

## Agenda

Public Facilities Committee

**December 9, 2024, 4:00 p.m., Legislative Chambers**

**Livestreamed on YouTube**

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (11/12/24)
- C. Privilege of the Floor
1. Proposed Resolution – Confirm Re-Appointments – South & Center Chautauqua Lake Sewer District Board
2. Proposed Resolution – Authorize the use of South and Center Chautauqua Lake Sewer District Contingency Funds for a District Extension Map & Plan
3. Proposed Resolution – Amend 2024 Budget to Purchase an Additional Asphalt Hot Box Trailer, Using Funding from the American Rescue Plan Act (ARPA)
4. Proposed Resolution – Authorize Lease Agreement with City of Jamestown for Office Space for Chautauqua County Health Department
5. Proposed Resolution – Authorize Public Hearing for Lease Agreement of office Suite 46 at Chautauqua County Jamestown Airport Terminal Building
6. Proposed Resolution – Authorize Public Hearing for Commercial 5 Year Lease Agreement for the Jamestown Airport with the New York State Department of Motor Vehicles, for purpose of CDL testing on a daily basis Monday through Friday
7. Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029
8. Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029
9. Other –

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Confirm Re-Appointments – South & Center Chautauqua Lake Sewer District Board

**BY:** Public Facilities Committee:

**AT THE REQUEST OF:** Chairman Pierre Chagnon:

WHEREAS, the Board of Directors of the South & Center Chautauqua Lake Sewer District has recommended the following re-appointments; therefore be it

RESOLVED, That the Chautauqua County Legislature confirm the following re-appointments to the South & Center Chautauqua Lake Sewer Districts Board:

Pierre Chagnon  
3714 Westman Road  
Bemus Point, NY 14712  
Term Expires: 12/31/2030

Karen Rine  
87 Longview Ave. WE  
Jamestown, N.Y. 14701  
Term Expires: 12/31/2030

William Chandler  
207 W. Summit Avenue  
Lakewood, NY 14750  
Term Expires: 12/31/2030

\_\_\_\_\_  
**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize the use of South and Center Chautauqua Lake Sewer District Contingency Funds for a District Extension Map & Plan

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the South and Center Chautauqua Lake Sewer Districts (Sewer District) wish to prepare a map, plan, and cost estimate for a sewer system to serve the area between Maple Springs and Dewittville; and

WHEREAS, an engineering study is required to complete the task; and

WHEREAS, the existing Sewer District budget includes approximately \$250,000 in a contingency account; and

WHEREAS, the Sewer District desires to use a portion of its contingency funds for the engineering study; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 budget:

INCREASE APPROPRIATION ACCOUNT:

ESS.8120.----.4	Contractual – Sanitary Sewers	\$5,000
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DECREASE APPROPRIATION ACCOUNT:

ESS.9089.----.4	Contractual – Undistributed Benefits	\$5,000
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**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2024 Budget to Purchase an Additional Asphalt Hot Box Trailer, Using Funding from the American Rescue Plan Act (ARPA)

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, President Biden signed into law the American Rescue Plan Act (ARPA) on March 11, 2021, and this legislation contains a wide array of stimulus and recovery funding designed to ensure the nation's swift economic and public health recovery from COVID-19; and

WHEREAS, Chautauqua County received an award of \$24,649,420 in ARPA funding, all of which is available for general county spending based on the Treasury Department's revenue loss formula and other guidance; and

WHEREAS, an ARPA Spending Plan was thoroughly reviewed by an ARPA working group, the County Executive, and the County Legislature, and was adopted pursuant to Resolution No. 202-21; and

WHEREAS, some funds allocated in the ARPA Spending Plan are no longer needed for the originally designated project(s), and are now available for other projects, and a procedure has been established for the ARPA working group to review new requests for APPA funds and to allocate the available funds; and

WHEREAS, the additional Asphalt Hot Box Trailer project fits within the guidelines for ARPA spending, is needed to provide the ability to patch and repair asphalt road surfaces, as needed throughout the year, and budget amendments are necessary to authorize spending for the project; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2024 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

