

**CASE MANAGER (HEALTH) – CHAUTAUQUA COUNTY GOVERNMENT
DEPARTMENT OF MENTAL HYGIENE & SOCIAL SERVICES**

The Chautauqua County Department of Mental Hygiene and Social Services is seeking qualified applicants to fill one (1) Full-Time (35 hours/week) Case Manager (Health) position to work out of the Mayville, NY office. Starting salary is \$21.10/hour with eligibility of pay increase after six months of continued employment.

This is a para-professional social casework position for the Early Intervention Program of the Chautauqua County Department of Health. The incumbent will assist in developing, promoting and monitoring a service plan for children and their families seeking services. The work involves field visits and office work assisting families to identify and obtain available and appropriate services as well as conduct intake assessment and referral activities. Does related work as required.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes:

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| - Health Insurance (including Dental & Vision plan) | - 13 Paid Holidays |
| - Health Savings Account (partially funded by the County) | - Vacation & Sick Time |
| - Flex Spending Account | - Personal Days |
| - NYSLERS Pension | - NYS Deferred Compensation |
| - Eligible for Federal Public Service Loan Forgiveness | - Wellness Program |
| - Mileage Reimbursement (when applicable) | |

Minimum Qualifications: ***EITHER*** Requires a Bachelor's degree in a Health or Human Services related field; ***OR*** an Associate's degree in a Health or Human Services related field PLUS two (2) years of full-time, paid experience providing case management services to young children and their families.

Additional Requirements: Successful candidate must have the ability to meet the regular transportation requirements in carrying out fieldwork assignments at time of appointment and during service in this classification. Also, Candidates must not have been convicted of an alcohol or drug related driving offense, or have been convicted of refusing to submit to a Blood Alcohol Content (BAC) or chemical test for a period of three (3) years prior to the date of written test. Additionally, candidates that pass the written test and appear on the eligible list must not have been convicted of an alcohol or drug related driving offense, or have been convicted of refusing to submit to a Blood Alcohol Content (BAC) or chemical test for a period of three (3) years prior to certification and appointment.

Application Process: Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: chqgov.com and ***return it, along with a copy of degree/transcripts***, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to Countyemploy@chqgov.com

Chautauqua County Government is an Equal Opportunity Employer