be reallocated to salary grade 18; and be it also

RESOLVED, That the title of Sr. Probation Officer currently allocated to salary grade 20 shall be reallocated to salary grade 21.

**2024 CSEA 6300 SALARY SCHEDULE
3% increase over 2023 Salary Schedule**

Grade	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
12	22.90	23.89	24.54	25.34	26.21	27.04	27.85	28.69	29.55

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13	23.50	24.54	25.34	26.21	27.04	27.94	28.78	29.64	30.53
14	24.30	25.34	26.21	27.04	27.94	28.94	29.81	30.70	31.62
15	25.18	26.21	27.04	27.94	28.94	29.99	30.89	31.82	32.77
17	26.81	27.94	28.94	29.99	30.98	32.11	33.07	34.06	35.08
18	27.67	28.94	29.99	30.98	32.11	33.26	34.26	35.29	36.35
20	29.62	30.98	32.11	33.26	34.52	35.77	36.84	37.95	39.09
21	30.76	32.11	33.26	34.52	35.77	37.14	38.25	39.40	40.58

2025 CSEA 6300 SALARY SCHEDULE

3% increase over 2024 Salary Schedule

12	23.59	24.61	25.28	26.10	27.00	27.85	28.69	29.55	30.44
13	24.21	25.28	26.10	27.00	27.85	28.78	29.64	30.53	31.45
14	25.03	26.10	27.00	27.85	28.78	29.81	30.70	31.62	32.57
15	25.94	27.00	27.85	28.78	29.81	30.89	31.82	32.77	33.75
17	27.61	28.78	29.81	30.89	31.91	33.07	34.06	35.08	36.13
18	28.50	29.81	30.89	31.91	33.07	34.26	35.29	36.35	37.44
20	30.51	31.91	33.07	34.26	35.56	36.84	37.95	39.09	40.26
21	31.68	33.07	34.26	35.56	36.84	38.25	39.40	40.58	41.80

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date