

AIRPORTS COMMISSION MEETING

May 1st, 2024

9:00AM

Members present: John Watkins; John Shedd, Greg Jones, Jay Churchill

Members absent: Phil Landy; Dave Wilfong- Commission Chair, Kyle Crandall

Guests: Timothy Card, Shannon Fischer, Brian Bates, LCOL Ellen Maternowski, Maggie Richardson

CALL TO ORDER

The meeting was called to order at 9:02AM by John Watkins

APPROVAL OF MINUTES

The minutes of the Commission Meeting for April 2024 were approved, following a motion made by Greg Jones and second by John Shedd

FIRST PRIVILEGE OF THE FLOOR

- None

AIRPORT MANAGERS REPORT

Financial Posture

- On track

Operating Budget

- No change

FBO Flowage

- Fuel Flowage is down at JHW in February but was up in March
- Fuel Flowage at DKK was down in February, and up in March
- Discussion if weather had anything to do with it.
 - Discussion of charting the weather to see the trends.

Regulatory Compliance

- N/A

Grants

- Application was submitted for ARFF testing equipment for the current truck.

Resolutions

- An emergency resolution for ARFF testing equipment was submitted and approved.
 - The testing equipment for the truck will test the foam and recirculate to ensure we are not testing onto the ground.

- Solar MOU – DKK – Approved by Legislators
 - NYSERDA -
 - This will utilize approximately 70 acres of land. Land lease to the airport at FMV.
 - NYSERDA will maintain the land and the panels.
 - Discussion of the energy storage and battery
 - Power will go to the battery first, then goes to the grid as needed.
 - Discussion of storing the power and selling it at peak times.
 - Shannon Fischer, showed the group on a map of the Dunkirk Airport where these Solar panels will be located. Storage of the energy will be off the airport property.
 - Discussion of having the MOU approved is the first step. Second step will be a study done by NYSERDA, to see if project is feasible.
- DKK NYS 2 Hangar doors – Accept Grand award – In process for May
- JHW NYS Terminal Renovations – Accept Grand Award – In Process for May
- JHW Lease of parking lot for 1 year – In process
 - Discussion of proposing lease for longer; re-evaluate if commercial service returns

Business Development

- Hangar A – “Luscombe” is up to date on their rent.
 - There will be an auction of parts before the end of summer.
 - We will be doing a RFP by the end of the summer.
- Hangar C – This hangar is leased to Centric; potential business to lease soon.
- Restaurant – 2 Business that are interested. One will be doing a second tour of the building this week.
 - Discussion of the rental space and if it is listed with a real estate agent or advertised anywhere.
 - Discussion on “Fore Flight” it is listed as a running restaurant. This needs to be changed.
 - Discussion of the equipment in the restaurant.
- Solar Eclipse
 - Discussion of the air traffic at both DKK and JHW.
 - Discussion of how well the discovery flights did.
 - We had a debriefing meeting and noted some lessons learned.
 - The outdoor vendors seemed to do well.

- Indoor vendors did well, depending on what was for sale. They all were happy with starting their season off in the right direction.
- Pancake Breakfast did better on Sunday than on Monday.
- Discussion of the dedication ceremony for Joe Minarovich.
 - The family sent a beautiful thank you card.
 - Playground discussion, up on the hill to fulfill Joe's dream

Capital projects Status

- DKK tractor – JHW - ATV and Lawn Tractor

Discussed Project status at each airport

- JHW
 - Air Service recovery program. - 2nd meeting 5/4/2024
 - Fence project
 - Phase 1 – 99.99% complete
 - Need a cord for the fingerprint reader. Had to be ordered yesterday from California.
 - Phase 2 – Project is paused due to weather
- DKK
 - Hangar 3/9–is complete and centric has a new tenant as of May 1st.
 - Runway 15-33 Lighting project – Complete
 - Taxiway A – scheduled to begin Monday, May 6th.

Maintenance Operations

Brain Bates, Assistant manager of airports reviewed his report.

- We have been mowing in Dunkirk for about 2 weeks. Jamestown is still too wet.
- Spring Clean up
- Storing Snow Equipment
- Solar Eclipse set up & tear down
- Various maintenance items

Other Business

Shannon Fischer, Airport Manager

- Discussed the airport operations crew attended the snow symposium.
- Administrative Aid Position – Open – Maggie's last day is Friday 5/3/2024

LEGISLATIVE REPORT

- None

SECOND PRIVILEGE OF THE FLOOR

- None

OLD BUSINESS

- Discussion of getting a commercial airlines and restoring service at Jamestown Airport.
 - This is a problem all around the country.
 - Discussion of having the ability to have electric planes as well as gas engine planes.

NEW BUSINESS

- Discussion of receiving a complaint about FBO prices, including fuel
 - Shannon did a comparison of nearby airports.
 - DKK/JHW - \$7.71
 - Niagara Falls - \$7.75
 - Olean - \$6.25
 - Cory, PA- \$6.95
 - Buffalo - \$8.92
 - Discussion of having self-service for a dollar less a gallon.
 - To provide self-service we would have to have the equipment and need a fuel farm.
- Fuel is higher in this area. Jay Churchill stated that Centric is higher everywhere in the country.

NEXT MEETING

The next Commission meeting is June 5th at 9:00AM.

ADJOURN

The meeting was adjourned at 10:19AM with a motion from Jay Churchill and second by Greg Jones.

Respectfully Submitted
Maggie Richardson
Administrative Aide
Chautauqua County Airports