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## CHAUTAUQUA COUNTY DEPARTMENT OF HUMAN RESOURCES

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Phone (716) 753-4237 • Fax (716) 753-4686 • Website [chqgov.com](http://chqgov.com)

### **DEPUTY SHERIFF (PART-TIME)**

Salary - \$21.92/hr  
19 hrs/week – No Benefits

The Chautauqua County Office of the Sheriff is seeking qualified applicants for future positions of Deputy Sheriff (Part-Time). These positions are non-competitive and DO NOT require a civil service exam. **\*NOTE: Candidates who wish to be considered for Full-time competitive positions with the Sheriffs' department must take the civil service exam for that title when announced.** Part-time positions will be filled on an as needed basis to work up to 19 hours per week. There will be no benefits with part-time positions. The starting wage for this title is \$20.27/hour.

As a Deputy Sheriff (Part-Time), one has the responsibility for the protection of lives and property and the enforcement of all laws and ordinances in a variety of assignments with the Chautauqua County Sheriff's Department. This is general duty police work performed on a part-time or occasional basis to supplement the staffing of regular full-time officers. Areas of assignment are primarily building and courtroom security, prisoner transportation and routine patrol operations in an assigned area. Related police duties are performed in accordance with departmental rules and regulations. A senior officer regularly checks the work and gives specific instructions and assistance when special problems arise, although a Deputy Sheriff is required to exercise initiative and discretion when faced with emergency conditions. Unusual procedures and special assignments are generally carried out under immediate supervision. Incumbents are required to exercise sound judgment in emergencies. Does related work as required.

**Must Meet The Following Minimum Qualifications:** Candidates must have graduated from high school or in possession of a high school equivalency diploma.

#### **Additional Requirements For Qualification and Permanent Appointment:**

- A. Candidates must not have been convicted of a felony. Candidates must not have been convicted of a violation of the selective training and service acts of the United States as provided by the Public Officers Law.
- B. Possession of a New York State driver's license at time of appointment and during service in this classification.
- C. Candidates must be citizens of the United States and a legal resident of Chautauqua County no less than one month prior to application. Candidates must also maintain legal residency in Chautauqua County at time of appointment and during service in this classification.
- D. After appointment, candidates will be required to successfully complete a Police Officer Training Course recognized by the New York State Municipal Training Council.

**Application Process:** Interested candidates must complete an original Chautauqua County Government Application for Employment/Examination available on the county's website: [chqgov.com](http://chqgov.com) and **return it along with copy of High School Diploma/GED**, to Chautauqua County Department of Human Resources, Gerace Office Building – Room 144, 3 North Erie St, Mayville, NY 14757 or email completed application (including signature) to [Countyemploy@chqgov.com](mailto:Countyemploy@chqgov.com)

