

Minutes  
Administrative Services Committee  
**September 16, 2024, 5:00 p.m., Legislative Chambers**  
**Livestreamed on YouTube**  
**Gerace Office Building, Mayville, NY**

Members Present: Scudder, Heiser, Vanstrom, Parker, Anthony

Others: Lee, Chagnon, Martin, Wilson, Crow, Zafuto, Ihrig, DeAngelo, Makowski

**Complete video of meeting can be viewed on YouTube**

Chairman Scudder called the meeting to order at 5:07 p.m.

Approval of Minutes (08/19/24)

MOVED by Legislator Anthony, SECONDED by Legislator Vanstrom.

*Unanimously Carried*

Privilege of the Floor

No one chose to speak.

---

Tabled Resolution – Reallocating Salary Grade for Case Manager (Health) – *Presented by Lacey Wilson, Deputy Public Health Director*

*MOVED by Legislator Parker, SECONDED by Legislator Vanstrom to bring to the floor  
– Unanimously Carried to bring to the floor*

*Unanimously Carried*

Proposed Resolution – Amend ITS Budget – Communications System for Upgrade Project –  
*Presented by Jon DeAngelo, Chief Information Officer*

*Unanimously Carried*

Proposed Resolution – Amend Spending Plan and 2024 Budget for Chautauqua County  
Projects Funded by the American Rescue Plan Act (ARPA) – *Presented  
by Blake Ihrig, Director of Administrative Services with the Department  
of Finance*

*Unanimously Carried*

---

MOVED by Legislator Vanstrom, SECONDED by Legislator Heiser to adjourn

*Unanimously Carried (5:23 p.m.)*

Respectfully submitted and transcribed,  
Olivia Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk