

CORRECTION OFFICER - CHAUTAUQUA COUNTY OFFICE OF THE SHERIFF

The Chautauqua County Office of the Sheriff is looking for current Chautauqua County residents to fill multiple Full Time (40 hours/week) and Part Time (19 hours/week) Correction Officer positions within the Chautauqua County Jail, Mayville, NY. A Chautauqua County Correction Officer is responsible for performing a variety of duties in connection with the safe and efficient operation of the County Jail by guarding and attending to the care and wellbeing of inmates under the supervision of a Deputy Sheriff Sergeant or Correction Sergeant. Salary ranges from \$18.66/hour to \$31.40/hour and may be eligible for pay increases.

Chautauqua County Offers A Comprehensive Benefits Package Which Includes:

- Health Insurance (including Dental & Vision plan)*
- Health Savings Account (partially funded by the County)*
- Flex Spending Account*
- NYSLERS Pension
- Eligible for Federal Public Service Loan Forgiveness
- Boot Allowance
- All Equipment and Uniforms provided
- 13 Paid Holidays
- Vacation & Sick Time*
- Personal Days*
- NYS Deferred Compensation
- Wellness Program
- Shift Premium (after 3 pm)
- Overtime Opportunities Available

** Benefits are for Full Time/Benefit Eligible employees only.*

Positions are being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

Minimum Qualifications: All applicants MUST be a Chautauqua County resident for at least one (1) month prior to appointment and be a high school graduate or be in possession of a high school equivalency diploma. Candidates must also meet all of the special requirements listed below:

- A. Age - Candidates may take the examination prior to attaining age 20, but will NOT be eligible for appointment until their 20th birthday is reached.
- B. Medical and Psychological Screening - Candidates who are offered employment will be required to pass a physical/medical examination and a psychological screening prior to appointment. Failure to pass either the physical or psychological screening will bar candidates from appointment.
- C. Background Investigation - Candidates who pass the written test will be subject to a background investigation including but not limited to education, military, employment, credit, traffic and criminal records. Conviction of a felony will bar, and conviction of a misdemeanor or other offense may bar examination and/or appointment.
- D. Training - New York State Commission of Corrections regulations require that Corrections Officers successfully complete an approved mandatory training course within one year of being hired and before appointment becomes permanent.
- E. Candidates who are offered employment must also pass a comprehensive drug screening.
- F. A Correction Officer must be a U.S. Citizen at time of appointment.

Please note: Conviction of a felony will bar, and conviction of a misdemeanor or other offenses may bar examination and/or appointment.

Application Process: Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: chqgov.com and **return it, along with a copy of high school diploma/equivalent**, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to Countyemploy@chqgov.com

Chautauqua County Government is an Equal Opportunity Employer