

MENTAL HEALTH THERAPIST

IMMEDIATE OPENING!!

**One (1) Full-time Permanent position @ 35 Hours/Week with benefits
Salary Starts @ \$26.30/hr.**

The Chautauqua County Department of Mental Hygiene is currently seeking qualified applicants for a full-time Mental Health Therapist at our Dunkirk, NY location. This is a professional counseling position involving responsibility for treatment of patients with social, emotional or related difficulties, which constitute a disability. Work is performed under the general supervision of a Clinic Director. Supervision may be the responsibility of the incumbent depending upon specific assignment. Does related work as required.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

A description of the duties and minimum qualifications are listed below.

PLEASE NOTE: Due to COVID-19 concerns and the safety of our staff and community, interested Candidates must complete and mail in the Chautauqua County Application for Examination/Employment (available on our website: www.co.chautauqua.ny.us click on "Employment").

Completed applications must be mailed to:

Chautauqua County Department of Human Resources
Gerace Office Building, Room 144
3 North Erie Street
Mayville, NY 14757

Equal Opportunity Employer

MENTAL HEALTH THERAPIST

DISTINGUISHING FEATURES OF THE CLASS: These are professional counseling positions involving responsibility for treatment of patients with social, emotional or related difficulties, which constitute a disability. Work is performed under the general supervision of a Clinic Director. Supervision may be the responsibility of the incumbent depending upon specific assignment. Does related work as required.

TYPICAL WORK ACTIVITIES:

Participates in the intake and screening of new clients;
Evaluates and assesses the client's psychological dysfunctions as related to the need for therapy;
Provides individual, group and family therapy;
Participates as a team member and provides mental health therapy services to help clients adjust to their disabilities and social environment;
Refers clients to additional services as clinically indicated;
Tracks and monitors client progress;
Coordinates various activity and treatment programs with social agencies;
Compiles case studies, recording pertinent information and maintains all paperwork in accordance with NYS regulations;
Plans with the community agencies related to the client's treatment and rehabilitation program to his social situation prior to his discharge;
Collects and maintains appropriate data from various sources such as professional staff and client's families to establish an overall approach to the solution of client's mental and social problems;
Maintains information on community and health resources that can be utilized during the client's care and subsequent to his discharge;
Participates in the process of transfer of clients to other levels of treatment as appropriate when assigned to a day treatment program;
Plans with community agencies to relate the patient's treatment and rehabilitation program to the social and work situation;
May function as liaison to assigned community groups.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the practices and procedures of mental health counseling and the social factors affecting disease and disability; ability to prepare written reports; thorough knowledge of community resources and how to use them effectively on behalf of the client; ability to effectively treat the mentally ill and emotionally disturbed; ability to effectively communicate with clients, colleagues and other professional persons as well as family members and other supportive individuals; ability to document clearly and completely in keeping with current practices and regulations; ability to work effectively with others; ability to organize work; ability to prepare technical and informational data for both administrative and clinical purposes; good judgment; tact; initiative; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from a regionally accredited or New York State registered graduate school with a master's or

higher degree in Counseling from a program approved by the New York State Department of Education.

ADDITIONAL REQUIREMENT: Possession of New York State limited permit to practice as a Mental Health Counselor within three (3) months after appointment. Possession of a New York State license as a Mental Health Counselor within two (2) years after obtaining the Limited Permit and during service in this classification.