

MINUTES  
SOUTH & CENTER CHAUTAUQUA LAKE SEWER DISTRICTS  
ADMINISTRATIVE BOARD MEETING  
APRIL 5, 2022

PRESENT

Karen Rine – Chair  
Thomas Erlandson – Vice Chair  
Andrea McLean  
William Ortman  
Thomas Walsh  
Bryan Wilson

PRESENT VIA VIDEO CONFERENCE (ZOOM)

Pierre Chagnon  
Steve Abdella  
Kristen Wright  
Paul Mc Garvey – GHD

EXCUSED

William Chandler  
Robert Yates

Vice Chair Thomas Erlandson called the meeting to order @ 12:04 pm.

**William Ortman moved to approve the Board Meeting Minutes of March 1, 2022 as written and distributed. Andrea McLean seconded the motion and the motion carried unanimously.**

Mr. McGarvey of GHD provided his usual update pertaining to the construction progress of the Phase 1 Sewer Extension. Notable activities related to the construction progress are as follows: Installation of lateral valves on Chautauqua Avenue (near Cheney’s Point Creek) progressing north; installation of the lateral valves in the areas of Elm Street, Highland Avenue and Al-Mar; horizontal directional drilling for the 10” pipe (underneath the small creek just north of the BOCES Pump Station site); air and vacuum vault installation on the 2” and 3” mains that were previously installed; commencement of re-mounting of some of the electrical equipment located on the meter pedestals (following the work on the backboards- painting, etc.); and started rough grading of the trench work and some site restoration.

Moving forward over the next couple of weeks, Mr. McGarvey stated they expect to continue with the site restoration as planned, the continued installation of the lateral valves in the area of Elm Street, Highland and Al-Mar, then move up to Ross and Mason Streets. Plans too, include to continue working on the direction drilling for the 10” pipe work.

In conclusion of the progress update, Mr. McGarvey indicated that they continue to keep a close eye on the project schedule. Additionally, although there was some early concern related to obtaining the materials, so far we have been getting those in as needed.

### **ACTIONS BEFORE THE BOARD**

Mr. McGarvey then spoke about the Allowance Authorization Request (No. 2) and explained the 3 components contained in the request. The total cost for the allowance authorization request equaled \$137,869.73. Each Board member was supplied a copy of the 26 Page GHD Document, which covered (in detail) all the changes being requested along with the associated costs of each portion, separately. After much discussion and questions and answers provided by Mr. MrGarvey, it was decided to Vote for each of the three items individually, as follows:

Pertaining to Item #1 of the Allowance Authorization Request, **Andrea McLean moved to support the additional cost of \$8,660.64 to the Contractor to provide and install 6-inch magnetic flowmeters at the BOCES and Hadley Bay Sewage Pumping Stations (in lieu of the 4-inch magnetic flowmeters). Mr. Ortman seconded the motion and the motion carried unanimously by voice roll-call response from each Board Member present.**

Pertaining to Item #2 of the Allowance Authorization Request, **Andrea McLean moved to approve reimbursement to the Contractor to provide and install an additional 25 feet of #12/5 SO cord for each grinder pump whip extension and 25 feet of #18/8 SO cord for grinder pump float whip extensions, along with additional associated wire connectors and completing terminations within grinder pump basin junction box at a cost of \$54,331.09. Will Ortman seconded the motion and the motion carried unanimously by voice roll-call response from each Board Member present.**

Pertaining to Item #3 of the Allowance Authorization Request, **Karen Rine moved to approve reimbursement to the Contractor to provide 6,000 feet of 10" SDR 11 HDPE force-main piping in lieu of 10-inch SDR 21 HDPE force-main piping. This change will enable the additional 6,000 feet to be installed via horizontal directional drilling in lieu of traditional open-cut excavation installation techniques. The cost associated with Item #3 is \$74,878.00. Andrea McLean seconded the motion and a vote via roll-call was conducted. The motion passed by a vote of 4 in favor and 1 against, which came from Mr. Ortman.**

Lastly, Bryan Wilson asked the group about scheduling an update meeting. After some discussion, it was decided that the next update meeting will be held on Tuesday, April 19, 2022 @ 9:30 am. Mr. Erlandson advised the group that he will not be available for that meeting.

With no further business to discuss for the good of the Districts, **Andrea McLean moved to adjourn the meeting. Mr. Ortman seconded the motion and the motion carried unanimously. The meeting adjourned @ 1:10 pm.**

Respectfully submitted,

Lou Ann Peterson  
Recording Secretary

c: Thomas Walsh, Director, SCCLSD  
Steve Abdella, Chautauqua County and Districts' Attorney  
Board  
File