

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, November 14, 2024, 4:00 p.m.

Dunkirk Town Hall, 4737 Willow Road, Dunkirk, NY 14048

Chairman Pacos called the meeting to order at 4:00 p.m.

Pledge of Allegiance

The roll was called and a quorum was present.

Members Present: Rich Lewis, Brian Puro, Craig Miller, Priscilla Penfold, Dan Pacos, Bob Bankoski, Tom Wik, John Penhollow, Richard Lascola

Members Absent: Terry Niebel, Dave Hazelton

Others: Kathy Tampio, Jean Crane, Randy Woodbury, John Esperson, Natalie Whiteman, Michelle Twitchell, Mark Twitchell, Pierre Chagnon, Jay Warren, Jim Crowell, Allison Vento, Loren Laurito

MOVED by Bankoski, SECONDED by Miller, the minutes of 10-24-2024 were approved as amended by unanimous vote.

Privilege of the Floor

- John Esperson –questioned if Village of Fredonia joined the NCCWD, would village be responsible for any of the payback CBI WW owes the county? *Answer by Pacos – NO.*
- Jay Warren – re: As a resident of the Town of Dunkirk, how payback of NCCWD Capital project will be paid back? And how what CBI WW owes the NCCWD will be paid off? *Answer by Pacos – Capital project county funds paid through bonding by the District. CBI WW payback to NCCWD includes unpaid past billing plus interest. – to be paid by all the CBI municipalities.*
- Michelle Twitchell – As Village of Fredonia Trustee, recounted conversations regarding the two emergency connections with NCCWD via Town of Pomfret water mains. Asked if defective connection not yet in service to remedy at NCCWD expense? *Answer – Pacos – connections are not failing and are operational. Answer Whiteman - Pressure control points are needed in the Village water system which the Village must correct at their expense.*
- Rich Lewis – re: status of lab testing services? *Answer – Whiteman – working with current County contract for lab services with Microbac for contract amendment.*

Communications

1. Email – Municipal Solutions – re: extension of terms of current contracts for ESD grant and EFC grant/loan financial administration.

2. Email – ESD contact Rosemary McCabe – receipt of ESD Y884 Grant funds for Phase I Capital Project.

Unfinished Business

- DOCCS funds – Peter Clark stalled with negotiations with DOCCS. Pacos will pursue a meeting with Governor Hochul staff to assist.
- CBI WW Payment Agreement –meeting between Municipal and county officials set for November 18, 2024.
- Leak Detection – Rural Water survey still not received. Pacos introduced new CBI WW staff member Loren Laurito who fills position from resignation of Mitch Magierski.

New Business

1. MOVED by Lewis, SECONDED by Bankoski, to approve payment of City of Dunkirk Water Bills as listed pursuant to Contract #18-39-04;
 - a. 0002964-24-21 Willow Road Master Meter in the amount of \$140,403.60
 - b. 0002971-24-22 181 Stegelski Ave. Master Meter in the amount of \$58,230.60
 - c. 0002972-24-23 Stegelski Ave Master Meter in the amount of \$103.20
 - d. 0002973-24-24 Lake Shore Dr E Master Meter in the amount of \$5.15
 - e. 0002974-24-25 Brigham Rd Master Meter in the amount of \$34,504.92
 - f. 0002975-24-26 Vineyard Dr Master Meter in the amount of \$10.32
 - g. 0002965-24-27 Lake Shore Dr W in the amount of \$1,816.32

Unanimously Adopted

2. MOVED by Lewis, SECONDED by Bankoski, to approve extension of term of Municipal Solutions, Inc. contract #20-39-01 EFC Grant fiscal administration and contract #21-39-02 ESD Grants fiscal administration to June 30, 2025 and increase contract #21-39-02 by \$5,000.00 for a new total contract amount of \$35,000.00.

Unanimously Adopted

Reports

- **Chairman’s Report** – reviewed County Finance reports from County Budget.

CBI Water Works Update – Loren Laurito to replace Mitch Magierski.

- **Financial Report and Administrative Update** –Financial Reports prepared by by Kathy Tampio (Hard copy Capital Report and 2024 Budget to date provided to Board members and placed on file) Current Balance due from CBI WW = \$1,557,143.62. A County resolution will be on the November 20, 2024 Legislature meeting to authorize the acceptance of ESD Grant Z706 in the amount of \$1,000,000 for the Phase 2 Capital Project. County has received ESD Grant Y884 in the amount of \$1,000,000 for Phase 1 Capital Project.
- **Grants Update** –
 - DOCCS –letter and documentation sent from Village of Brocton to amend contract with DOCCS. Awaiting DOCCS approval.
 - ESD – 1st grant disbursement received in the amount of \$1,000,000
 - EFC – draw #21 received from EFC in the amount of \$90,879.58

Capital Projects Update – NA

Discussion/Other

MOVED to Adjourn by Lewis, SECONDED by Bankoski and Unanimously Carried, the meeting ended at 4:35 p.m.

Respectfully Submitted,
Kathy Tampo, Financial Analyst - Chautauqua County
Legislature/NCCWD Administrative Coordinator

- Next Board meeting – December 12, 2024, 4:00 pm,
Dunkirk Town Hall

Approved 12/19/2024