

MINUTES
SOUTH & CENTER DHAUTAUQUA LAKE SEWER DISTRICTS
ADMINISTRATIVE BOARD MEETING
FEBRUARY 9, 2023

PRESENT

Karen Rine-Chair
Pierre Chagnon
Thomas Erlandson
Thomas Walsh
Bryan Wilson

PRESENT VIA VIDEO CONFERENCE

Kristen Wright
Paul McGarvey – GHD

EXCUSED

Robert Yates
William Ortman
Andrea McLean
William Chandler

Chair Karen Rine called the meeting to order at 12 noon.

Paul McGarvey of GHD gave an update related to the status of the Phase 1 Sewer Extension. He reported that the Contractor has continued working north of I-86 installing both pipe laterals and grinder pumps in the Watson Road area. Lateral installations are approximately 90% complete with approximately 50% of the mainline and, 50% of the grinders in that area.

Additionally, 24 of the power drops have been inspected and passed. They are now scheduled to be powered by National Grid in the next couple of weeks. Those power drops will branch out and feed a number of grinders, allowing us the ability to operate those grinders. Once powered, the Contractor will coordinate inspecting and testing (of the individual grinders) with the grinder Manufacturer. This will confirm that the grinders are working as specified.

The Contractor intends to continue working on Watson Road installing the remaining grinders, laterals and main line. They have further indicated that their Pump Station crew will be on-site next week to begin work @ BOCES. The commencement of the BOCES work has been promised in the past, with crews not arriving. GHD will be keeping a close eye on this to ensure the crews do begin this work next week as promised. Mr. McGarvey indicated that failure on this critical component of the project could negatively impact the overall schedule. Mr. Chagnon reiterated the importance of staying on schedule and a conversation ensued regarding the possibility of the Board authoring a letter to the Contractor. It was decided that Mr. McGarvey would make plain the Board's position to the Contractor and let them know the Board would be ready to engage if need be.

Regarding the duplex pump station power, in working with the National Grid inspector they have arrived at a solution they feel works “for them and us” and are currently putting pen to paper and the hope is to get that coordinated soon. One area of concern is related to delivery time on the meter circuit breaker combination unit, to see how this may impact the schedule. They have reached out to the Vendor and GHD is currently working also with the Contractor on this issue. They are trying to see if there are other things that could be done in order to keep us on schedule (for hooking up the individual grinders). The duplex stations are there as part of the overall Project, Phase 1 and 2. They help with the hydraulic energy that is necessary once Phase 2 is connected and utilizing that same main that runs down Route 394. If they start to have concerns about schedule, Mr. McGarvey stated there is a “work around” available to them if the duplexes are not all powered up.

Regarding the Phase 2 Sewer Extension, Mr. McGarvey reported that we have the Engineering- Owner Agreement in place and efforts are underway @ GHD surrounding the Administrative end of things. They have received the Phase 2 aerial survey contracted by the Sewer Districts and GHD is utilizing this information as part of the development for the base mapping. GHD expects to have a kick-off meeting with the Districts in the next couple of weeks to discuss team set up and schedule.

After brief discussion, February 23, 2023 was set as the date of the next bi-weekly update meeting. It will be held at the Districts @ 9:30 am.

Kristen Wright shared with the Board that, having completed the background requirements (that we did with Phase 1) a Resolution is pending for the upcoming Legislature Meeting to authorize the application to the Office of the New York State Comptroller. She further stated that she is optimistic that the application will be well-received.

Director Walsh indicated that one of the proposed dates for the Phase 2 kick-off meeting with GHD was February 23, 2023. He stated that if any of the Board Members would like to attend this, we could incorporate the update meeting with the kick-off meeting. Board Members were receptive of this possibility. Director Walsh stated he would organize this with GHD.

With no further business to conduct for the good of the Districts, **Pierre Chagnon moved to adjourn the meeting at 12:19 pm. Mr. Erlandson seconded and the motion. The motion carried unanimously.**

Respectfully submitted,

Lou Ann Peterson
Recording Secretary

c: Thomas Walsh, Director SCCLSD
Patrick Slagle, Chautauqua County and Districts’ Attorney
Board
File