

Minutes
Audit & Control Committee
April 17, 2025, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder, Dickey

Absent: Nelson, Johnson

Others: Chagnon, N. Quattrone, Card, Rothwell, Crow, Dennison, Oehlbeck, Makowski, Wendel, Vento, Ihrig, Schmidt, Zafuto, Guttman, Peters, Abdella

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:37 a.m.

Approval of Minutes (3/20/25)

MOVED by Legislator Scudder, SECONDED by Legislator Dickey to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Amend 2025 Budget for CARTS – *Presented by Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget to Implement Waterway Hazard Removal Using Interest Earnings from American Rescue Plan Act (ARPA) and 3% Occupancy Tax Reserve – *Presented by Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – A Resolution Authorizing \$1,612,000 Bonds of the County of Chautauqua, New York, to pay the Cost of the Increase and Improvement of the Portland Pomfret Dunkirk Sewer District in and for said County – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – North Chautauqua Lake Sewer District Determinations in Relation to the Upgrade of Wastewater Treatment Plant Infrastructure – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District, Pierre Chagnon, Chairman of the Legislature*

Unanimously Carried

Proposed Resolution – North Chautauqua Lake Sewer District Capital Account Establishment in Relation to the Project to Upgrade Wastewater Treatment Plant Infrastructure – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District, Pierre Chagnon, Chairman of the Legislature*

Unanimously Carried

Proposed Resolution – A Resolution Authorizing the Issuance of \$10,147,000 Bonds of the County of Chautauqua, New York, to Pay the Cost of the North Chautauqua Lake Sewer District Upgrade of Wastewater Treatment Plant Infrastructure Project – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District, Pierre Chagnon, Chairman of the Legislature*

Unanimously Carried

Proposed Resolution – Authorize County to Apply for Grants on Behalf of the North Chautauqua Lake Sewer District for Upgrade of Wastewater Treatment Plant Infrastructure – *Presented by Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District, Pierre Chagnon, Chairman of the Legislature*

Unanimously Carried

Proposed Resolution – A Resolution Authorizing \$5,480,000 Bonds of the County of Chautauqua, New York, to pay the cost of the Increase and Improvement of the North Chautauqua Lake Sewer District in and for said County – *Presented by Kitty Crow, Finance Director and Mathew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Amend Capital Project Accounts—Jamestown Community College – *Presented by Kathleen Dennison, Temporary Director of Administrative Services for Health and Human Services JCC*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Miscellaneous Department – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets from 2024 to 2025 – *Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

Unanimously Carried

Proposed Resolution – Amend Spending Plan and 2024 Budget for Chautauqua County Projects funded by the American Rescue Plan Act (ARPA) – *Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

Unanimously Carried

Proposed Resolution – Supporting Passage of A.7251 & S.7149 - “AN ACT to amend the tax law, in relation to extending the authorization for Chautauqua County to impose an additional one percent rate of sales and compensating use taxes.” – *Presented by Steve Abdella, Legislature Parliamentarian*

Unanimously Carried

Proposed Resolution – Supporting Passage of A.7256 & S.7195 - “AN ACT to amend the chapter 405 of the laws of 2007, amending the tax law relating to increasing hotel/motel taxes in Chautauqua County, in relation to extending the expiration of such provisions; and to amend chapter 335 of the laws of 2023, amending the tax law relating to the allocation of revenue from the hotel and motel taxes in Chautauqua County, in relation to extending the expiration of such provisions” – *Presented by Steve Abdella, Legislature Parliamentarian*

Unanimously Carried

Proposed Resolution – Authorize Amendment of Lease Agreement with the City of Dunkirk to Increase Office Space for the Office of the Chautauqua County Public Defender – *Presented by Derick Gregory, Assistant Public Defender, Josh Rothwell, Assistant Deputy Director of Public Facilities*

Unanimously Carried

Proposed Resolution – Setting the Salary for Discovery Facilitator – *Jason Schmidt, District Attorney*

Unanimously Carried

Proposed Resolution – Setting the Salary for Chief Paramedic – *Presented by Noel Guttman, Director of Emergency Services, Bonnie Peters, Emergency Services Account Clerk*

Unanimously Carried

Proposed Resolution – FY2024 Hazardous Materials Emergency Preparedness (FY24HMEP) Grant Program – *Presented by Noel Guttman, Director of Emergency Services, Bonnie Peters, Emergency Services Account Clerk*

Unanimously Carried

Proposed Resolution: Authorizing Submission of Application for 2025 Community Development Block Grant Funding through the New York State Office of Community Renewal – *Presented by Stephanie Nick, Special Projects Coordinator with the Department of Planning & Economic Development*

Unanimously Carried

Discussion – Compliance Report – *Presented by Debbie Makowski, Director of Human Resources/Compliance Officer*

Other –

Chautauqua County 5-Year Projections Report – *Presented by Kitty Crow, Finance Director*

MOVED by Legislator Dickey, SECONDED by Legislator Scudder to adjourn

Unanimously Carried (10:19 p.m.)

Respectfully submitted and transcribed,
Kristi Zink, Deputy Clerk of the Legislature/Nancy Quattrone, Senior Stenographer