H.5130.626.4	Contractual—Asphalt Hot Box Trailer	\$28,940
A.9950.----.9	Interfund Transfers—Transfer to Capital	<u>\$28,940</u>
	Total	\$57,880

INCREASE REVENUE ACCOUNTS:

H.5130.626.R503.1000	Interfund Transfers—Interfund Transfer	\$28,940
A.9950.----.R408.9ARP	Federal Aid—Oth Fed Aid ARPA Funds	<u>\$28,940</u>
	Total	\$57,880

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Lease Agreement with City of Jamestown for Office Space for Chautauqua County Health Department

**BY:** Public Facilities, Human Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua desires to lease approximately 668 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York for use by the Chautauqua County Health Department; and

WHEREAS, lease payments will be paid in full by New York State Lead Rental Registry grant funds; and

WHEREAS, lease payments for 2025 are included in the 2025 County budget; and

RESOLVED, That the County Executive is hereby authorized and empowered to execute a lease agreement with the City of Jamestown upon the following terms and conditions:

1) Premises. Approximately 668 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York.

2) Term. January 1, 2025 through December 31, 2029.

3) Rent:

January 1, 2025 through December 31, 2025: \$14.86 per square foot, an annual sum not to exceed Nine Thousand Nine Hundred Twenty-six and 48/100 Dollars (\$9,926.48), which equals Eight Hundred Twenty-seven and 21/100 Dollars (\$827.21) per month.

January 1, 2026 through December 31, 2026: \$15.46 per square foot, an annual sum not to exceed Ten Thousand Three Hundred Twenty-seven and 28/100 Dollars (\$10,327.28), which equals Eight Hundred Sixty and 61/100 Dollars (\$860.61) per month.

January 1, 2027 through December 31, 2027: \$16.08 per square foot, an annual sum not to exceed Ten Thousand Seven Hundred Forty-one and 44/100 Dollars (\$10,741.44), which equals Eight Hundred Ninety-five and 12/100 Dollars (\$895.12) per month.

January 1, 2028 through December 31, 2028: \$16.72 per square foot, an annual sum not to exceed Eleven Thousand One Hundred Sixty-eight and 96/100 Dollars (\$11,168.96), which equals Nine Hundred Thirty and 75/100 Dollars (\$930.75) per month.

January 1, 2029 through December 31, 2029: \$17.39 per square foot, an annual sum not to exceed Eleven Thousand Six Hundred Sixteen and 52/100 Dollars (\$11,616.52), which equals Nine Hundred Sixty-eight and 04/100 Dollars (\$968.04) per month.

4) Utilities. Landlord shall be responsible for all utilities, including heat, except County shall be responsible for phone and Internet service.

5) Other. As negotiated by the County Executive.

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Public Hearing for Lease Agreement of office Suite 46 at Chautauqua County Jamestown Airport Terminal Building

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport in the Town of Ellicott in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and to enhance current and future economic development in the County; and

WHEREAS, Chase Aviation Company LLC., has been a tenant and leased office facilities at the Jamestown Airport main terminal building for the purpose of operating an Aviation consulting business since 2020; and

WHEREAS, the Airport Commission has considered and recommends continuing leasing office space in the airport terminal to Chase Aviation Company LLC., for the purpose of operating an aircraft brokerage and management business; and

WHEREAS, a public hearing pursuant to Article 14 of the General Municipal Law is required prior to approval of a lease of airport facilities; now therefore be it

RESOLVED, That pursuant to General Municipal Law, a public hearing on the proposed lease agreement of the Chautauqua County Jamestown Airport Office 46 with Chase Aviation Company LLC, to include substantially the following terms and conditions, shall be held at 6:35 p.m. during the meeting of the Chautauqua County Legislature to occur on January 22, 2025, in the Legislative Chambers, Gerace Office Building, Mayville, New York 14757:

1. Term. Three years commencing on January 1, 2025, and terminating on December 31, 2027.
2. Premises. Terminal Building Office No. 46, a 414 gross square foot office located at the Chautauqua County Jamestown Airport, with access to a private bathroom, non-exclusive use of the baggage room No. 33, access to garage space adjacent to main terminal building for corporate vehicle, 2 parking spaces in front of terminal building, and access to the terminal apron.
3. Payment. Tenant shall pay County a monthly fixed rental fee of Five Hundred Seventy-Five and no/100 Dollars (\$575.00).
4. Other. As negotiated by the County Executive.

