
CTASC

CHAUTAUQUA TOBACCO ASSET SECURITIZATION CORPORATION

Paul M. Wendel, JR.
Kitty Crow
Gregory J. Edwards
Directors

Darin Schulz
Executive Director

AGENDA **for** **CTASC BOARD MEETING** JAMESTOWN AIRPORT OFFICE 7:30 AM, THURSDAY, MARCH 23, 2023

1. Approval of Minutes of September 22, 2022
2. Distribution of Northwest Savings Bank and M&T Trust Statements for December 2022
3. Review CTASC Policies
 - a. Please review policies prior to meeting.
4. Investment Report
5. Significant Events
 - 12/1/22 Paid Turbo Bond Interest \$708,262.50
6. Approve the following agreements:
 - a. 2023 Legal Fees Chautauqua County Attorney - \$15,000
 - b. 2023 Finance Administration Fees Director of Finance - \$5,000
 - c. 2023 Office Lease Payment to Chautauqua County - \$11,500
 - d. 2023 Secretarial Fees - \$200 Quarterly
 - e. 2023 Outside Director Fee - \$500 / Meeting
 - f. 2023 Executive Director Fee - \$1,000 / Month
 - g. 2023-2024 Operating Fund Payment Up to (7/1/23 – 6/30/24) - \$85,000
7. Review 2022 Audited Financial Statements
8. Approve 2022 Annual Performance Measures
9. Approve 2022 Annual Report
10. Approve 2022 continuing disclosure annual report covering the \$34,765,000 revenue bonds, Series 2014 showing a debt service reserve balance of \$2,330,077 as of February 28, 2023. The required amount is \$2,224,463.

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11. Board of Directors Annual Evaluation Form
12. Board of Directors Financial Disclosure Form
13. Other
14. Next Meeting 7:30 a.m. Thursday, September 14th, 2023, Jamestown Airport Office