

## COMMUNICATIONS TECHNICIAN TRAINEE – CHAUTAUQUA COUNTY OFFICE OF THE SHERIFF

Chautauqua County Office of the Sheriff is looking to fill a permanent Full-Time (40 hours/week) Communications Technician Trainee in the Mayville, NY office. This is an important trainee position that involves learning and assisting in technical work involving responsibility for the installation, repair and maintenance of the County Emergency Services, Office of the Sheriff, and Public Facilities communications and radio equipment and related systems. The incumbent receives on-the-job training while performing duties of a limited skilled nature under close and continuing supervision. Instructions and training are received from a journey-level technician or supervisor in all technical aspects of the work. Does related work as required. Salary starts at \$21.10/hour with the possibility of wage increase after six months of continued employment.

Trainee appointments are for a period of one year beginning on the date of permanent appointment. At the conclusion of the one year training period, incumbents receiving satisfactory ratings will be advanced to the title of Communications Technician without further examination or probation period.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

### **Chautauqua County Offers A Comprehensive Benefits Package Which Includes:**

- Health Insurance (including Dental & Vision plan)
- Health Savings Account (partially funded by the County)
- Personal Days
- NYSLERS Pension
- Wellness Program
- 13 Paid Holidays
- Vacation & Sick Time
- NYS Deferred Compensation

**Minimum Qualifications:** Requires graduation from high school or possession of a high school equivalency diploma and ***EITHER*** an Associate's degree in a field closely related to Electrical Technology/Engineering or Computer Science; OR successful completion of a certificate course related to radio communications PLUS six (6) months of experience in the maintenance, repair and installation of electronic equipment utilizing either two-way communications systems or computer-based networks/operational control systems; OR two (2) years of experience as listed previously.

***Please note:*** Candidates must also be in possession, at time of application, appointment and during service in this class, of a valid motor vehicle operator's license permitting legal operation of a Class D vehicle in New York State.

**Application Process:** Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: [chqgov.com](http://chqgov.com) and ***return it, along with a copy of degree/transcripts,*** to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to [Countyemploy@chqgov.com](mailto:Countyemploy@chqgov.com)

Chautauqua County Government is an Equal Opportunity Employer