; and be it further

RESOLVED, That the Clerk of the Legislature is authorized and directed to publish notice of this hearing at least ten (10) days prior thereto in the official newspapers of the County of Chautauqua.

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Public Hearing for Commercial 5 Year Lease Agreement for the Jamestown Airport with the New York State Department of Motor Vehicles, for purpose of CDL testing on a daily basis Monday through Friday

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport in the Town of Ellicott in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and to enhance current and future economic development in the County; and

WHEREAS, the County and New York State Department of Motor Vehicles have a longstanding history of cooperating regarding the use of the airport parking lot for CDL testing and wish to enter into a long-term lease; and

WHEREAS, the Airport Commission has considered and recommends continuing leasing or licensing parking lot use to the Department of Motor Vehicles, for the purpose of CDL testing; and

WHEREAS, a public hearing pursuant to Article 14 of the General Municipal Law is required prior to approval of a lease of airport facilities; now therefore be it

RESOLVED, That pursuant to General Municipal Law, a public hearing on the proposed lease agreement of the Chautauqua County Jamestown Airport parking lot with NYS DMV to include substantially the following terms and conditions, shall be held at 6:35 p.m. during the meeting of the Chautauqua County Legislature to occur on January 22, 2025, in the Legislative Chambers, Gerace Office Building, Mayville, New York 14757:

1. Term. Five years commencing on April 1, 2025, and terminating on March 31, 2030.
2. Premises. Non-exclusive use of the main parking lot for CDL testing and such use of public areas of the terminal as required for support activities.
3. Payment. Tenant shall pay County an annual fixed rental fee of Twelve Hundred Fifty (\$1,250) during the first year of the lease, with an annual increase of 2% each subsequent year of the lease.
4. Other. As negotiated by the County Executive.

; and be it further

RESOLVED, That the Clerk of the Legislature is authorized and directed to publish notice of this hearing at least ten (10) days prior thereto in the official newspapers of the County of Chautauqua.

\_\_\_\_\_  
**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County Dunkirk Airport is designated a national air transportation facility within the U.S. National Plan for Integrated Airport Systems (“NPIAS”); and

WHEREAS, inclusion in the NPIAS makes the Chautauqua County Dunkirk Airport eligible for Federal grant funding under the Airport Capital Improvement Program (“ACIP”), a grant-in-aid program, to assist local airport sponsors to maintain aviation facilities in exchange for certain grant assurances and obligations; and

WHEREAS, these Federal grants and the Bipartisan Infrastructure Law (“BIL”) Funds, to be used through 2026, when combined with New York State Department of Transportation (“NYSDOT”) matching funds provide ninety five percent (95%) of the capital expense necessary to maintain the Chautauqua County Dunkirk Airport; and

WHEREAS, the NYSDOT also offers grant funding opportunities separate from Federal grant programs, which may be suitable for some projects and will provide up to ninety percent (90%) of the capital expense necessary for accepted projects; and

WHEREAS, the County of Chautauqua has an established program to annually review and update the federal five-year ACIP to identify essential requirements for maintenance of airport runways, taxiways, and other facilities as outlined in the Airport Master Plan; and

WHEREAS, the Capital Budget of Chautauqua County included appropriations to supply the local share of such grants in the past and may do so in the future; and

WHEREAS, the Airport Commission has reviewed and approved these projects; therefore be it

RESOLVED, That the County Executive be and hereby is authorized to apply for federal and state aid for the following projects at the Chautauqua County Dunkirk Airport that are included in the current five-year ACIP plan:

