

# **AIRPORTS COMMISSION MEETING**

**5 JUNE 2024**

**9:00AM**

**Members present:** Dave Wilfong - Commission Chair; Phil Landy; Kyle Crandall, John Watkins; Jay Churchill

Members absent: Greg Jones; John Shedd

**Guests:** Shannon Fischer; Brian Bates, LCOL Ellen Maternowski; Mike Kirchoff; Randy Daversa; Brian Chase; Kevin Rose

## **CALL TO ORDER**

The meeting was called to order at 9:07AM by Legislator Dave Wilfong.

## **APPROVAL OF MINUTES**

The minutes of the Commission Meeting on 1 May 2024 were approved following a motion made by John Watkins and second by Jay Churchill.

## **FIRST PRIVILEGE OF THE FLOOR**

- None

## **AIRPORT MANAGERS REPORT**

### **Financial Posture**

2024 Revenue & Expense Budget at 42%.

### **FBO Flowage**

- Fuel Flowage is still down at both airports when compared to the same time last year.

### **Regulatory Compliance**

- Continuing preparation for Part 139 Inspection scheduled for Fall 2024.

### **Grants**

- No new grants in process.

### **Resolutions**

- May - KJHW - Lease of Parking Lot for 11 months – Approved.
- June – KDKK – NYS grant for 2 hangar doors accepted and in process.
- June – KJHW – Terminal Renovations NYS grant accepted and in process.
- August/September – KJHW Office space for Chase Aviation Public Hearing – TBD.

- August/September – KJHW Parking Lot 5 Year Lease Public Hearing – TBD.

### **Business Development**

- KJHW Hangar A (Luscombe) – Auction to be complete by end of summer – No change.
- KJHW Hangar C Lease – Some interest – No change.
- Restaurant RFP being reissued for interested parties.
- Airshow Planning Committee being formed for 2026 event. Kim Chase is a potential participant.

**Capital projects Status** – Approved to Purchase Lawn Tractor for KDKK – delivered April.

Large Tractor for KJHW: anticipate August delivery.

ATV and trailer for KDKK: anticipate June delivery.

### **Discussed Project status at each airport**

- KJHW
  - Air Service Recovery Program – in process; anticipated completion in August.
    - Catchment Area Complete – Phase I
    - Airline Conversations in process - Phase II
    - Public Hearing – Phase III
  - Fence project
    - Phase 1 – 99.9% complete – awaiting connecting cord.
    - Phase 2 – Started 5 March 24: 70% complete.
    - Environmental Assessment of On/Off Airport – FAA Approved. Public Hearing scheduled in July.
- KDKK
  - Hangar 3/9 new construction – Complete.
  - Runway 06 – 24 Easement acquisition/obstruction removal – No change.
    - Runway 15-33 Lighting upgrade/replacement – Complete.
    - Taxiway A (east) rehabilitation – 80% complete.
    - Taxiway A(North) rehabilitation – preliminary design work in process.
    - Solar Feasibility Study in process with NYS.

## **Maintenance Operations**

Brain Bates reviewed recent and ongoing activities.  
Grass cutting and weed spraying at both airports.  
Mandatory County training at both airports.  
KJHW Hangar C bathroom and office rehab.  
KJHW Fence project.  
KDKK Taxiway rehab and R/W 13 – 31 lighting.

## **Airport Operations**

Shannon Fischer reviewed ADS-B data for both airports.  
Mike Kirchoff announced FBO summer hours: 7:30AM to 7PM. He also mentioned the problems associated with self - service refueling at KDKK.

## **LEGISLATIVE REPORT**

None

## **CIVIL AIR PATROL**

LCOL Ellen Maternowski reported that CAP is supporting Ribfest event in Celeron and busy with squadron activities.

## **SECOND PRIVILEGE OF THE FLOOR**

None

## **OLD BUSINESS**

- A brief discussion of comparative fuel prices was introduced by Jay Churchill. Was pleased to see lower self – serve fuel price offered at DKK.

## **NEW BUSINESS**

Training and issuance of security badges is planned for 11 June from 9 to 10AM  
Airport Administrative Aide position is open.

## **NEXT MEETING**

The next Commission meeting is 3 July at 9:00AM at KJHW

## **Adjournment**

The meeting was adjourned at 10:16AM on a motion from Phil Landy and second by Kyle Crandall.