

Minutes
Administrative Services Committee
April 14, 2025, 5:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Heiser, Vanstrom, Anthony

Absent: Buchanan

Others: Zink, Chagnon, Dennison, Makowski, Peters, Schmidt, Crow, Zafuto, Gould, Guttman

Complete video of meeting can be viewed on YouTube

Chairman Scudder called the meeting to order at 5:00 p.m.

Approval of Minutes (3/17/25)

MOVED by Legislator Anthony, SECONDED by Legislator Vanstrom.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Proposed Resolution – Amend Capital Project Accounts - Jamestown Community College –
*Presented by Kathleen Dennison, Temporary Director of Administrative
Services for Health and Human Services JCC*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Miscellaneous
Department – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Setting the Salary for Chief Paramedic – *Presented by Noel Guttman,
Director of Emergency Services, Bonnie Peters, Emergency Services
Account Clerk*

Unanimously Carried

Proposed Resolution – Setting the Salary for Discovery Facilitator – *Presented by Jason
Schmidt, District Attorney*

Unanimously Carried

Proposed Resolution – Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets from 2024 to 2025 – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Amend Spending Plan and 2024 Budget for Chautauqua County Projects funded by the American Rescue Plan Act (ARPA) – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Supporting Passage of A.7251 & S.7149 - “AN ACT to amend the tax law, in relation to extending the authorization for Chautauqua County to impose an additional one percent rate of sales and compensating use taxes.” – *Presented by Kitty Crow, Finance Director, Pierre Chagnon, Chairman of the Legislature*

Unanimously Carried

Proposed Resolution – Supporting Passage of A.7256 & S.7195 - “AN ACT to amend the chapter 405 of the laws of 2007, amending the tax law relating to increasing hotel/motel taxes in Chautauqua County, in relation to extending the expiration of such provisions; and to amend chapter 335 of the laws of 2023, amending the tax law relating to the allocation of revenue from the hotel and motel taxes in Chautauqua County, in relation to extending the expiration of such provisions” – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

MOVED by Legislator Heiser, SECONDED by Legislator Anthony to adjourn

Unanimously Carried (5:40 p.m.)

Respectfully submitted and transcribed,
Kristi Zink, Deputy Clerk of the Legislature/Nancy Quattrone, Senior Stenographer