FY 2025	Easement Acquisition and Update Existing Avigation Easements – Runways 6 and 24, RPZ and Approach
FY 2025	Rehabilitate Taxiway A West - Pavement and MITL - Design
FY 2025	Security Gate Upgrades - Design & Construction (BIL funding)
FY 2026	Obstruction Removal Runway 6-24 - Design
FY 2026	Land Acquisition and Update Existing Avigation Easements – Runways 15 and 33, RPZ and Approach
FY 2026	Rehabilitate Runway 15-33 - Design
FY 2026	Rehabilitate Taxiway B North - Pavement and MITL – Design (BIL funding)
FY 2026	Construct T-Hangar Taxilane – Design (BIL funding)
FY 2026	T-Hangar - Design & Construction (NYSDOT/Aviation Division funding)
FY 2027	Obstruction Removal – Runway 6-24 - Construction
FY 2027	Obstruction Removal – Runway 15-33 - Design
FY 2027	Rehabilitate Runway 6-24 - Design
FY 2027	Rehabilitate Taxiway A West - Pavement and MITL- Construction

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

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**County Executive**

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**Date**



FY 2027 Construct T-Hangar Taxilane - Construction - (BILfunding)  
FY 2028 Obstruction Removal – Runway 15-33 - Construction  
FY 2028 Rehabilitate Runway 15-33 - Construction  
FY 2028 Rehabilitate Taxiway B North - Pavement and MITL - Construction  
FY 2028 Reconstruction Runway 15-33 PAPI - Design and Construction  
FY 2028 Terminal Building Upgrades (NYSDOT/Aviation Division & BIL  
funding)  
FY2029 Rehabilitate Runway 6-24 - Construction  
FY2029 Rehabilitate T-Hangar Apron - Design

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**

\_\_\_\_\_  
**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2025-2029

**BY:** Public Facilities and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County Jamestown Airport is designated a national air transportation facility within the U.S. National Plan for Integrated Airport Systems (“NPIAS”); and

WHEREAS, inclusion in the NPIAS makes the Chautauqua County Jamestown Airport eligible for Federal grant funding under the Airport Capital Improvement Program (“ACIP”), a grant-in-aid program, to assist local airport sponsors in maintaining aviation facilities in exchange for certain grant assurances and obligations; and

WHEREAS, these Federal grants and the Bipartisan Infrastructure Law (“BIL”) Funds, to be used through 2026, when combined with New York State Department of Transportation (“NYSDOT”) matching funds provide ninety five percent (95%) of the capital expense necessary to maintain the Chautauqua County Jamestown Airport; and

WHEREAS, the NYSDOT also offers grant funding opportunities separate from Federal grant programs, which may be suitable for some projects and will provide up to ninety percent (90%) of the capital expense necessary for accepted projects; and

WHEREAS, the County of Chautauqua has an established program to annually review and update the federal five-year ACIP to identify essential requirements for maintenance of airport runways, taxiways, and other facilities as outlined in the Airport Master Plan; and

WHEREAS, the Capital Budget of Chautauqua County included appropriations to supply the local share of such grants in the past and may do so in the future; and

WHEREAS, the Airport Commission has reviewed and approved these projects; now therefore be it

RESOLVED, That the County Executive be and hereby is authorized to apply for federal and state aid for the following projects at the Chautauqua County Jamestown Airport that are included in the current five-year ACIP plan:

FY 2025	Replace Airfield Guidance Signs - Construction
FY 2025	On & Off Airport Obstruction Removal - Design & Permitting
FY 2025	Appraisal & Pre-Negotiations for Off-Airport Easement Acquisition - (Local Incurrence of Cost)
FY 2025	Terminal Apron Reconstruction – pavement & lighting - Design
FY 2025	Hangar L Renovation/Improvements (NYSDOT/Aviation Division)
FY 2026	Runway 13-31 Rehabilitation - Construction
FY 2026	Terminal Building Renovations – Construction (BIL funding)
FY 2027	On & Off Airport Obstruction Removal - Construction
FY 2027	Terminal Apron Reconstruction - Construction
FY 2028	Realign Taxiway D - Design
FY 2029	Realign Taxiway F - Design