



CHAUTAUQUA COUNTY DEPARTMENT OF HUMAN RESOURCES

3 N. Erie Street • Room 144 • Gerace Office Building, Mayville, NY 14757-1007 • Email cchrs@co.chautauqua.ny.us
Phone (716) 753-4237 • Fax (716) 753-4686 • Website www.co.chautauqua.ny.us

LICENSED PRACTICAL NURSE

Temporary Full-Time (Up to 3 Months)

35 Hrs./Wk. @ \$19.89/Hour

No Benefits

Interested candidates **MUST** complete a Chautauqua County Application for Employment and/or Examination available at www.co.chautauqua.ny.us click on "Employment." Resumes will not be accepted unless accompanied by an original application. Once application is complete, print and send to the Chautauqua County Department of Human Resources office for consideration.

Only applicants meeting minimum qualifications listed below will be considered for appointment.

DESCRIPTION OF POSITION: The Chautauqua County Department of Health and Human Services is urgently seeking qualified applicants to help with the COVID pandemic in Mayville, NY. A Licensed Practical Nurse performs routine care of patients and clients in accordance with detailed and defined rules and regulations in accordance with the current accepted standards of nursing practice. Positions in this class carry out public health services and support related County programs in a variety of settings including the County Jail, public health clinics and in the field. An employee in this class assists a registered professional nurse in the administration of medications and in the carrying out of orders given by a physician, nurse practitioner or physician's assistant. The work requires understanding of and skill in routine nursing practices but does not require the exercise of professional judgment. Assignments concerning patient care are given specifically and are directly supervised by a licensed health care professional. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Performs and/or assists in nursing functions such as: the administration of medications as prescribed; therapeutic and diagnostic procedures; procedures requiring the use of medical/surgical aseptic;
- Performs health assessments, including the gathering of health history information;
- Observes and reports to the appropriate person significant symptoms, reactions, and changes on the condition of the patient and records pertinent information;
- Provides community contacts and education as necessary;
- Assists with appointment schedule and/or makes appointments for clinic in consultation with clinic staff;
- Assists RN with review of clinic records for completeness;
- Counsels patient prior to clinic procedures and obtains consent;
- Files patient/client records;
- Assists other professional medical personnel as required;
- May assign tasks to lower-level care givers.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of nursing techniques in their relation to medical and surgical practice; working knowledge of medical facility sanitation and hygiene; ability to apply therapeutic treatments as directed; ability to understand and carry out detailed oral and written instructions; ability to keep records and make reports; ability to get along well with other people; good judgment; physical condition commensurate with the duties of the position.

MINIMUM QUALIFICATIONS: Possession, at time of appointment and during service in this classification, of a license to practice as a Licensed Practical Nurse in New York State.

Equal Opportunity Employer