

DIRECTOR OF CERTIFICATION
Salary Range: \$57,073.00 - \$87,514.00/Year

Chautauqua County's Department of Health and Human Services is accepting applications for the position of Director of Certification in their Mayville, NY office. This position is full-time at 35 hours per week including benefits.

The Director of Certification is responsible for the planning, supervision, and coordination of determining financial, categorical eligibility and quality standards for the various programs administered by the County Department of Health and Human Services. Work is performed under the general supervision of the Director of Health and Human Services or another administrative officer. The Director is responsible for coordinating the functions of program staff including their training and development through the use of supportive supervisory staff. The Director does related work as required.

Qualified applicants must be a graduate from a regionally accredited or New York State registered college or university with a Bachelor's degree and six (6) years of responsible Supervisory experience in a social services organization.

This position is being filled on a provisional basis pending the outcome of a future dated Civil Service examination for this title. An incumbent will be chosen from approved applications received.

Interested individuals must submit an Application for Employment/Examination available on the Chautauqua County website: chqgov.com, click on "Employment" or by requesting one from the Department of Human Resources.

Mail completed applications to:

Chautauqua County Department of Human Resources
Gerace Office Building
3 North Erie St – Rm 144
Mayville, NY 14757

Equal Opportunity Employer