

## DEPUTY PUBLIC HEALTH DIRECTOR – CHAUTAUQUA COUNTY GOVERNMENT

### DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Chautauqua County Department of Health and Human Services seeks to fill one (1) Full-Time (35 hours/week) Deputy Public Health Director position to work out of the Mayville, NY office. This administrative position is responsible for assisting the Director of Health and Human Services with the day-to-day operations of Public Health services within the framework of Public Health Law, rules, regulations, and administrative policies as established by the Director for Chautauqua County. Some traveling may be required. Salary commensurate with experience.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title.

#### **Chautauqua County Offers A Comprehensive Benefits Package Which Includes:**

- Health Insurance (including Dental & Vision plan)
- Health Savings Account (partially funded by the County)
- Flex Spending Account
- NYSLERS Pension
- Eligible for Federal Public Service Loan Forgiveness
- Mileage Reimbursement when applicable
- 13 Paid Holidays
- Vacation & Sick Time
- Personal Days
- NYS Deferred Compensation
- Wellness Program

**Minimum Qualifications:** Requires *Either* possession of a master's degree in public health that demonstrates the core competencies of a public health education (biostatistics, environmental health sciences, epidemiology, health policy and management, and social and behavior sciences) **OR** a master's degree in a related field (Related fields include public health nursing, health administration, community health education or environmental health) PLUS Two (2) years of administrative experience in a health-related organization or government agency that demonstrates that the candidate possesses the knowledge and skills necessary to administer public health programs including workforce and budget management, effective communication, effective establishment and implementation of policy or business goals, and compliance with legal requirements.

**Note:** Qualifications are pursuant to 10NYCRR Section 11.182 for Public Health Director as this position serves as the administrative supervisor of the Division of Public Health. As a deputy, this position would be delegated all the powers and duties of the Public Health Director when the Director is unable to act by reason of absence or disability (Public Health Law Section 353).

**Application Process:** Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: [chqgov.com](http://chqgov.com) and **return it, along with a copy of degree/transcripts**, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to [Countyemploy@chqgov.com](mailto:Countyemploy@chqgov.com)

Chautauqua County Government is an Equal Opportunity Employer