

ASSISTANT PUBLIC DEFENDER
Salary Range: \$57,073.00 - \$87,514.00/Year
35 Hrs./Wk. With Benefits

The Chautauqua County Office of the Public Defender is seeking qualified applicants to fill a full-time Assistant Public Defender vacancy out of the Mayville, NY Office.

Under the general directions of the Public Defender or an Assistant Public Defender of higher-rank, represents without charge or by order of the court with the consent of the defendant each indigent defendant who is charged with a crime as defined by Section 722(a) of the County Law. The Assistant Public Defender shall assist in and/or counsel and represent the defendant at every stage of the proceedings following his arrest and shall assist in the initiation and/or shall initiate such proceedings as in his judgment are necessary to protect the rights of the accused and may prosecute any appeals if warranted. Does related work as required.

This position will be filled on a permanent basis from candidates who apply for, and are approved for, the Assistant Public Defender title, as described below.

Interested candidates must complete the Chautauqua County Application for Examination or Employment (available by visiting chqgov.com, click on Employment) and send it to:

Chautauqua County Department of Human Resources
Gerace Office Building, Room 144
3 North Erie Street
Mayville, NY 14757
Equal Opportunity Employer

ASSISTANT PUBLIC DEFENDER

DISTINGUISHING FEATURES OF THE CLASS: Under the general directions of the Public Defender or an Assistant Public Defender of higher-rank, represents without charge or by order of the court with the consent of the defendant each indigent defendant who is charged with a crime as defined by Section 722(a) of the County Law. The Assistant Public Defender shall assist in and/or counsel and represent the defendant at every stage of the proceedings following his arrest and shall assist in the initiation and/or shall initiate such proceedings as in his judgment are necessary to protect the rights of the accused and may prosecute any appeals if warranted. Does related work as required.

TYPICAL WORK ACTIVITIES:

Assists in and/or represents and counsels defendants at every stage of the proceedings following arrest;
Assists in and/or initiates such proceedings which are necessary to protect the rights of the accused;
Assists in and/or prepares any appeal which is warranted under existing circumstances;
Keeps records and makes reports.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principles and practices of Criminal Law applicable to State and Federal Criminal Laws; good knowledge of criminal court procedures and of the rules of evidence; skill in the preparation of briefs; skill in presentation of a defense before a jury; special ability to analyze, appraise and apply legal principles, facts and precedent to legal problems; good command of language; initiative; tact; courtesy; good professional and administrative judgment; and good physical condition commensurate with demands of the job.

MINIMUM QUALIFICATIONS: Eligibility for admission to practice as an attorney and counselor at law before the courts of the State of New York at the time of application for appointment. Admitted to the Bar of the State of New York at the time of appointment.