

COMMUNITY SERVICES WORKER - CHAUTAUQUA COUNTY GOVERNMENT

Department of Health and Human Services

Chautauqua County Department of Health and Human Services is seeking to fill (1) one Full-Time Community Services Worker position location within the Jamestown, NY office. This position is 35 hours per week, Monday through Friday, starting at \$19.76/hr. plus benefits and eligible for pay increase after six months of continued employment.

A Community Services Worker involves para-professional social work activities within Chautauqua County working in support of higher level staff. The essential nature of the work involves gathering information from clients concerning the different types and levels of assistance required and then referring them to the appropriate supportive services. Work is performed under general supervision with some leeway granted for independently carrying out job objectives. Work involves field visits to client homes and other locations.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes:

- Health Insurance (including Dental & Vision plan)
- Health Savings Account (partially funded by the County)
- Flex Spending Account
- NYSLERS Pension
- Eligible for Federal Public Service Loan Forgiveness
- Mileage Reimbursement when applicable
- 13 Paid Holidays
- Vacation & Sick Time
- Personal Days
- NYS Deferred Compensation
- Wellness Program

Minimum Qualifications – Candidates must be a high school graduate or possess a high school equivalency diploma and EITHER possess an Associate’s degree in a Human Services-related field PLUS one (1) year of work experience involving direct client contact delivering services in a human services agency OR have three (3) years of work experience involving direct client contact delivering services in a human services agency. Eligible candidates must also meet regular transportation requirements in carrying out fieldwork assignments at time of appointment and during service in this classification. Candidates must not have been convicted of an alcohol or drug related driving offense, or have been convicted of refusing to submit to a Blood Alcohol Content (BAC) or chemical test for a period of three (3) years prior to the date of written test. Additionally, candidates that pass the written test and appear on the eligible list must not have been convicted of an alcohol or drug related driving offense, or have been convicted of refusing to submit to a Blood Alcohol Content (BAC) or chemical test for a period of three (3) years prior to certification and appointment.

Application Process: Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county’s website: chqgov.com and ***return it, along with a copy of degree/transcripts***, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to Countyemploy@chqgov.com